



## Fall Board Meeting Saturday, October 5, 2019

- I. Matt called meeting to order at 11:02  
In attendance was Susan, Matt, Tina, Cathy, Trista, Sean, Kristi, Chad, Bob.
- II. Chad shared the financial status with the board members. We currently have \$30,010.62 in our checking, \$46,438.22 in our CD which will mature in 2021. The board received \$5,000 from the affiliate development program from the ASRT. We were ahead of budget for our annual conference; the conference account currently has \$1700. Matt moved to hold off from approving the budget until the Executive Secretary position is addressed.
- III. Committee Reports
  - a. Convention Committee – Bob is moving forward in getting this established. The primary objective would be to have a set committee that has a little more longevity than just one year who can work on the conventions, ideally having a member from every big site, and then one or two temporary committee members from the current site to facilitate planning in the local area. Committee members would be volunteers.
    - i. Things the committee can address and look at:
      1. If we should consolidate the number of conference sites to the larger sites.
      2. Can we increase the marketing for these conferences to up attendance?
      3. Do we want to get the schools more involved by having a student as one of the temporary members?
  - b. ARRT Report- Beth Weber is now on an ARRT committee, and will serve as connection for us to the ARRT; she also had a recommendation for an ARRT speaker that can come to our Mitchell conference and talk about the 10 year CQR.
  - c. ASRT Delegates- Report is posted on our website, and can be read there.
  - d. Nominations Report-Matt updated us on the current nominations which close on Nov 1st.
    - i. Vice President - Clara Pazour
    - ii. President Elect – Gretchen Grismer
    - iii. Secretary - No Nominations
    - iv. ASRT Delegate - Karen Otterberg, Susan Prichard
  - e. Siouxland Report- Monthly meetings are posted on our website.
  - f. Legislative Report- Kevin is stepping down from chairperson from the committee. Kevin has a conference call with ASRT members scheduled for some time after this board meeting. He encourages the SDSRT to become familiar with the legislative guidelines and how we've fallen in line with our 2019 action plan and will let us know how we can move within these rules moving forward. Matt

will send out the rules to the board members via email. The Legislative committee's goals are to Educate, receive feedback, and increase participation with the SD legislation. It also works closely with the SDSRT to update keep the SDSRT website current.

#### IV. Convention Report

- a. Susan gave the convention report received from Paula. The Friday night entertainment will be bowling at Cosmic Bowling. They have attentively booked a party bus to transport people from the conference to the bowling alley. Conference will be held at MTI. MTI will handle the logistics like food and space. Registration will be online. Banquet on Saturday will be held at the Highland Conference Center, rooms will also be booked at this venue. Room rates are \$94 + tax a night. Comfort Inn also has a block of 35 rooms reserved for us at \$129 a night. 4 confirmed speakers lined up.

#### V. Business

##### a. Unfinished Business

- i. Job postings- There have been 2 applicants. Bob and Sean will contact both applicants and move forward with interviewing them. A contract still needs to be made for this position before it can be offered to an applicant. Bob and Sean will make a recommendation to the board of which candidate they want to move forward with. It was discussed and tabled about paying the new Executive Secretary a higher salary for the first 2 years to set up and transition our website and membership. Kristi will be contacting Bradley from ND who set up their website with the new platform to find the best way for us to make that transition.
- ii. Registering our corporation- Matt proposed we use a service that provides a constant address for registering our corporation instead of keeping the address associated with the Executive Secretary. Matt will send out options to the board.
- iii. Membership- Matt will mail out the membership drive forms to the form. Checks for membership will get mailed to Chad.
- iv. Student Paper/Exhibit Update- Sean is sending out the paper rubric and will continue to work with instructors to create a standardized digital rubric for the boards. The digital boards will be implemented April 2020.
- v. Digitizing the Board Member Boxes- Sean is working on collecting any digital records from each board member associated with their position. It was discussed what platform would be used for housing all the digital files in a central location so nothing can be lost. It was agreed that Sean will start with a free version of a cloud service and present his findings at the winter meeting.

##### b. New Business

- i. SDSRT Email Scam- the ASRT has no recommendations to stop any scams. It was discussed and decided that no action will be taken at this point from the board.

- VI. Schedule upcoming meetings- Matt will send out an email to schedule the winter conference call.
- VII. Adjourned at 13:00