

Town of Porter

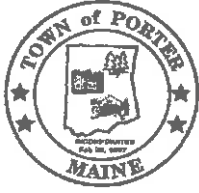
71 Main Street, Porter, ME 04068
Phone: (207) 625-8344 – Fax: (207) 625-4120
www.portermaine.org

SELECT BOARD MEETING AGENDA

August 5, 2026 – 4:00 pm
Porter Town Hall

- **ROLL CALL**
- **PLEDGE OF ALLEGIANCE**
- **AGENDA APPROVAL**
- **ROUTINE AGENDA ITEMS:**
 - Motion to accept the minutes of the July 22, 2026 Select Board Meeting
 - EMA Director Report
 - Animal Control Officer Report
 - Code Enforcement Officer/Plumbing Inspector's Report – **(last meeting of each month)**
 - Local Health Officer Report
 - Road Commissioner Report
 - Road Advisory Committee Report
 - Review of Action Items
 - Approve/Sign Payroll Warrant & Accounts Payable Warrant
 - Town Treasurer Report
 - Town Clerk Report
 - Selectmen Reports
 - Conservation Commission Report – **(first meeting of each month)**
- **OLD BUSINESS:**
 - A. **Land Share Riders ATV Club Follow-up Report on State Grant (through Municipality) – Tom Espinosa, President**
- **NEW BUSINESS:**
 - A. _____
- **OTHER BUSINESS:** Time Permitting
- **ADJOURNMENT**

No later than 5:30 pm. Any business not concluded by the time of adjournment will be taken up at 9:00 am the following day or at another date determined.



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Select Board Meeting Minutes August 5, 2026 – 4:00 pm Porter Town Hall

RECORDER'S NOTE: These minutes were transcribed from a recording of the meeting due to the absence of the Recorder.

The Select Board meeting was called to order by Chairperson John Lowry at 4:00 pm.

➤ **Roll Call:**

In attendance were: Select Board members John Lowry, John O'Donnell and Aaron Wedgewood; Treasurer Dawn Campbell

Absent: Town Clerk Maureen Scanlon

➤ **Pledge of Allegiance**

The meeting was opened with the reciting of the Pledge of Allegiance.

➤ **Motion to Accept the Agenda:**

John O'Donnell made a motion to accept/approve the agenda. It was seconded by John Lowry. Motion carried with all in favor.

➤ **Motion to Accept/Approve the July 22, 2026 Select Board Meeting Minutes:**

Aaron Wedgewood made a motion to accept/approve the minutes from the July 22, 2026 Select Board meeting as written. It was seconded by John O'Donnell. Motion carried with all in favor.

➤ **Emergency Management Report – No report given.**

There was some general discussion on the status of developing a plan for mass casualties situations.

➤ **Animal Control Officer Report – No report given.**

➤ **Code Enforcement Officer/Plumbing Inspector Report – No report given.**

- **Local Health Officer Report** – No report given.
- **Road Commissioner Report** – No report given.

There was some general discussion on roadwork and ditching to be done.

- **Road Advisory Committee Report** – No report given.
- **Review of Action Items** – Items addressed:

- **Next Steps for 57 Mason Road (Foreclosed Trailer).**

Treasurer Dawn Campbell advised the Select Board that there has still been no response to the second letter (with a date extension) from the former owner of the property.

- **Clarification on Personnel Policy: Article X – Sick Leave – Section B.**

Treasurer Dawn Campbell advised the Select Board that she has discovered ambiguous language in the Personnel Policy, specifically in regards to Article X – Sick Leave – Section B that needs clarification. She reviewed the details of the problem for the Board and made recommendations for their consideration, to correct the contradiction in this section of the policy.

- **Discuss Addendum to Snow Removal/Plowing Contract with Martineau & Son Plowing. Include: 1. Shoveling to the propane tank, at the Town Office/Hall building, for delivery access. 2. Add an official turn-around (for plow trucks) at the end of Porterfield Road.**

There was discussion on addressing the items above prior to the start of the winter season.

- **Approval of Payroll & Accounts Payable Warrants:**

P/R Warrant #30 was approved and signed for \$5,139.09.

A/P Warrant #31 was approved and signed for \$466,944.76.

- **Treasurer Report** – Treasurer Dawn Campbell reported on the following:

- She and Assistant Clerk Gail Williams have been doing some research on applying for grant funds throughout the State. Now they are looking on a federal level to see what is available for purchasing fire trucks. There was quite a bit of discussion on this matter.
- Distributed the updated actual to budget spending report as of July 30, 2026 to the Select Board.
- Updated the Select Board on the balance being paid out to the former owner's of the foreclosed upon (and sold) property located at 17 Chapel Street as required by law.

- Requested the Board's consideration to allow her to attend the MMA (Maine Municipal Association) Annual Convention in Augusta on Wednesday, October 7th & Thursday, October 8th which she believes will be beneficial in completing her duties for the town.

The Board will consider her request.

➤ **Town Clerk Report** – Town Clerk Maureen Scanlon submitted the following report:

- The 2026 Tax Commitment process has been completed. A total of 1,271 tax bills have been mailed out to the taxpayers by the printers.

➤ **John Lowry** – reported on the following:

- He checked on the situation at the Bickford Pond Dam and thanked Selectman Aaron Wedgewood for the temporary repair that was done by placing plywood over the hole. He has obtained the necessary measurements and will be completing an RFP (Request for Proposal) to get it repaired properly.

➤ **John O'Donnell** – reported on the following:

- Asked if Aaron Wedgewood had a chance to talk to the Road Commissioner about the repairs needed in the Town Office/Town Hall parking lot area. Aaron responded that he had not spoken to Brad Sanborn yet, but will communicate the Board's concerns to him.

➤ **Aaron Wedgewood** – reported on the following:

- Checked into the water level of the Colcord Pond Dam. The level is getting lower and water is still flowing over the dam itself. Once the water stops flowing over the dam, it will give us a better understanding of the water level of the pond. This information may be of help to the DEP (Dept. of Environmental Protection) in their investigation of what the water level should be.

➤ **Conservation Commission Report** – Conservation Commission Chair Maggie Lowry reported on the following:

- Last month, instead of holding a regular meeting, the members walked the Town Farm property to assess the condition of it. They determined that it is badly overgrown with knotweed. They are now talking about what they can do to the property to encourage people to visit it. It was noted that this property is located approximately a few hundred feet past the Old Meeting House.
- Mentioned that they are looking into town owned open spaces as other places that could be used by the public.
- Updated the Board on a potential new commission member that may need to be appointed, once this individual has made the decision to join.

- Updated the Board on plans for cleaning, and making improvements, to the beach and trail. There was discussion on the ongoing cleaning services that are being provided by an abutter to the property.
- There was also some discussion regarding the fact that the town would like to be able to provide swimming lessons again. Unfortunately, it has become very difficult to offer the lessons due to the lack of certified instructors.
- Reviewed the four legal responsibilities of the commission and their efforts to assure compliance with them. There was some discussion on this subject.

➤ **OLD BUSINESS:**

A. Land Share Riders ATV Club Follow-up Report on State Grant (through Municipality) – Tom Espinosa, President

Tom Espinosa, President of the Land Share Riders ATV Club, updated the Select Board on the club's activities and plans for future improvements to the trail system in this area. A lot of these improvements are made possible with funds received through the State's grant program. A requirement of the program stipulates that the funds must be processed through the sponsoring municipalities. This is a pass-through process in which none of the funds are retained by the municipality, but are paid to the ATV Clubs. With this in mind, the club reports back to the municipality on what has been done with the funds that were obtained. There was discussion on this subject with Tom answering questions from the Board.

➤ **NEW BUSINESS:**

There were no "New Business" agenda items.

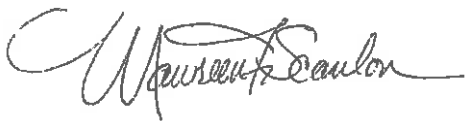
➤ **OTHER BUSINESS:**

There were no "Other Business" brought up for discussion.

➤ **Meeting Adjournment:**

John O'Donnell made a motion to adjourn the meeting at 5:20 pm. It was seconded by Aaron Wedgewood. Motion carried with all in favor.

Respectfully submitted,



Maureen F. Scanlon
Town Clerk