

# Policy & Procedure Documentation



Approval Date	07/11/2024	Category	Competition
Written By	Sarah (Sass) Smith		
Title	Communications & Complaints Policies – Referee: Representative and/or State Eligibility		
Internal/External	External (Public)		
Description			
<p>This policy establishes the minimum weekly refereeing commitment required for local club referees to qualify for selection to SQJBC representative carnivals and Basketball Queensland State Championships. Ipswich Basketball Association (IBA) aims to encourage consistent involvement in club games to strengthen our referee community and ensure a high standard of officiating.</p>			
Details			
<p>To be eligible for selection to SQJBC representative carnivals, referees are required to referee a minimum of two (2) club games per week within the Ipswich Basketball Association.</p> <p>To be eligible for selection to Basketball Queensland State Championships, referees are required to referee a minimum of three (3) evaluated SQJBC games by Community Coordinator, SQJBC Coordinator, or an Ipswich Basketball Association approved delegate.</p> <p>This ensures that referees are consistently building their skills and contributing to the development of our local competitions.</p> <ol style="list-style-type: none"><li><b>1. Eligibility Requirement</b><ul style="list-style-type: none"><li>Referees must officiate at least two (2) club games each week during the season to be eligible for selection SQJBC representative carnivals and Basketball Queensland State Championships.</li><li>This commitment must be maintained consistently throughout the season, with any exceptions or absences needing prior approval from the Community/Referee Coordinator or relevant authority.</li></ul></li><li><b>2. Attendance Tracking</b><ul style="list-style-type: none"><li>Referees’ weekly game commitments will be tracked and recorded by the Community/Referee Coordinator.</li><li>Failure to meet the minimum requirement may impact eligibility for representative events.</li></ul></li><li><b>3. Exceptions</b><ul style="list-style-type: none"><li>In cases of illness, injury, or other valid reasons, referees must notify the Community/Referee Coordinator as soon as possible to discuss temporary adjustments.</li><li>Approved exceptions may allow referees to retain eligibility based on their overall season commitment and availability.</li></ul></li><li><b>4. Non-Compliance</b><ul style="list-style-type: none"><li>Referees who do not meet the minimum game requirement may be considered ineligible for upcoming representative carnivals of State Championships.</li><li>Continuous non-compliance may result in removal from the representative selection pool until the commitment requirement is met.</li></ul></li></ol>			
Procedure for Compliance			
<ul style="list-style-type: none"><li>Referees are encouraged to communicate with the Community/Referee Coordinator to schedule their weekly games.</li><li>Any scheduling conflicts or inability to meet the weekly commitment should be reported promptly.</li></ul>			

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- Community/Referee Coordinator will liaise with SQJBC Referee Coordinator.

## **Review and Updates**

This policy will be reviewed annually to ensure it aligns with the objectives of IBA and supports the growth and development of our refereeing community.

Exemptions to this policy can be made if and where appropriate – only by the Community or SQJBC Coordinator.

## **Contact**

For any questions or clarifications regarding this policy, please contact the Community/Referee Coordinator at [referees@ipswichforce.com.au](mailto:referees@ipswichforce.com.au).