

# **SDSRT Virtual Scientific Presentation Guidelines**

## **1. Platform**

- a. The SDSRT Zoom account will be used for virtual presentation of the chosen scientific papers.
  - i. A meeting link will be provided to the presenter.
  - ii. The presentation shall be open to all, however viewers must register to view the presentation and are required to attend the entire presentation in order to receive continuing education credit if it is offered.
  - iii. Attendance will be recorded by the SDSRT at the end of the presentation to confirm registered viewers who attend the presentation in its entirety.
- b. PowerPoint is the preferred software to be used in the presentation of the scientific paper.
  - i. The presenter may exercise creative liberties in the creation, design, and presentation of the information on PowerPoint.
  - ii. The use of videos and other visual materials are permitted during the lecture.

## **2. Schedule**

- a. The SDSRT will schedule the meeting time for each presentation.
  - i. The meeting schedule will be published by the SDSRT.
  - ii. Schools, facilities, and SDSRT members are invited to share the meeting schedule.
- b. The meeting length will be 30 minutes.
  - i. A five minute break will be scheduled between each presentation to allow viewers time to log in to the next lecture.
  - ii. The SDSRT will be responsible for ensuring the schedule remains as timely as possible.
  - iii. Should a lecture exceed their allotted time, the SDSRT reserves the right to interrupt the lecture to ensure the proceeding lecture begins on time.
- c. The order of presenters will be determined in a manner that is fair and impartial.

## **3. Presentation**

- a. The presentation shall last a minimum of 30 minutes and must not exceed 35 minutes.
- b. The presenter must deliver the lecture on camera and must be able to advance the slides throughout their presentation.

## **4. Judging**

- a. A three-panel judge will evaluate the scientific presentations given during the convention utilizing the Scientific Presentation Rubric.
- b. The rubric for presentation judging will remain the same for virtual presentations and live lectures.

## **5. Awards**

- a. All presenters will be given an award for their presentation based on the tallied scores provided by the judges.
- b. The Board of Directors will determine the awards for prizes on a yearly basis.
- c. If there is a tie for any of the places, the tie will be broken by determining the student who received the highest score on the scientific paper evaluation.
- d. The first place student winner will have his or her name engraved on the Ethel J. Sullivan award plaque, which will be displayed in his or her department of the current year. a. It will be the responsibility of the Program Director of the previous year's winner to coordinate with the SDSRT on the return of the plaque before the date of the convention.