



January 9, 2023

Dear Proposed Vendor:

On behalf of the Queen Creek Juneteenth Planning Committee, I would like to extend to you an invitation to participate as an esteemed vendor in the 2nd Annual Queen Creek, AZ Juneteenth Celebration/ Father's Day Recognition. **The vendor fee is \$125.00. Please fill out the attached vendor registration form and return it no later than April 1<sup>st</sup>, 2023. You may submit your fee to [PayPal.me/QueenCreekJuneteenth](https://www.paypal.com/QueenCreekJuneteenth)**

The event will take place on **Sunday, June 18, 2023 (Father's Day), from 10 a.m. to 2 p.m. at The Barney Family Sports Complex located at 22050 E. Queen Creek Road, Queen Creek, AZ 85142. This event is FREE and open to the public.**

The purpose of this event is to commemorate the emancipation of enslaved people in the United States.

Juneteenth (June 19<sup>th</sup>) marks the day when federal troops arrived in Galveston, Texas in 1865 to declare that slavery had been abolished and to ensure that all enslaved people be freed. The troops' arrival came a full two and a half years after the signing of the Emancipation Proclamation of 1863. Juneteenth honors the end of slavery in the United States.

We believe it is extremely important to recognize the significance of Juneteenth, as it is now an official US Federal Holiday.

We are pleased to be able to present this event to the public for the second year in a row, and we are extremely proud of the success of our first event. We have detailed some of those successes below:

**Record breaking turnout of over 300 attendees; live performances; local food vendors; speeches from Queen Creek's First Police Chief and Honorable Town Councilman, children's face painting, instructor lead painting by an award-winning artist, and blood drive/sickle cell identification with the American Red Cross.**

Your participation is paramount to our achieving another successful year and it is also vital in acknowledging and celebrating the diversity of our great Town! Your value of customers in the African American community and beyond will be showcased, but most of all appreciated. Recognition of diversity in our community is essential, and you want to be a part of this growing positive effort.

Should you have any additional questions, I can be reached via text at (480) 442-4872 or via email at: [LC@QueenCreekJuneteenth.org](mailto:LC@QueenCreekJuneteenth.org)

We look forward to hearing from you soon.

With Kind Regards,

**Laura N. Craft, MBA, MPH**

2<sup>nd</sup> Annual Queen Creek Juneteenth Celebration Planning Committee Chair

## Vendor Registration Form

- Official Vendor /Business Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- Vendor/Business Contact Name & Title: \_\_\_\_\_
- Type of Vendor/Business: \_\_\_\_\_
- Contact Email: \_\_\_\_\_
- Contact Cell Phone #: \_\_\_\_\_
- Tax ID #: \_\_\_\_\_ Food License #: (if applicable) \_\_\_\_\_
- Mobile Food Units must provide Mobile Food Unit Certification from Maricopa County Environmental Health and Proof of City/Town Fire Inspection within the calendar year.

Maricopa County MFU #: \_\_\_\_\_

Proof of City/Town Fire Inspection within the calendar year.

City/Town Fire Inspection #: \_\_\_\_\_

### Rules

- You must provide proof of insurance prior to the event.
- Vendor set up starts at 8am. Food vendors *must be ready* to set by 9am and ready for Maricopa County inspection. Retail vendors must be set up by 9am.
- Vendors are not permitted to begin tear down of their booth until 2pm, all vendors must be off the premises by 3pm.
- Booth vendors are restricted to a 10' x 10' space.
- Food vendors will not be allowed to dump grease used for cooking on the grass or grounds.
- Vendors must provide their own equipment including tables, tablecloths, signage, pricing, change, canopies, weights, shopping bags, etc. (*Canopies optional, please note the location is indoors*).
- All vendors must provide their own electricity either by solar or generator (outdoors only), even if indoors.
- Vendors are required to keep booth and surrounding areas clean and clear throughout the event.
- Vendors are not permitted to sell annoyance items such as stink bombs, poppers, firecrackers, etc.
- Vendors shall act in a professional manner and notify officials of issues concerning the public safety.

Please email your application to [LC@QueenCreekJuneteenth.org](mailto:LC@QueenCreekJuneteenth.org).

**Applications are not complete until payment has been received.**