



FATBURGER/BUFFALO EXPRESS #1266

Manassas, VA

Assistant General Manager

Full-Time Position

As the Assistant General Manager, you will be the key support element to the General Manager. The Assistant General Manager is the voice of leadership and direction in the absence of the General Manager and provides guidance to shift supervisors and team members while on shift. Must be able to provide a positive, open, and guest service friendly environment.

What you will do:

- Works to inform the General Manager of staffing needs.
- Assist General Manager to properly schedule shifts for optimum employee coverage.
- Keeps track of overtime and as directed schedules employees in a fair manner.
- Responsible for opening or closing restaurant during the designated hours of operation
- Understand our Guest-Obsessed culture and do whatever it takes to create a positive and memorable guest experience.
- Manage ongoing training of Shift Supervisors and Team Members.
- Works with the shift supervisors to fill complete the shift readiness reports.
- Works with the General Manager, to identify level star performing employees.
- Ensures that all employees are orientated properly, and that employee file documentation is present as necessary.
- Assists the General Manager in optimizing profitability through control of food cost, paper cost, labor, operating, and cleaning supplies and interaction with purveyors.
- Maintain company standards of quality, cooking times and presentation of food, service, restaurant cleanliness and sanitation, safety, and staff job satisfaction.
- Handle guests' complaints by listening to their concerns and resolving issues PLUS ONE to ensure overall guest satisfaction.
- Comply with all State and Federal labor laws at all times.

This location is owned by Tatum Global Services, LLC

Perks of the Job:

- Great pay
- Optional Medical Benefits, 401-K plan, & Paid Time Off for full-time employees
- Flexible Schedules
- Growth Opportunities

Assistant General Managers are responsible for directly supervising Shift Supervisors and Team Members in the restaurant and is responsible for the overall direction, coordination, and evaluation of this unit in coordination with the General Manager. This position carries out supervisory responsibilities in accordance with the organization's policies and procedures, applicable laws and regulations. Other responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems. If this sounds like you, please apply today!

REQUIREMENTS

- Must be able to serve as a listed ABC Manager and must be 21 years of age per VA ABC regulations.
- 4+ years of experience in a shift supervisory role or Assistant General Manager experience is preferred.
- Must hold a GED or high school diploma, a college degree is highly preferred.
- Strong customer service skills.
- Strong leadership and interpersonal skills.
- Effective communicator.
- Great problem-solver.
- Ability to adapt to a fast-paced environment.
- Must have Food Protection Manager Certification.
- Ability to travel 3 weeks for official training.

One bite and you'll know why Fatburger has been a burger icon since 1952. Our extensive menu doesn't stop at burgers. We're also home to delicious marinated full-breast chicken sandwiches, sage & rosemary infused turkey burgers, custom made veggie burgers (with real veggies!), Buffalo's World Famous Wings & Tenders.