

# SDSRT Scientific Presentation Scoring Form



<b>Presenter Name:</b>		<b>Topic:</b>		
Evaluation Total points	All categories are fulfilled - no discrepancies	Most categories are fulfilled - some discrepancies	Most categories are not fulfilled - many discrepancies	Comments
<b>Mechanics</b>  ____ / 2 points	PowerPoint has correct spelling and grammar, and has been thoroughly proofread. <b>2 points</b>	PowerPoint has more than 2 misspellings and/or grammatical errors.  <b>1 point</b>	PowerPoint has 3 or more misspellings and/or grammatical errors.  <b>0 points</b>	
<b>Organization</b>  ____ / 5 points	Material is organized in a clear, logical way. It is easy to anticipate the material that might be presented next. Well grouped information. <b>5 points</b>	Most information can be found, but not clearly identified or not logically organized.  <b>3-4 points</b>	No clear plan for organization of material. Items are difficult to find.  <b>0-2 points</b>	
<b>Aesthetic Presentation</b>  ____ / 4 points	Font format has been carefully planned to enhance readability and content. Easy to read. Background and/or transitions are not distracting. The right amount of information is present on slides.  <b>3-4 points</b>	Font formatting has been carefully planned to compliment readability and content. It may be a little hard to read. Fonts do not all match. Background and/or transitions may be a bit distracting. Some slides have too much information. <b>1-2 points</b>	PowerPoint not used. Font formatting (e.g. color, bold, italic) makes it very difficult to read the material. Choice of background competes with text or graphics. Transitions distract from presentation. Too much information on slides.  <b>0 points</b>	
<b>Use of Graphics</b>  ____ / 2 points	Graphics and/or images explain and reinforce text and presentation. Graphics and/or images are of a high quality.  <b>2 points</b>	Graphics and /or images somewhat relate to text and presentation. Some are of poor image quality.  <b>1 point</b>	No graphics and/or images used. Graphics and/or images used do not support text and presentation. Majority of graphics/images are of poor image quality. <b>0 points</b>	
<b>Content</b>  ____ / 10 points	All content is accurate. There are no factual errors. Enough information was provided to understand the topic. Unnecessary information was not included. <b>10 points</b>	Presentation was within 30 seconds of the established time limits.  <b>1 point</b>	Most of the content is accurate, but there is one piece of information that might be inaccurate.  <b>5-9 points</b>	

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<b>Terminology</b>  ____ / 5 points	Descriptive, specific, direct, and formal terminology. Would be completely acceptable to the intended audience. Well-chosen words. Suited to the topic purpose and audience. <b>5 points</b>	Moderately descriptive, specific, and effective terminology would mostly be acceptable to the intended audience. Limited vague and/or informal terms.  <b>3-4 points</b>	Intended audience might not find the word choice acceptable. Vague and/or informal terminology. Difficult terms not defined.  <b>0-2 points</b>	
<b>Verbal Delivery</b>  ____ / 5 points	Student uses a clear voice and correct, precise pronunciation of terms so that all audience members can hear the presentation. Seldom has to refer to notes. Refrains from overusing “ah” or “um”. Student stays on topic and interacts with the audience. <b>5 points</b>	Student’s voice is clear. Student pronounces most words correctly. Most audience members can hear the presentation. Frequently refers to notes. Student stays on topic but veers off theme and has difficulty interacting with the audience.  <b>3-4 points</b>	Student mumbles, incorrectly pronounces terms and/or speaks too quietly for audience members in the back of the room to hear. Reads directly from notes, slides or report. Student has trouble staying on topic and interacting with the audience. <b>0-2 points</b>	
<b>Nonverbal Delivery</b>  ____ / 5 points	Student maintains eye contact with the audience, seldom returning to notes. Student was confident and engaging. Delivery method enhanced audience participation.  <b>5 points</b>	Student maintains eye contact most of the time, but frequently returns to notes. Adequate confidence and enthusiasm. Few distractions.  <b>3-4 points</b>	Student reads all of the reports with no eye contact. Gestures and body movements detracts from the presentation. Some uneasiness and/or apprehension demonstrated, but gradually improved. <b>0-2 points</b>	
<b>Length</b> <i>Minimum: 30 minutes</i> <i>Maximum: 35 minutes</i> <i>Timing will be done by</i> <i>the vice president to</i> <i>avoid conflict.</i>  ____ / 2 points	Presentation was within the time limits set for the presentation guidelines.  <b>2 points</b>	Presentation was within 30 seconds of the established time limits.  <b>1 point</b>	Presentation was more than 1 minute outside of the established time limits.  <b>0 points</b>	
<b>Total points</b>  ____ / 40 points		<b>Comments:</b>		

