

# SWES PTA GENERAL MINUTES

Southwest Elementary School - High Point, NC

*August 1, 2023 6:00pm | Meeting called to order by Brandi Franks-Odeh, President*

## In Attendance

<b>Brandi Franks-Odeh</b>	<b>Rachel Cole</b>	<b>Jenny Skender</b>	<b>Shaunda Menke</b>	<b>Mitali Vyas</b>	<b>Jenna Schaefer</b>
<b>Nikki Brown</b>	<b>Casey Lloyd</b>	<b>Sophia McDougal</b>	<b>Chelsea Woodsend</b>	<b>Kate Steele</b>	<b>Mariana Woodward</b>
<b>Maria Schnaith-Ivan</b>	<b>Sherena Sabla</b>	<b>Amy Olivera</b>	<b>Edna Amos</b>	<b>Brittany Ivey</b>	<b>Christie Graves</b>
<b>Poonam Kansara</b>	<b>Toneysha Frisby</b>	<b>Emily Barnes</b>	<b>Carrie Robbins</b>	<b>Jodi Johnson</b>	<b>Frederick Graves</b>

## Approval of Minutes

July Meeting Minutes presented via email to all members.

- Motion made to approve the meeting minutes, Second received. Meeting minutes from July have been approved.

## Board

Brandi Franks-Odeh called the virtual meeting to order at 6:10pm via Google Meets

## Budget

- Rachel Cole, Treasurer
  - Proposed budget sent out via email previously
  - Maria Schnaith-Ivan vocalized that the PTA Board meticulously went over budget line by line multiple times to optimize how we spend the money with much thought and care.
  - Jenny Skender asked if we do not raise money that we project for a fundraiser, what happens?
    - Rachel Cole states that we cannot spend money that is not available in the bank, so spending could not occur if there is no money in the bank.
    - Emily Barnes states that budget changes could be voted on in November, if needed based on funds.

- Quorum: members present
  - Vote to Approve 2022-2023 PTA Budget
    - Emily Barnes made motion to approve budget
    - Maria Schnaith-Ivan seconded the motion
    - Unanimous Approval and 0 Nay's
  - 2023-2024 Budget Approved

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## Principal's Report

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- Excited that summer is wrapping up and the new school year will be starting soon.
- The school's AC is being repaired
- Home Depot will be coming soon for beautification
- New staff will be coming soon. Only one second grade position is open, but interviews are occurring now. Will be fully staffed with complete classrooms of students.
- Mrs Lloyd will start posting on social media to introduce new teachers
- A fun 10 day countdown will occur

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## Committee Reports

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- Events Calendar presented by Brandi Franks-Odeh via powerpoint for the entire school year.
- Attractions Fundraiser presented by Shaunda Menke
- Boosterthon presented by Brandi Franks-Odeh
  - Still need sponsors for tshirts that will be provided to students
- VP of Operations
  - Popsicles in the Playground
  - Hispanic Heritage
  - Focus on getting ready for Open House
- VP of Communications Jenny Skender
  - Posting in the next week or two for volunteers for Open House. Will need help with manning the tables.
  - Emily Barnes: Was there a particular time that volunteers will be needed since Open House is throughout the day?
    - Maria Schnaith-Ivan states that we will need volunteers throughout the day and she has created a sign-up genius for time throughout the day.
  - The goal is to have 4 different tables: Membership, Spirit Wear, Procure Volunteers in different capacities throughout the year, and a Committee table for Q&A and sign up
  - Jenny Skender and Brandi Franks-Odeh will be available throughout the entire Open House
- Audit Chair: Kate Steele
  - Audit for 2022-2023 completed and everything was clear
  - Looking for 2 volunteers to help with audits for this coming year.

- Notes the time commitment is low as there are not many transactions to review
- Appreciation Committee: Brittany Ivey
  - Was a 3rd Grade teacher last year at SWES
  - Has been reaching out to contacts for helping with donations
  - Lunch for staff on August 21, 2023
  - Sign-up Genius will go out for sign ups to stock the
  - Spirit Rock Sign-up Genius will go out
    - Will have a new rock this year as well as older rock that is in place
    - New rock will be more visible from the car rider line
- DEI Committee: Toneysha Frisby
  - Excited to join the team this year
  - We have gotten started with prepping for the new year
  - Working with Marianna for preparation for Hispanic Heritage. Maria Schnaith-Ivan will also help with preparations.
  - Hoping to provide awareness, alignment, and action as a vision this year
  - Goal is to make sure that everyone has an awareness of what DEI is and what it is about
  - Hoping to develop graphics and visualizations to energize parents to come to meetings
  - Prepping giveaways for attendance/involvement
- Membership Committee: Maria Schnaith-Ivan
  - Has a 4th grader this year and is excited to be more involved this year in PTA.
  - Currently have 41 members already signed up with several weeks to go before Open House
  - First event scheduled is August 13, 2023 is a brand new event to help welcome new Cowboys to SWES: Popsicles on the Playground
    - hoping to help people and children feel part of the family before Open House and school starting
    - hoping that families will find PTA as a resource
    - Existing families are welcome to come to help share information about SWES to new families.
    - Time frame of 5-6 pm
  - Open House: PTA will have a presence at each of the slots throughout the day
    - We will be in the gym, not scattered throughout the building
    - Sign-up Genius will go out for people to volunteer to assist with tables.

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## Announcements/ Questions/ Open Floor

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- Old Business:
  - Stock the Teacher Re-fuel Station will be done monthly
  - Restaurant Nights:
    - Looking for someone to lead this; they will be the liaison between SWES and the restaurant owner.

- Looking to continue with Chicken Salad Chicks, Odeh's, possibly City BBQ, but open for other ideas
- Need Advocacy Chair and Committee, Nominating Committee Chair and Committee, Teacher Representative, Third Member at Large, DEI Committee members
- New Business: No reports
- Open Floor: No reports/questions
- Will announce the winner of Car Rider Pick-Up Line Pass after meeting and post to social media.

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## Next Meeting

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Board Meeting September 5th at 6 pm

Meeting Adjourned at 6:54 pm by Brandi Franks-Odeh