

SWES PTA BOARD MINUTES

Southwest Elementary School - High Point, NC

September 5, 2023 6:00pm | Meeting called to order by Christie Graves, President

In Attendance

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|------------------------|------------------------|---------------------|-----------------------|---------------------|----------------------|
| Christie Graves | Toneysha Frisby | Wendy Kitley | Jeanne Morris | Emily Barnes | Jenny Skender |
| Shaunda Menke | Krissi Moore | Rachel Cole | Tia Williamson | Kate Steele | Casey Lloyd |
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Approval of Minutes

Meeting Minutes from 8/1/23 and 8/26/2023 approved unanimously

Board

Christie Graves called the meeting to order at 6:04 pm in person

Budget

- Rachel Cole, Treasurer
- Bank account \$25,434.90 available balance
- Decodables will cost \$4864.61
- Flocabulary \$2600, but expect more as that was a covid discount
- Brain Pop \$810
- Progress Kids? \$2500
- Website \$289
- Boosterthon t-shirts \$4950 (but will pay that out to pay for shirts)
- Estimated \$1000 for Hispanic Heritage and \$100 for staff appreciation
- Estimated coming out of \$18,169
- Anticipated \$6831 available in our balance until fundraisers occur
- Need to vote to increase line item to the amount to spend \$295 for website
 - motion by Jenny Skender, seconded by Emily Barnes. Approved unanimously

Principal's Report

- Car rider line is moving more smoothly than the first of last year
- Everyone seems happy, but a few small concerns (like the AC not working properly)
- Teachers working hard to learn the new Eureka Square and CKLA in 3-5
- Custodial has come away from principal and they have a separate budget where they can order items needed

Committee Reports

- Motion and second to appoint Wendy Kitley and Jeanne Morris as Teacher Reps at Large, approved unanimously.
 - Motion by Emily, Second by Jenny Skender
- Brittany Ivey approved unanimously as PTA Advocacy Chair
- Teacher Mini-Grants: Information on how they need to be properly filled out
 - Ms Murphy Justice put in a request for a swivel tv mount at the cost of \$50
 - Ms Reich put in a request for a CD/cassette with outputs for a listening center (cost of \$200, but she has gift cards to cover the remaining). Will reimburse \$100 of mini grant to Ms Reich
- Fundraisers:
 - After Boosterthon, will only have 2 weeks to decide if we will do Boosterthon or alternative fundraiser
 - Between now and next meeting, need to come up with ideas for possible large fundraiser
 - Idea of possibly hosting a Color Run. Could possibly do a trial run for participation purposes
 - Boosterthon does now have different levels of tiers available that do not take a full 50% of donations
- Jenny Skender, VP Report
 - Specials Fund: According to budget, they have \$4,000 all together to spend
 - They have come up with a list and some teachers have already purchased some items, would need reimbursements
 - Want to ensure that their request list includes projected needs for the entire school year
 - Ms Lloyd wants to go through classrooms to take inventory of what we actually have in each classrooms
 - Total that needs to be reimbursed: \$282
 - Total requests received at this time: \$480
 - Barto \$55 to come out of Beautification
 - Mini Grants received: \$150 total

- Emily Barnes motions, Kate Steele seconded. Unanimous approval of all spend requests/reimbursements received to date
- Third grade emailed to request gumballs for multiplication tables \$60
 - Casey Lloyd agreed to purchase the gumballs
- Bike rack costs \$55 for grounds and beautification
 - Racel Cole motioned to approve, and Shaunda Menke seconded. Unanimously approved
- Membership from Christie Graves from report from Maria
 - 126 members, 63% parents, 33% staff, 4% other
 - email sent for feedback from open house, please respond
 - National PTA resources: Maria has been looking at ideas for new membership drives
 - Krissi presented idea for possible popsicle party or pizza party for the class that has the largest participation.
- DEI Committee Toneysha Frisby
 - Report handed out to all present
 - Proposed date changes of of meetings
 - Wants to share DEI flyer 2 weeks in advance
 - Proposed date for October 5th from 5:30-7pm for Hispanic Heritage for a Thursday instead of Saturday
 - Proposes committee statement this year of Cowboys CARE
- Audit Committee by Kate Steele
 - Audit for Brandi Franks-Odeh leaving as president is going to occur
 - Rachana Pabhu and Jenna Schaefer will assist if needed
- Staff Appreciation/Advocacy
 - Candy appreciation from Erica Yochim on Friday 9/1/23
 - Some items lined up
 - Will refill refuel station on the first of every month

Announcements/ Questions/ Open Floor

- Chicken Salad Chicks restaurant night to be confirmed to start on 3rd Tuesday of the month starting 9/19/23

Next Meeting

October 3, 2023 at 6:00 pm

Meeting Adjourned at 7:28 pm by Christie Graves, President