



Town of Porter

71 Main Street, Porter, ME 04068
Phone: (207) 625-8344 – Fax: (207) 625-4120
www.portermaine.org

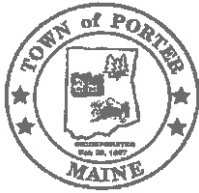
SELECT BOARD MEETING AGENDA

June 10, 2026 – 4:00 pm

Porter Town Hall

- **ROLL CALL**
- **PLEDGE OF ALLEGIANCE**
- **AGENDA APPROVAL**
- **ROUTINE AGENDA ITEMS:**
 - Motion to accept the minutes of the May 27, 2026 Select Board Meeting
 - EMA Director Report
 - Animal Control Officer Report
 - Code Enforcement Officer/Plumbing Inspector's Report – **(last meeting of each month)**
 - Local Health Officer Report
 - Road Commissioner Report
 - Road Advisory Committee Report
 - Review of Action Items
 - Approve/Sign Payroll Warrant & Accounts Payable Warrant
 - Town Treasurer Report
 - Town Clerk Report
 - Selectmen Reports
 - Conservation Commission Report – **(first meeting of each month)**
- **OLD BUSINESS:**
 - A. **Closing on Foreclosed Property located at 17 Chapel Street (Map U03/Lot 013) – Casey Gray (ReMax Realty)**
 - B. **Closing on Foreclosed Property located at 12 Little Lane (Map R01/Lot 005A) – Casey Gray (ReMax Realty)**
 - C. **Approval Consideration of Contract for Website Upgrades**
- **NEW BUSINESS:**
 - A. _____
- **OTHER BUSINESS:** Time Permitting
- **ADJOURNMENT**

No later than 5:30 pm. Any business not concluded by the time of adjournment will be taken up at 9:00 am the following day or at another date determined.



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Select Board Meeting Minutes June 10, 2026 – 4:00 pm Porter Town Hall

The Select Board meeting was called to order by Chairperson John Lowry at 4:00 pm.

➤ **Roll Call:**

In attendance were: Select Board members John Lowry, John O'Donnell and Aaron Wedgewood; Treasurer Dawn Campbell; Town Clerk Maureen Scanlon; Road Commissioner Brad Sanborn; Realtor Casey Gray (ReMax Realty)

➤ **Pledge of Allegiance**

The meeting was opened with the reciting of the Pledge of Allegiance.

➤ **Motion to Accept the Agenda:**

John O'Donnell made a motion to accept/approve the agenda. It was seconded by Aaron Wedgewood. Motion carried with all in favor.

➤ **Motion to Accept/Approve the May 27, 2026 Select Board Meeting Minutes:**

John O'Donnell made a motion to accept/approve the minutes from the May 27, 2026 Select Board meeting as written. It was seconded by Aaron Wedgewood. Motion carried with all in favor.

➤ **Emergency Management Report – No report given.**

Aaron Wedgewood mentioned that he has a meeting with EMA Director, Roger Berube, tomorrow evening to discuss the town's Emergency Management program.

➤ **Animal Control Officer Report – No report given.**

➤ **Code Enforcement Officer/Plumbing Inspector Report – No report given**

➤ **Local Health Officer Report – No report given.**

John Lowry mentioned that Local Health Officer, Dr. Joseph DeKay, is still working on addressing the situation at a property located on Endfield Street and gave a brief update on the status of it.

- **Road Commissioner Report** – Brad Sanborn had nothing to report. There was some discussion on the status of several ongoing projects and areas of concern.
- **Road Advisory Committee Report** – Road Advisory Committee Member Aaron Wedgewood reported that there will be a Road Advisory Committee / Selectmen’s Workshop held tonight at 6:00 pm. Public notice has been made for this open meeting.
- **Review of Action Items** – Items addressed:

- **Next Steps for 57 Mason Road (Foreclosed Trailer).**

Dawn Campbell confirmed that this property is insured up to \$400,00.00. She explained the town’s responsibility in providing insurance coverage for foreclosed upon properties. There was some discussion on the next steps being taken. The town’s attorney is drafting a letter to the former owner that releases the town from any liability. It was noted that the owner of the land has granted permission to the town to access the property and dispose of the structure. Three realtors have deemed the structure to have a value of worth in the amount of zero (0) dollars.

- **Prepare presentation for awarding the Boston Post Cane to the oldest resident in Porter.**

The award presentation of the Boston Post Cane to the town’s oldest resident will be held after the June 24, 2026 Select Board meeting, at 6:00 pm. There was some discussion on the plans for the presentation ceremony.

- **Update Policy – Use of Town Lands and Facilities.**

Dawn Campbell explained that this policy has been updated to prohibit the hanging of decorations from the ceiling or light fixtures. There was minor damage to a ceiling tile when this was done at a recent event. The ceiling tile was replaced, but this will no longer be allowed. Decorations must be free-standing and can no longer be affixed to the walls, ceiling, or light fixtures, with tacks or tape.

The Select Board unanimously approved the updates to the policy.

- **Approval of Payroll & Accounts Payable Warrants:**

P/R Warrant #20 was approved and signed for \$5,228.59.

A/P Warrant #21 was approved and signed for \$184,554.44.

➤ **Treasurer Report** – Treasurer Dawn Campbell reported on the following:

- Distributed the updated actual to budget spending report as of June 9, 2026 to the Select Board.
- Submitted a proposal put together by Assistant Clerk Gail Williams, for a community outreach workshop session, to assist residents with the on-line process of re-registering their ATVs for 2027. The State of Maine has only provided one book of 2027 ATV stickers to town offices, with the understanding that they are only to be used for new registrations. This is due to a problem with the State not receiving a sufficient inventory from the vendor. All 2026 ATV registrations expire on June 30th. Gail is proposing to hold this workshop on Friday, June 26th from 1:00 pm to 3:00 pm. Maureen Scanlon reported that the State is hoping to have the additional 2027 sticker inventory delivered to us by the end of the month. Until then, renewals must be done on-line and the State will mail the new stickers to the registrants. Maureen mentioned the possibility of holding this workshop session for our residents to the State; they were very appreciative of it.

The Select Board unanimously approved to allow Gail Williams to hold this workshop. An ad will be placed in the Shopping Guide for public notice to the town's residents (only).

- Reported that the water issue has been resolved at the Veteran's Park and the flowers are being watered in a much less cumbersome manner for the gardeners.

➤ **Town Clerk Report** – Town Clerk Maureen Scanlon reported on the following:

- Asked the Select Board for direction on the matter of re-purchasing street signs for private roads. There was some discussion on this subject. Maureen will check with Maine Municipal Association to ascertain if the town is responsible for the replacement of missing private road signs and if there are any liability issues for the town if we don't pay for the replacement of them.

A policy (or ordinance) will be created once clarification is received, for future reference.

- The Rescue Chief's report for May 2026 is included in the meeting packet.
- Announced the results of the June 9, 2026 State of Maine Primary Election for the Town of Porter. A total of 305 voters came out to vote. There were 148 Democratic ballots cast and 157 Republican ballots cast. There was a total of 38 Absentee Ballots issued prior to election day. This number is included in the 305 total. She mentioned that things went very smoothly and accredited it to the great team that she works with in running the elections.
- Submitted a letter from the Department of Transportation advising the Select Board of a contract awarded to Pike Industries to perform paving services on the State roads in town.
- She will be meeting with Geff Inman, Director of Oxford County E-911, on July 15th regarding the State's E-911 computer program.

- **John Lowry** – reported on the following:
 - He has been working on increasing the membership of the Stanley Higgins Trust. This will include updating the Bylaws to allow for the increase in membership. This Trust provides eligible students with education scholarships.

- **John O'Donnell** – reported on the following:
 - He expressed concern about the Sacopee Rescue unit being used to go (food) shopping at Call's Supermarket. There was some discussion on this matter. In regards to the Select Board's prior discussion about receiving bids for this service in the future, Dawn Campbell mentioned that there are several files in the office regarding the ambulance service for the Board's review.
 - He asked for, and received (from the Treasurer), clarification on the monthly payments that are made to the school. Specifically, in regards to the fact that the amount paid is based on last year's numbers. This is because the school budget is not passed until after the town budget has been approved at Town Meeting in March. The school budget is not approved until May. There was some discussion on how to improve communications for people on the school's expenses throughout the year, not just at budget time.

- **Aaron Wedgewood** – reported on the following:
 - Asked when the next Tri-Town (Waste Facility) committee meeting is being held. He was informed that there will be one at the Hiram Town Office this coming Monday.
 - He asked for a breakdown of tasks as a reference tool for new Selectmen coming on board. There was some discussion on creating this helpful document.
 - Updated the Select Board on a recent conversation he had with a gentleman regarding the replacement of culverts in areas that may be sensitive to fish habitats. He was informed that funding is available to complete these projects, minus 10% that the town is required to pay.
 - He spoke with Spec Pond resident Christine Kerble regarding the petition that was submitted to the Department of Environmental Protection requesting oversight of the pond's water level. He has a meeting with her and her husband on Saturday morning to discuss it further.
 - Brought up discussion on the maintenance of the grounds at the Town Hall. He mentioned that the lawn needs repair at the edge of the parking lot, where there is constant mud hole.

- **Conservation Commission Report** – No report given.

➤ **OLD BUSINESS:**

A. Closing on Foreclosed Property located at 17 Chapel Street (Map U03/Lot 013) – Casey Gray (ReMax Realty)

Realtor Casey Gray, from ReMax Realty, reported that the closing on this property is scheduled for this Friday. She presented the Quit Claim Deed and closing statement to the Select Board for approval.

This documentation, as presented by Casey Gray, was signed and submitted to her for processing at closing.

**VOTE TO CONTINUE PAST THE
DESIGNATED 5:30 PM MEETING ADJOURNMENT TIME**

John Lowry made a motion to continue the meeting past the designated 5:30 pm adjournment time. It was seconded by John O'Donnell. Motion carried with all in favor.

B. Closing on Foreclosed Property located at 12 Little Lane (Map R01/Lot 005A) – Casey Gray (ReMax Realty)

Realtor Casey Gray, from ReMax Realty, reported that the closing on this property is scheduled for this Friday. She presented the Quit Claim Deed and closing statement to the Select Board for approval.

This documentation, as presented by Casey Gray, was signed and submitted to her for processing at closing.

C. Approval Consideration of Contract for Website Upgrades

There was some discussion in consideration of the approval for the proposed website upgrades.

Aaron Wedgewood made a motion to approve the website development and launch, as proposed by Cristina Forsyth of Bustle & Grow, in the amount of \$5,000.00. It was seconded by John O'Donnell. Motion carried with all in favor.

➤ **NEW BUSINESS:**

There were no "New Business" agenda items.

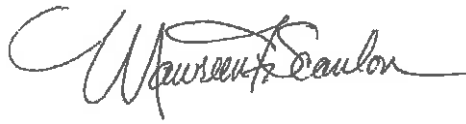
➤ **OTHER BUSINESS:**

- Resident Peter Wills asked that 25 mph speed limit signs be placed along Old Meetinghouse Road, at both ends. Brad Sanborn will check with the State to confirm that it can be done.

➤ **Meeting Adjournment:**

John O'Donnell made a motion to adjourn the meeting at 5:42 pm. It was seconded by Aaron Wedgewood. Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Maureen F. Scanlon". The signature is written in black ink and is positioned above the printed name.

Maureen F. Scanlon
Town Clerk