

**Saddlebrook Farms Clubhouse**  
**Cleanup Checklist**

**Renter's Compliance (please check as completed)**

- KITCHEN**
  1. Wipe off counter tops, top and inside of stove, inside of microwave, inside of refrigerator
  2. Clean sink
  3. Vacuum vinyl floor and wipe with Swiffer
  4. Put all cleaning cloths in sink
- RESTROOMS**
  1. Toilets flushed and clean up any debris on floor
  2. Trash bag removed
  3. Vacuum floor and mat
- DEN AREA**
  1. Wipe off tables
  2. Vacuum carpet (be sure to lift tables before you move them)
  3. Vacuum entry mat, wipe entry vinyl with Swiffer
- LOWER AREA**
  1. Vacuum vinyl floor and wipe with Swiffer
  2. Check under furniture during cleaning process
  3. Clean glass coffee table
- PATIO AREA**
  1. Return game equipment
  2. Return tables and chairs to original positions
  3. Close umbrellas
- GENERAL**
  1. Remove all decorations
  2. Return tables and chairs to closet under the stairs
  3. Return TV and DVD remote controls to their locations
  4. **Turn off all lights and fan**
  5. **Return temperature to 70 degrees in summer**
  6. **Return temperature to 60 degrees in winter**
  7. Check for “party litter” around Clubhouse grounds (including playground, patio and parking lot)
  8. All trash removed to outside clubhouse containers
  9. **Securely Lock/latch all doors and windows**

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Renter's Signature

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Clubhouse Coordinator (\$200.00 Deposit released)\*

**\*The \$200 deposit will not be released if the clubhouse is not thoroughly cleaned and left in the same condition as seen during the walk through. A portion of the deposit will be kept if the Clubhouse Coordinator has to clean and/or fix damages.**

**Note: WiFi Username: saddlebrook      Password : clubhouse**