

Town of Porter

71 Main Street, Porter, ME 04068
Phone: (207) 625-8344 – Fax: (207) 625-4120
www.portermaine.org

SELECT BOARD MEETING AGENDA February 19, 2025 – 3:00 pm Porter Town Hall

Routine Agenda Items:

- Motion to accept the agenda
- Motion to accept the minutes of the February 5, 2025 Select Board Meeting
- Road Advisory Committee
- EMA Director
- Animal Control Officer's Report
- Code Enforcement Officer/Plumbing Inspector's Report
- Local Health Officer
- Road Commissioner's Report
- Review of Action Items
- Approve/Sign Payroll Warrant #3 & Accounts Payable Warrants #4 & #5
- Town Treasurer
- Town Clerk
- Brent Day
- Jeff Cypher
- John Lowry
- Conservation Commission – (first meeting of each month)

Old Business:

A.

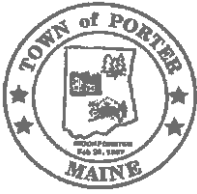
New Business:

A. Approval of Letter of Support for GWI to Maine Connectivity Authority

Other Business: Time Permitting

Adjourn Meeting

Adjournment: No later than 4:30 pm. Any business not concluded by the time of adjournment will be taken up at 9:00 am the following day or at another date determined.



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Select Board Meeting Minutes February 19, 2025 – 3:00 pm Porter Town Hall

RECORDER'S NOTE: These minutes were transcribed from a recording of the meeting due to the absence of the Recorder.

The Select Board meeting was called to order by Chairperson Brent Day at 3:03 pm.

➤ **Roll Call:**

In attendance were: Select Board members Brent Day, Jeff Cypher and John Lowry; Treasurer Dawn Campbell; Code Enforcement Officer Dan Davis

Absent: Town Clerk Maureen Scanlon

➤ **Motion to Accept the Agenda:**

Brent Day made a motion to accept/approve the agenda. It was seconded by John Lowry. Motion carried with all in favor.

➤ **Motion to Accept/Approve the February 5, 2025 Select Board Meeting Minutes:**

Treasurer Dawn Campbell reported that the minutes from February 5, 2025 need to be amended due to issues with the TRIO program in regards to the previously approved Warrant numbers.

A/P Warrant #3 should be #1 & A/P Warrant #4 should be #2. P/R Warrant #57 was correct.

Brent Day made a motion to accept/approve the minutes from the February 5, 2025 Select Board meeting as amended. It was seconded by John Lowry. Motion carried with all in favor.

➤ **Road Advisory Committee Report** – No report given.

➤ **Emergency Management Report** – No report given.

➤ **Animal Control Report** – No report given.

➤ **Code Enforcement Officer/Plumbing Inspector Report** – Code Enforcement/Plumbing Inspector Dan Davis submitted his report for the time period of January 22, 2025 through

February 18, 2025. He updated the Board on several items in his report. A copy of this report is attached to and does hereby become a part of the original set of these minutes.

There was some discussion on the status of the septic grants.

- **Local Health Officer Report** – No report given.
- **Road Commissioner Report** – Jeff Cypher mentioned that March 7th is the potential date that the roads will be posted (for limited weight access) by the Road Commissioner, if needed.
- **Review of Action Items** – There were no actions taken on the list of items.
- **Approval of Payroll & Accounts Payable Warrants:**

P/R Warrant #3 was approved and signed for \$7,329.76.

A/P Warrant #4 was approved and signed for \$29,084.90 (Fiscal Year Ending 1/31/2026).

A/P Warrant #5 was approved and signed for \$4,458.15 (Fiscal Year Ending 1/31/2025).

- **Treasurer** – Treasurer Dawn Campbell reported on the following:
 - Town Office/Hall meeting room rental application submitted for approval:
Approved – 3/23/2025 (1:00 pm to 5:00 pm) – Child’s Birthday Party – Julie Locke
 - Dawn distributed the updated spending report and bank reconciliation to the Select Board.
 - There was some discussion on the FEMA funds that the town will be receiving.
 - Dawn informed the Select Board about an increase in pricing from Maine Water for the hydrants in town which is expected to take effect in November.
 - The CAI contract for tax mapping services was approved for Dawn to submit.
 - Liberty Mutual submitted a proxy (voting) card for their annual meeting if the Select Board would like to cast a ballot. It was noted that the town’s liability insurance is through Liberty Mutual. The Select Board chose not to cast a ballot.
 - Dawn submitted the Warrant for the Annual Town Meeting for the Board’s approval. After some discussion on several items it was approved and will be posted throughout town.
- **Town Clerk** – Town Clerk Maureen Scanlon included a report on the following items in the meeting packet for the Select Board’s review:
 - Dog licenses update – The Dog List has been given to the ACO who is planning to visit the residents that have not re-licensed their dogs for 2025 to remind them that it is required by State Law.
 - The Rescue Chief’s report for January 2025 is included in the meeting packet.

- **March 14, 2025 Municipal Election Update:** Michael Enos has withdrawn from the Selectman's race. His name has been removed from the ballot. Absentee voting is now being conducted at the Town Office during normal business hours. The Specimen Ballot has been posted on the town's website.

➤ **Brent Day** – reported on the following:

- He received a call from a resident that there was a dog running loose on Waddell Road. He is in the process of following up with the Animal Control Officer on it.
- We can't forget to obtain permission from the property abutters to perform the dam repairs this spring.
- FEMA funding reimbursements have still not been received.
- The RFPs (Requests for Proposals) for bidding on road paving projects this year are being worked on. The bids will be opened during a Select Board meeting. There was some discussion on what roads will be addressed and funding plans for them.

➤ **Jeff Cypher** – had nothing to report.

➤ **John Lowry** – reported on the following:

- The light that illuminates the flag in front of the town hall is not working. Brent Day will notify Central Maine Power that the bulb needs to be replaced.

➤ **Conservation Commission Report** – No report given.

➤ **OLD BUSINESS:**

There were no "Old Business" agenda items.

➤ **NEW BUSINESS:**

A. Approval of Letter of Support for GWI to Maine Connectivity Authority

John Lowry explained that GWI is an internet provider out of Biddeford. They are a Maine local company. They have been going around looking at towns where there is still no coverage. They are trying to fill those gaps in service and are looking for letters of support from towns that would benefit from their services. John recommended that the Town of Porter provide them with a letter of support. Select Board Chair Brent Day signed the letter of support on behalf of the town.

➤ **OTHER BUSINESS:**

There were no "Other Business" items brought up for discussion.

➤ **Meeting Adjournment:**

Brent Day made a motion to adjourn the meeting at 4:13 pm. It was seconded by John Lowry.
Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Maureen F. Scanlon". The signature is fluid and cursive, with a large initial "M" and a long, sweeping underline.

Maureen F. Scanlon
Town Clerk