

MOVE-OUT CLEAN CHECKLIST

Please use this checklist to prepare your unit for move-out

Kitchen

- All cabinets, shelves, and drawers must be emptied & wiped clean.
- All exterior and interior doors and drawers should be wiped clean and all debris, crumbs, dirt removed.
- Sinks and countertops must be clean and free of dirt and debris.
- No items should be left in the cabinets or drawers.
- There should be no crumbs in the cabinets, nor debris or dirt on the outside of the cabinets.
- Clean backsplash & countertops.
- There should not be dried food particles on the cabinets or spills.

Range

- Clean range thoroughly, including top & burners.
- To clean the oven, use only products made for cleaning ovens or use the self-cleaning option.
- Be sure to wipe down the oven after the self-cleaning oven.
- Use a cooktop cleaner for the top of the stove.
- Clean exhaust fan of built up grease.

Refrigerator

- Thoroughly clean refrigerator and freezer inside and out with warm water and mild detergent.
- Make sure all ice trays & racks are accounted for.
- No food can be left in the fridge or freezer.
- Clean the top of the refrigerator.
- Pull out fridge and clean behind fridge of dirt, debris and food particles

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Dishwasher

- Clean tub & door, especially gasket & drain areas.

Exhaust Fans

- Clean grill & blade and all exhaust fans where accessible.
- On range hoods, remove and clean the filter.

Floor

- Ceramic tile, vinyl, hardwood floors – floors should be swept and cleaned (mopped) to restore them to their original condition.

Carpet

- Carpet should be vacuumed throughout.
- All carpet spots must be removed.
- If you have an ESA Animal, please have carpeted areas professionally cleaned.
- Feel free to contact us regarding a recommendation of a professional service.

Bathrooms

- Showers, tubs, toilets (top, bottom, base), vanities (inside & out), medicine cabinets, mirrors and floors must be cleaned. Please don't forget the base of the toilet & behind the toilet.
- Mold, mildew, soap scum should be cleaned.
- [Soft scrub brand](#) cleaner is recommended on the shower, sink & tub basin.
- Glass cleaner is recommended for shower doors & mirrors.
- Please make sure drains are cleared of hair & drain well. If your drain is clogged, we recommend purchasing a drain weasel (it's on amazon or home depot for less than \$20 for a 5 pack) and it's easy to use *FlexiSnake Drain Weasel Sink Snake*

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Cleaner - 18 inch - Drain Hair Clog Remover Tool with Rotating Handle & 5 Wand Refills - Thin, Flexible, Easy to Use on Most Drains & Grates - Made in USA (5-Pack). We do not recommend Draino.

Walls

- Restore the color of walls to original if applicable.
- Remove all personal items from the walls.
- Small nail holes do not need to be patched, but remove nails.
- Please wipe all walls of stains, spills, miscellaneous dirt. Zepp's wall cleaning wipes (available at home depot & lowes) are recommended for cleaning walls.
- If you put up LED lighting around the top of your bedroom or family room, do not remove it because it will tear the paint & your entire room will need to be repainted.
- Remove any tape, adhesives, stickers from the walls.

Doors

- Wipe all doors of dust on the raised areas.
- Wipe spills off of doors.
- Wipe around the door knob where dirt accumulates. Use of a multipurpose cleaner for doors works well.

Baseboards

- Floor baseboards should be wiped clean of dust & debris.
- Spills or excessive dirt needs to be wiped clean with a wet cleaning rag.
- This includes the main area, kitchen, pantry, bedrooms, bathrooms, & closets.

Windows

- All windows should be cleaned inside and screens are undamaged (if applicable).

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- Patio door should be cleaned inside and out.
- Windowsills should be wiped clean of dirt and dust.
- Window ledges should be cleaned and stains removed (use a magic eraser).

Blinds

- Blinds should be wiped of dirt, debris, spills & dust.
- This includes all blinds in the main living area, bedrooms, bathrooms & kitchen.

Light Bulbs

- Replace all burned out bulbs
- Clean all globes

Air Filters

- Air filters should be replaced every 3 months.
- Date air filters when installing to determine date of last air filter replacement.

Personal Items

- Remove all personal items from the unit.
- Do not leave items for the next tenant including, but not limited to the following:
food items, condiments, to go menus, plastic grocery bags, half used laundry
detergents, Tupperware's, bathroom products, cleaning supplies, etc.

Washer/Dryer

- Washer & dryer area should be cleaned of all dust & lint both on top of the washer & dryer and behind the washer dryer.
- No socks, lint, fabric sheets should be left between the washer/dryer or behind the washer/dryer. Lint trap should be emptied.
- Area around the washer dryer should be vacuumed.

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- The shelf above the washer/dryer area should be emptied of all product & personal items.
- Do not leave half used laundry detergent, plastic bags, tide pods, dryer sheets.

Ceiling Fans

- Clean all ceiling fan blades on top where dust has accumulated.
- Dust glass bulbs covering the light bulbs
- Replace all ceiling fan light bulbs

Porch

- Clean any debris and personal items from the porch.
- Do not leave door mats, old furniture, cigarette butts, etc.

Garbage cans

- Do not leave overflowing outdoor (provided by city of Raleigh) garbage cans.
- Any items that cannot fit in the garbage can need to be disposed of at the local dump. Do not leave items outside the dumpster (Centennial Park Townhomes only).
- Items that cannot fit into the dumpster should be disposed of at the local dump (see city of Raleigh website for location)
<https://raleighnc.gov/trash-recycling-and-clean/disposal-facilities>

Pets

- If you have ESA pets living in the home, you are responsible for any damages caused by the pets
- Carpets must be professionally cleaned to remove pet fur & dander.

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- Extra care is needed to remove all pet fur from flooring, furniture, blinds, windowsills, doorways.
- Vacuum bedding and all furniture, especially under couch cushions & under all furniture.

Furnishings

- If your unit is furnished, please spot clean all furniture.
- Vacuum couch cushions inside & outside to remove crumbs, coins, etc.
- Furnishings should be returned in the same condition as was received.
- Wipe down all tables and chairs.
- Remove any stains or spills on the furniture
- Dust the TV
- Dust & clean the coffee and end tables.