Town of Porter

71 Main Street, Porter, ME 04068
Phone: (207) 625-8344 – Fax: (207) 625-4120
www.portermaine.org

SELECT BOARD MEETING AGENDA
November 4, 2026 – 4:00 pm
Porter Town Hall

- **ROLL CALL**
- **BID OPENING – 57 Mason Road Trailer Removal**
- **PLEDGE OF ALLEGIANCE**
- **AGENDA APPROVAL**
- **ROUTINE AGENDA ITEMS:**
  - Motion to accept the minutes of the October 28, 2026 Select Board Meeting
  - EMA Director Report
  - Animal Control Officer Report
  - Code Enforcement Officer/Plumbing Inspector's Report – **(last meeting of each month)**
  - Local Health Officer Report
  - Road Commissioner Report
  - Road Advisory Committee Report
  - Conservation Commission Report – **(first meeting of each month)**
  - Review of Action Items
  - Approve/Sign Payroll Warrant & Accounts Payable Warrant
  - Town Treasurer Report
  - Town Clerk Report
  - Selectmen Reports
- **OLD BUSINESS:**

  A. _____
- **NEW BUSINESS:**

  A. Approve / Sign December 16, 2026 Special Town Meeting Warrant
- **OTHER BUSINESS:** Time Permitting
- **ADJOURNMENT**

  No later than 5:30 pm. Any business not concluded by the time of adjournment will be taken up at 9:00 am the following day or at another date determined.

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Select Board Meeting Minutes
November 4, 2026 – 4:00 pm
Porter Town Hall

The Select Board meeting was called to order by Chairperson John Lowry at 4:03 pm.

- **Roll Call:**

In attendance were: Select Board members John Lowry, John O'Donnell and Aaron Wedgewood; Treasurer Dawn Campbell; Town Clerk Maureen Scanlon; Conservation Commission Chair Maggie Lowry

- **BID OPENING – 57 Mason Road Trailer Removal**

John Lowry read aloud the only bid that has been received for this project. It was submitted by Bradley A. Sanborn, Inc. in the amount of $15,900.00.

John O'Donnell made a motion to put this matter on hold until further notice, in order to consider other possible options for completing this task. It was seconded by John Lowry. Motion carried with all in favor.

- **Pledge of Allegiance**

The meeting was opened with the reciting of the Pledge of Allegiance.

- **Motion to Accept the Agenda:**

John O'Donnell made a motion to accept/approve the agenda. It was seconded by Aaron Wedgewood. Motion carried with all in favor.

- **Motion to Accept/Approve the October 28, 2026 Select Board Meeting Minutes:**

To be approved at the next regularly scheduled Select Board meeting.

- **Emergency Management Report** – No report given.

- **Animal Control Officer Report** – No report given.

There was further discussion on the previous matter of possibly appointing a Deputy Animal Control Officer. This matter will continue to be considered for possible implementation.

- **Code Enforcement Officer/Plumbing Inspector Report** – No report given.

- **Local Health Officer Report** – No report given.

- **Road Commissioner Report** – Aaron Wedgewood updated the Board on Road Commissioner Brad Sanborn's plans for addressing several areas of concern throughout town. There was some discussion on several of those items.

- **Road Advisory Committee Report** – No report given.

- **Conservation Commission Report** – Conservation Commission Chair Maggie Lowry reported on the following:

  - The Commission held their regularly scheduled meeting last night.

  - She introduced James Phy to the Select Board and recommended that he be appointed as a member of the Conservation Commission.

    John Lowry made a motion to appoint James Phy as a member of the Conservation Commission (5-year term). It was seconded by John O'Donnell. Motion carried with all in favor.

  - The beach clean-up has been completed and the "camp sites" that were set-up have been removed.

  - The 21 Club has been working on a project to update and add additional signage at the beach.

  - The Commission is preparing for next year's budget request.

  - They are also working on measures to address pest control concerns at the Old Meetinghouse.

- **Review of Action Items** – No actions were taken.

- **Approval of Payroll & Accounts Payable Warrants:**

  P/R Warrant #44 was approved and signed for $2,547.03.

  A/P Warrant #45 was approved and signed for $234,112.49.

- **Treasurer Report** – Treasurer Dawn Campbell reported on the following:

  - Distributed the updated actual to budget spending report as of October 30, 2026 to the Select Board.

  - Notices of Impending Automatic Foreclosures were sent out yesterday for the 2024 tax year. She distributed a list of properties in jeopardy of foreclosure for non-payment of taxes to the Select Board.

- She is preparing for the start of the budget season. The first meeting will be held in December.

- An e-mail was received from Hiram Town Clerk Marylou Stacey regarding the new "Lease Agreement for the Salt Shed" that is located in Hiram and utilized by Porter. This document was submitted for the Select Board's approval signatures. It was noted that this was already agreed upon by this Board. Therefore, it was signed by all of the Selectmen and will be returned to Marylou, with a copy retained for this town's records.

- Updated the Board on the status of implementing the new website for the town. There was some discussion on this matter.

➢ **Town Clerk Report** – Town Clerk Maureen Scanlon reported on the following:

- Town Office/Hall meeting room rental applications submitted for approval:

  Approved – 1/23/2027 (12:00 pm to 5:00 pm) – Child's Birthday Party – Holly & Jeffrey Libby

  Approved – 2/7/2026 (7:30 am to 12:30 pm) – Baby Shower – Kayla Hoagland & Courtney Chapman

- The results of the November 3, 2026 State of Maine General Election have been posted on the town's website. There was a total of 751 votes cast. This number includes 172 absentee ballots that were processed on election day. As of today's date, there are 1187 registered voters in town.

➢ **John Lowry** – had nothing to report.

➢ **John O'Donnell** – reported on the following:

- He has confirmed with Debbie and Harley Hageman that they will hold the previously approved Clothes Drive event in the Town Hall/Office parking lot on November 14, 2026 from 11:00 am to 2:00 pm.

- Informed the Board that Travis May has confirmed that he would like to be appointed as a member of the Appeals Board.

  John O'Donnell made a motion to appoint Travis May as a member of the Appeals Board (3-year term). It was seconded by John Lowry. Motion carried with all in favor.

➢ **Aaron Wedgewood** – had nothing to report.

➢ **OLD BUSINESS:**

There were no "Old Business" agenda items.

- **NEW BUSINESS:**

A. Approve / Sign December 16, 2026 Special Town Meeting Warrant

Treasurer Dawn Campbell presented the Warrant for the Special Town Meeting, being held on December 16, 2026 at 6:00 pm, to the Select Board for their approval. There was some discussion on the Warrant Articles.

John Lowry made a motion to approve / sign the December 1, 2026 Special Town Meeting Warrant as presented. It was seconded by John O'Donnell. Motion carried with all in favor.

- **OTHER BUSINESS:**

There were no "Other Business" matters brought up for discussion.

- **Meeting Adjournment:**

John O'Donnell made a motion to adjourn the meeting at 5:05 pm. It was seconded by Aaron Wedgewood. Motion carried with all in favor.

Respectfully submitted,

Maureen F. Scanlon
Town Clerk