

Brady Township  
141 West Liberty Rd  
Slippery Rock PA 16057  
Organizational Agenda  
January 6, 2025 6:00 PM

1. **Call to order**
2. **Pledge of Allegiance and moment of silence**
3. **Roll Call**
4. **Motion to appoint a temporary chairperson**
5. **Motion to appoint 2025 chairperson**
6. **Temporary Chairperson turns meeting over to newly appointed chairperson**
7. **Motion to appoint the 2025 vice chairperson**
8. **Public Comment**
9. **Administrative Appointments:**

Motion to appoint:

- a. \_\_\_\_\_ Secretary/Treasurer, Right-to-Know officer, administrative officer for PA unemployment compensation, authorized contact for earned Income tax collector & Berkheimer Tax Associates
- b. \_\_\_\_\_ floodplain administrator (*must be chairman per floodplain ordinance*)
- c. \_\_\_\_\_ Sewage enforcement officer (*currently Doug Duncan*)
- d. \_\_\_\_\_ alternate sewage enforcement officer & continue paying alternate SEO by 1099  
(*currently Collin Fantasky and Patrick West*)
- e. \_\_\_\_\_ Code enforcement officer, zoning office and stormwater management coordinator  
(*Jeff Richardson, Richardson Inspection Services*)
- f. \_\_\_\_\_ PA One Call contact and \_\_\_\_\_ PA One Call Responder (*currently Robert & Michelle*)
- g. \_\_\_\_\_ newspaper of record (for Township advertisements). *Currently Butler Eagle*

10. **Boards, Commissions and Committee Appointments:** Appoint by Resolution 2025-1

Motion to adopt Resolution 2025-1 appointing:

- a. \_\_\_\_\_ Zoning Hearing Board member three-year term
- b. \_\_\_\_\_ and \_\_\_\_\_ Planning Commission Board members for four-year terms.
- c. \_\_\_\_\_ Chairman of the Board of Vacancies (appointment expires 12/31/2025)
- d. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ Agricultural Security Area Advisory Committee members (appointment expires 12/31/2025)

11. **Professional Services:** Appoint

Motion to appoint:

- a. \_\_\_\_\_ Solicitor
- b. \_\_\_\_\_ Engineer

## **12. Tax Services: Appoint**

Motion to appoint:

- a. Appoint Helen Staiger Real estate tax collector and per capita tax collector
- b. Appoint Lisa Vargo Steele Deputy real estate tax collector
- c. Appoint Berkheimer Earned income tax collector
- e. Appoint Butler County Tax Office delinquent real estate tax collector
- f. Appoint Butler County Recorder of Deeds real estate transfer tax collector
- g. Appoint \_\_\_\_\_ Butler County tax collector committee delegate (TCC) and \_\_\_\_\_ as the alternate delegate

## **13. Emergency Services: Appoint**

Motion to appoint:

- a. Emergency services providers (fire and ambulance companies)
- b. Emergency services coordinator (*currently Ken Hertzog*)
- c. Hazardous mitigation coordinator (*currently Robert McConnell*)

## **14. Resolutions:**

- a. Motion to adopt 2025 Wage/Salary Resolution 2025-2
- b. Motion to adopt Resolution 2025-3 regarding payment of select bills outside of the regular meetings.
- c. Motion to adopt the 2025 Fee Schedule Resolution 2025-4 (incorporates the Sewage Enforcement Officer fees and the Code Enforcement agency fees along with the Township fees).
- d. Motion to adopt Resolution 2025-5 declaring PTO/holidays for the Secretary Treasurer

## **15. Authorizations/Approvals/Motions**

- a. Motion to approve the attendance of the Board of Supervisors and Secretary/Treasurer to the PSATS 2025 Conference from May 4 – May 7, 2025 in Hershey PA and authorize reimbursement of reasonable expenses including travel, mileage, and any other expenses deemed allowable by the Second Class Township Code.
- b. Motion to appoint \_\_\_\_\_ voting delegate to the PSATS State Convention
- c. Motion to appoint depository for Township accounts (*currently First National Bank and Nextier Bank*)
- d. Motion to approve the mileage reimbursement rate for 2025 at the current IRS allowance (70 cents/mile)
- e. Motion to set the Treasurer's Bond at \$600,000.00
- f. Motion to approve the following exchange rates for other municipalities:
  - Truck - \$40.00/hour, operator included
  - Grader - \$40.00/hour, plus hourly rate for operator
  - Mower - \$45.00/hour, operator included
  - Backhoe - \$40.00/hour, operator included
- g. Set observed holiday schedule (Federal Holidays to include New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day. If any of these holidays should fall on a Saturday or Sunday, the Holiday will be observed on the Friday before or the Monday following the Holiday)

## **16. Motion to adjourn**