



# Show Low Days 2023

June 9-10, 2023 Frontier Park, 660 N 9<sup>th</sup> Pl., Show Low, AZ

<b>Chamber Use Only</b>	
App. Rcvd: _____	Paid: _____
Booth #(s): _____	Paid Date: _____
Member Y N	

## VENDOR APPLICATION

**COMPANY INFORMATION: Please TYPE or PRINT clearly**

Company \_\_\_\_\_ Website \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Product Sold: \_\_\_\_\_

Returning Vendor? YES or NO \_\_\_\_\_ Years Attended: \_\_\_\_\_ AZ Tax License Number: \_\_\_\_\_

Display Type: Tent or Trailer (dimensions and drawing) \_\_\_\_\_

Special Needs \_\_\_\_\_

Let us know who to make your refund check out to: \_\_\_\_\_

<b>REGISTRATION INFORMATION: Vendors are responsible for their own liability insurance and must provide a certificate of insurance with this vendor application.</b>			
<b>BOOTH SIZE</b>		<b>Price</b>	<b>Amount Due</b>
<b>SINGLE BOOTH SPACE: one 10'x10' booth.</b>		<b>\$70.00</b>	
<b>DOUBLE BOOTH SPACE: one 20'x10' booth.</b>		<b>\$140.00</b>	
<b>PREMIER BOOTH SPACE: one 30'x10' booth.</b>		<b>\$210.00</b>	
<b>ELECTRIC OUTLET: one electrical hookup within 50' of booth</b> (Chamber does not supply cords). <b>Power will be provided during the event hours only.</b>		<b>\$ 50.00</b>	
<b>**Refundable Deposit. Please see CANCELLATION AND REFUND for details</b>		<b>\$70.00</b>	<b>\$70.00</b>
Exclusivity is available for \$250.00, if available and approved by the Executive Director.		<b>TOTAL</b>	



## 2023 Vendor Information

### REGISTRATION:

**This VENDOR APPLICATION WILL NOT BE APPROVED WITHOUT PAYMENT AND A COPY OF YOUR LIABILITY INSURANCE.**

### CHAMBER CONTACT INFORMATION

Please e-mail or mail the signed application forms and copy of insurance to the Show Low Chamber of Commerce.

81 E. Deuce of Clubs  
Show Low, AZ 85901  
Phone: (928) 537-2326  
E-Mail: [info@showlowchamber.com](mailto:info@showlowchamber.com)

**Contacts: Sunshine Brewer, Executive Director  
Melisa McKinley, Membership Coordinator**

### PAYMENT INFORMATION

**Preferred Method of Payment:** Credit or Debit Card. Please call Chamber with card information to complete transaction. Checks should be made payable to the Show Low Chamber of Commerce and mailed to Show Low Chamber at the office address. Paid invoices will be emailed back to email listed on application.

### DEADLINES AND DATES AT A GLANCE:

**May 31, 2023**

**Final Day for Vendor Registration**

June 9, 2023

Friday:

Vendors Set-Up Hours 8:00 a.m. – 11:30 a.m.

June 10, 2023

Saturday:

Vendors Set-Up Hours 7:00 a.m. – 9:30 a.m.

**NO VEHICLES WILL BE ALLOWED ON THE FIELD AFTER 11:30 a.m. on June 9<sup>th</sup>. (No Exceptions)**

### VENDORS MUST BE OPEN FOR BUSINESS AS FOLLOWS:

June 9, 2023

Friday:

Vendor Show Hours 12:00 p.m. – 10:00 p.m.

June 10, 2023

Saturday:

Vendor Show Hours 10:00 a.m. – 10:00 p.m.

### VENDOR BREAKDOWN

June 11, 2023

Sunday:

Vendor Show Breakdown 8:00 a.m. – 12:00 p.m.

### CANCELATION AND REFUND

Registrants who provide written notice of cancellation to the Show Low Chamber office before May 30, 2023 will receive a refund less a \$25.00 service charge. **No refunds will be provided for cancellations received after May 30, 2023 for any reason.**

**\*\* A \$70 REFUNDABLE deposit is required. Vendors may be and are encouraged to remain open for the entire time that the Show Low Days Event is open to the public. FOOD VENDORS ARE REQUIRED TO BE OPEN DURING THE ENTIRE EVENT. Chamber Staff will verify this at the end of each day. Your refund will be distributed during breakdown on Sunday.**

### BOOTHS/DISPLAYS

Single booths spaces are 10'x10' and will be assigned on a first-come, first-serve basis. **An electric connection can be available within 50' of your booth space for an additional \$50 if requested and paid for on your Vendor Application. Extension cords will not be provided.** Pop-up tents are permitted and **highly recommended** as weather during this time of year can be hot, rainy or windy. **Weights on tents are mandatory for safety purposes.**

### FOOD VENDOR SPOTS

Single spaces are 10'x10' and will be assigned on a first-come, first-serve basis. **An electric connection can be available within 50' of your booth space for an additional \$50 if requested and paid for on your Vendor Application. Extension cords will not be provided. Generators are not permitted during show hours.**



**SECURITY**

Security will be provided throughout the entire event until everything is broken down and removed.

**LIABILITY FOR LOSSES**

The Show Low Chamber of Commerce and The City of Show Low will not be responsible for losses or damage resulting from any cause connected with transfer, installation, maintenance, storage or removal of exhibits or management of the exposition. The vendor assumes complete responsibility and liability for all injury to any and all persons or property in any way connected with vendor’s display or caused by vendor, his agents, representatives or employees.

The vendor agrees to protect, indemnify, defend and hold harmless the Show Low Chamber of Commerce and the City of Show Low and their employees and agents against all claims, losses or damage to persons or property, government charges, fines or costs (including reasonable attorney’s fees) arising out of or connected with the use of facilities, including but not limited to installation, removal, maintenance, occupancy or use of the premises or part thereof by vendors, invitee or agent of vendors or any independent contractor hired by vendors, except those claims arising out of the sole gross negligence or willful misconduct of the Show Low Chamber of Commerce.

The Show Low Chamber of Commerce and The City of Show Low reserve the right to deny any application, expel any vendor, change, modify or cancel this event at any time.

**PLEASE NOTE**

The evening hours get dark inside vendor booths. It is highly recommended that vendors bring lighting for their booths. No open flames or camp propane lights with a flame are permitted.

Overnight parking is not permitted in the Frontier Park, Per City Ordinance.

**No dogs or pets except certified service dogs. (Service documentation MUST be provided).**

**By signing, the Vendor agrees to all terms and conditions set forth herein this VENDOR APPLICATION and 2023 General Vendor Information**

SIGNATURE of Responsible Party

Print Name & Title

Date

\_\_\_\_\_

Please list everyone who will be working at your booth/food truck, with their Dates of Birth, below: (Required)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_