

## Pre-Authorization Form

Semester: (Check one)  Fall  Spring  Summer

(Year): \_\_\_\_\_

Name:  
Student ID#:  
TEACH ID#:  
College:

Date:

Employer:  
Center Name

Center License #:

Counselor: Caroline McKenzie

Intended Method of Payment: (check all that apply)

Self  TEACH  Other Financial Aid/Grant (ie. PELL Grant or Other Scholarship)

Course Prefix & Number: <i>ex. HDFS 1010</i>	Course Name or Title: <i>ex. Intro to Human Development</i>	Credit Hours: <i>ex. 3</i>	Pay Method: <i>ex. TEACH</i>

**\*Please return this form to:** teach@uaeyc.org **\*Do not turn this form into your college**

or mail to: Utah Association for the Education of Young Children  
PO Box 25836  
Salt Lake City, UT 84125

**Please allow at least 2 business days for your request to be processed.**

*Please keep in mind that TEACH will only cover **12 credit hours per contract year**. If you wish to take any additional credits, you will need to secure additional funding or self-pay. This averages to 3-6 credits per semester.*

*In addition, TEACH will only cover **Early Childhood Degrees** if you have any questions on if your degree is covered, please reach out to your TEACH counselor.*

*If you drop a course or change your schedule, please let your TEACH counselor know as soon as possible and PLEASE do it before your school's "ADD/DROP" deadline or you may be subject to additional fees.*