

**Vendor booth  
2024 Women's Renew Conference**

Where: St. John the Baptist Catholic Church 216 W. 1st Street, San Juan, Texas  
Attendance: Projected attendance is 200-300 women

**Schedule:**

Here is a schedule for when your booth would need to be open  
Friday, May 3, 2024 before 4:00 pm  
Saturday, May 4, 2024 before and after all sessions between at 8:00 am till 3:30 pm

**Cost**

Vendor fee will be \$25.00. The vendor fee is due, after your booth has been approved, to participate as a vendor. Selected vendors will be notified upon approval.

Conference entrance is not part of this fee. You are not required to purchase a ticket to have a booth, however only ticket holders will be guaranteed a seat at the conference. You would need to register separately for conference.

**Booth Details:**

Your booth is comprised of approx. 10x10 ft. of space. You will need to provide your own stand, cart, table, tablecloth, etc. We encourage carts, easels and ways of displaying wares that would look more like a shopping district. There will NOT be any electrical outlets available.

We encourage you to take credit cards, checks and cash; we are not able to process funds or credit cards for you.

You are permitted to play video or music at your booth, but it must be at a level appropriate to your booth's area. You must have items to offer at your booth, not just show in a catalog. For instance, giving away samples of products and then selling those items at the booth is encouraged. Because we want this to look like a market district, we ask that have an array of items offered.

***Sale of Books or written literature will not be allowed.***

**Setup and Tear-down:**

Vendor setup time:

**Friday, May 3rd from 1pm-4pm and Saturday, May 4th from 7am-8am.**

We need all booths setup by 8am on May 4th. Vendors must tear-down Saturday after the final session and be finished with clean up before the start of 5:30pm church service.

Thank You! We are looking forward to a wonderful event, and we will do everything in our power to ensure you have a great, successful experience! Make sure you tell friends, clients and family about the conference.

***It is expressly forbidden to sell or promote any product that is in opposition to the teaching or governance of the Catholic Church. All vendors should aspire to protect the integrity of faith and the unity of the church as representatives at this event.***