

# TOWN OF PORTER – Driveway Permit Application

THIS PERMIT (A Land Use Review per the Town Ordinance) MUST BE APPROVED BY CODE ENFORCEMENT OFFICER PRIOR TO THE CREATION OF AN E911 ADDRESS

**An application fee must be submitted with this form: \$75**

<b>Applicant</b> <input type="checkbox"/> Check Box if primary contact	<b>Contractor</b> <input type="checkbox"/> Check Box if primary contact	<b>Property Owner (required)</b> <input type="checkbox"/> Check Box if primary contact
<b>Name:</b>	<b>Name:</b>	<b>Name:</b>
<b>Address:</b>	<b>Address:</b>	<b>Address:</b>
<b>City, State, Zip:</b>	<b>City, State, Zip:</b>	<b>City, State, Zip:</b>
<b>Phone:</b>	<b>Phone:</b>	<b>Phone:</b>
<b>Email:</b>	<b>Email:</b>	<b>Email:</b>
<b>Legal interest</b> in the property ( <i>Please attach copy - Ownership (e.g. Deed), Purchase &amp; Sales Agreement, Other (specify)</i> )		
<b>Proposed Start (MM/DD/YY)</b>		<b>Proposed Completion (MM/DD/YY)</b>
<b>Location of Driveway entrance</b> ( <i>adjoining street, required</i> )		
<b>Property Tax Map and Lot Number</b> ( <i>required</i> )		
<b>Subdivision Name and Lot Number</b> ( <i>required, if applicable</i> )		
<b>Is Buffering and screening required for the Use or as a condition of Subdivision Approvals?</b> <input type="checkbox"/> Yes <input type="checkbox"/> Depth _____		
<b>Lot road frontage in feet</b> ( <i>required</i> )		

**NOTE:** If entrance is located on State road (**Route 25 or Route 160**), attach a copy of the **Maine Department of Transportation** approval. A Building Permit will NOT be issued without driveway approval from the Municipality and the DOT, when applicable.

Attach a detailed plot plan of the property and the proposed driveway. The following information must be included on the plan and also described in written form:

Length of driveway		Width of driveway		Distance to property lines	
Surface type		Depth of base gravel		Depth of finish gravel	
Driveway slope		Intersection angle with road		Sight Distance	
Shoreland Zone		Distance to intersection		Grade	
Phosphorus control, if within pond watershed		Culvert, ditch and water drainage information (# of culverts and locations)		Landscape Buffering/Screening	

**Notes:** \_\_\_\_\_

**Note:** Information regarding driveways is available in Article IV Section 4.2 Standards (Sections A, B and C), Article VI Section 6.3, and in the Subdivision Regulations Article 10.

\_\_\_\_\_  
Applicant signature and date

\_\_\_\_\_  
CEO signature and date

\_\_\_\_\_  
Road Commissioner signature and date