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COVID-19 TERMS AND CONDITIONS OF ATTENDANCE

Please read and sign that you are aware or have made these points aware to the person you care for. Every day we will have a distanced chat to reinforce what we are doing and why.

All clients and staff are to adhere to all guidelines set out by the Government /NHS & WHO.

Only clients & staff are allowed to enter the building, but must use the social distancing 2-meter rule if waiting for entry.

Appointments must be made with the office of each site if workmen/social care/carers or family wish to enter the building.

All clients and staff are to adhere to at all times the wearing of PPE
PPE has been provided for both staff & clients by the centre.

All staff & clients will wash their hands in line with the guidance given by WHO & NHS.

All clients & staff to use the hand sanitizers provided during their day.

All clients & staff to adhere to and read all COVID 19 signage around the building.

All clients to maintain social distancing of 2 metres at all times.

All clients & staff must cover their nose and mouth with a tissue or your sleeve (not your hand) when sneezing or coughing.

All clients & staff to use tissues when dealing with hay fever/irritation and must dispose of the tissues in the waste bin and wash their hands immediately after.

Do not touch your eyes, nose or mouth if your hands are not clean!

All clients to stay within their area of working during their day at the centre.

All clients must ask staff to get tools /art & craft items for them.

All clients & staff will use an allocated cup throughout the day or may bring their own.

Clients to bring only pack lunches that do not need to be refrigerated.

All clients to tell staff if they feel unwell so that staff can immediately implement and contact the correct services.

All staff to monitor all client handwashing and cleaning of areas.

All staff to clean the areas inline with the centres cleaning procedure list.

All staff to monitor clients and their ability to understand the guidelines pertaining to social distancing.

All staff to report any and all discrepancies immediately when they arise.

Any possible COVID 19 diagnoses must be reported to the relevant authorised services immediately and all in contact will be informed.

We appreciate your cooperation during these unprecedented time and will endeavour to maintain efficient controls with regards to the coronavirus epidemic.

I / We confirm that we have read or been made aware of the points on this page and happy to attend.

Client name :- _____

Signed:- _____

Date:- _____

Please return to centre.accounts@ymail.com