



Dear Parents,

We are happy to announce that Achieve Arts is aiming to open for all students starting with our Muswell Hill Summer School on the 3rd August.

We will be following the Department for Education guidance for reopening and implementing protective measures which can be found here:

<https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-early-years-and-childcare-settings-from-1-june/planning-guide-for-early-years-and-childcare-settings>

Please note our reopening is subject to the government's 5 key tests being met. Should the 5 tests be met and the Department for Education confirm it is safe for us to reopen, then the key protective measures we will be implementing in order to reduce the risk to children, staff members, parents and carers are detailed below.

Attendance Numbers

- Students who will be attending will be placed into a small group (Bubble). This will prevent large groups of children mixing. The students will stay within their own small groups at all times.
- We will follow the guidance for primary schools which states that the bubbles should be no more than 15 children.

Drop off and Pick Up

- All parents and carers will be required to wait outside the entrances and to please not enter the building.
- We will also be asking parents to remain 2 metres apart by introducing 2 metre waiting points at drop off locations.
- Please be aware that drop off and pick up may take a little longer than usual to ensure each child can enter and leave the building safely.
- We may also stagger start and pick up times if a number of parents and carers will be scheduled to arrive at the same time. This will be closely monitored.
- Only one parent/carer should accompany their child at drop off and the same will apply at collection please.
- Upon entry all students will wash their hands with soap and water before doing anything else.
- Students should arrive at the studios with only one lunch bag. All out door clothing and extra belongings should be taken home by parent or carer.

Changes to Achieve Arts Studio Spaces and provision

- We will utilise our outside spaces as much as possible. This will include having snacks and meals outside if the weather is suitable.
- Hands will be cleaned regularly and thoroughly for 20 seconds with running water and soap and then dried throughout the day.
- We will remind students to put their hand over their mouth when they sneeze or cough and when using a tissue to dispose of it correctly and wash their hands.
- We will be cleaning frequently touched surfaces often.
- All groups will take their own activities and resources outside.
- We ask that you do not allow our students to bring any unnecessary items from home into the studios.
- Windows will remain open (weather permitting) for ventilation.

Communication

If there is any additional information you would like to share with us then this should be communicated via phone or email to again minimise direct interaction. We are only a phone call or email away if you have any queries at any time.

Face Masks

Wearing a face covering or face mask in schools or other education settings is not recommended. Schools and other education or childcare settings should therefore not require staff, children and learners to wear face coverings. The majority of staff in education settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others.

PPE is only needed in a very small number of cases including:

- If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct medical care until they can return home.

Temperature Checks

The guidance is as follows:

Parents, carers and settings do not need to take student's temperatures every morning. Routine testing of an individual's temperature is not a reliable method for identifying coronavirus. Educational and childcare settings should reiterate to parents the need to follow the standard national advice on the kind of symptoms to look out for that might be due to coronavirus, and where to get further advice. If anyone in the household develops a fever or a new continuous cough they are advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance (which states that the ill person should remain in isolation for 7 days and the rest of the household in isolation for 14 days).

We will therefore not be checking temperatures upon entry. However, if your child is feeling unwell, we ask you to please keep them at home.

If someone becomes unwell at Achieve Arts

We will follow the government's guidance and if anyone becomes unwell they will be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance.

Whilst a student is awaiting collection, they will be moved, if possible and appropriate, to a room where they can be isolated behind a closed door. If it is not possible to isolate them, they will be moved to an area which is at least 2 metres away from other people. A window should be opened for ventilation

PPE will be worn by the staff member caring for the child while they await collection.

If a staff member displays any symptoms, they will immediately be moved to an area that is 2 metres away from anyone else and behind a closed door. They will then go home when they can safely exit the building without coming into contact with anyone else.

What happens if there is a confirmed case of coronavirus at Achieve Arts?

When a student or staff member develops symptoms compatible with coronavirus, they will be sent home and advised to self-isolate for 7 days (all parents/carers of children in the group will be notified of this). Their fellow household members should self-isolate for 14 days. All staff and children who are attending our setting will be encouraged to get tested in this scenario.

We hope you understand that all the above changes are necessary, and that we are doing everything we can for the students and our staff. All staff will undergo an induction when they return to work, on the new measures that we have put in place.

The information coming through from the Department for Education is also regularly being updated and we will be following all guidance, and communicating this with you, as we receive it. If you have any concerns at all then please email us at www.achievearts.co.uk

We will be monitoring and reviewing our practice in order to ensure all of the new procedures are in place.

We would like to thank you for your understanding and continued support.

Karen and Pamela

(Directors)

www.achievearts.co.uk