

SWES PTA GENERAL MINUTES

Southwest Elementary School - High Point, NC

Date: October 18, 2022, 6:30 pm | Meeting called to order by Rachana Prabhu

In Attendance

Rachana Prabhu	Brandi Franks	Erik Garland	Casey Lloyd	Alison Snyder	Christie Graves
Jenna Schaefer	Shaunda Menke	Jennifer Skender	Ellison Cooper		

Approval of Minutes

- **Motion was made to approve meeting minutes of September's meeting; Motion was seconded; I's unanimous and no Nay's. Minutes were approved.**

Board

- Rachna Prabhu called the meeting to order at 6:38 pm, at SouthWest Elementary School

Advisory Committee

- N/A

Budget

- N/A

Principal's Report

- Spotlight night was exciting and went well
- Boosterthon started today and the kids were engaged
- SWES is getting an outdoor classroom
 - This will be on the side near the parking lot
 - The site needs to be connected to sidewalk for accessibility; the site will need good drainage and will have crushed gravel
 - 26 seats with desks; 1 larger seating area (wheelchair accessible)
 - Paid for with Esser funds
 - Federal funds since COVID: used for tutoring, summer school, etc
 - Spotlight night:
 - Frequency has not been decided
 - In Past there was "Curriculum Night" for grades 2 and 3, etc
 - Great reviews from the past Curriculum Night's

- Student led conference
 - Already on the list for the Spring
- Language Line: to assist with language gaps/barriers
 - Available to school staff; not available to parents however
- Assistant Principal's Report (Alison Snyder)
 - Yearbook Club starts this week
 - Each member of the Yearbook club will get a page and they will only have access to that page
 - Adults on the Yearbook team: Alison Snyder, Megan Bailey, & Courtney Bradner
 - Yearbook cover contest winners: will be announced on Thursday
 - Student's art submissions can be used elsewhere throughout the school
 - Car Rider Line
 - Cars need to pull up to the frontmost cone
 - Principal Lloyd will be behind the last car at 7:25AM; students arriving thereafter will get late slips
 - Using Teacher Lot/ 3rd-5th grade lot for car riders is not safe currently
 - Alison recently participated in a meeting in Wilmington today, that will allow her to help build the school's reading instruction for 2022-23

Committee Reports

- VP of Communications (Brandi Franks)
 - Boosterthon is the focus
 - Approximately 25% registration in school; already raised \$8,000
 - State Challenge: to get participation/donations from all 50 states
 - FUN RUN will be on October 27th, 2022: different times for various grades
 - Will staff need to assist the FUN RUN?
 - Boosterthon should provide full service, and school staff will not need to assist
 - If the weather is nice and the event is outside, parents will be invited to spectate
 - Restaurant night last month: Odeh's: \$350; Your Pies: \$250 Chicken Salad Chick: uncertain
 - Tuesday: Chicken Salad Chick 4-8 pm
 - McTeacher's Night would be great, and something to investigate
 - Potential sponsors: McDonalds or Odeh's
- VP of Operations (Ellison Cooper)
 - Have not priced empty cereal boxes yet
 - Working on completing the supply closet fulfillments
 - Amazon to be used for many supplies
 - \$3,181 Total Request submitted by staff thus far
 - The closet in the library could be utilized, which will be under lock and key
 - T-shirts: may need 1,000 shirts (larger numbers yield lower costs)
 - Vendor Option: Caitlyn Branzema (sp.), or vendor that the middle school used
 - Cons of ordering separately
 - Issues with shipping costs and availability
 - Reviewed shirt options (at least 6 options brought for review)
 - Jennifer from Triad Paw Prints (offers 2 colors and has good rates)

- Membership Committee (Shaunda Menke)
 - New members numbers are slowing down
 - PTA would benefit from an additional membership drive, sometime after Boosterthon
- DEI Committee (Christie Graves)
 - The Hispanic Heritage Month event went well
 - Taco Brother's made enough money that the PTA did not need to add additional funds
 - Everyone sold out
 - Paid \$1,300 for everything, therefore, under budget
 - Teachers came and helped out
 - News 2 did cover the event very briefly
 - Question/concerns from parents about celebrating other cultures/events/months as well
 - Suggestions: moving cultural events to Friday Night
 - Can interfere with sports, and therefore parents are less likely to attend
 - Fridays may increase retention of teachers at events
 - Still needing responses for the DEI toolbox: survey needs to be completed
- Audit Committee (Jenna Schaefer)
 - Finished out the 2021-2022 year

New Business

- Children programming ideas discussed
 - It would be nice to have an activity for every grade
 - Daisy the PIG: can accommodate 120 kids, for around \$250
 - December 8th is a potential date
 - Botanical Gardens in Kernersville
 - There are available dates
 - Need to confirm if this is free
 - Museum in Raleigh
 - Has "History in a Box": references Civil War, Revolutionary War, etc.
 - Free, but needs to be picked up
 - Zoo
 - Animal Adaptations at a cost of \$250
 - Suggestions
 - Reach out to Tucker Campbell as a resource: she works at GSO Science Center
 - Need to make a budget request for children programming
 - DEI and Student Programming come from the same budget
 - **Motion to approve \$250 spend for Student Programming; Motion made by Shaunda, seconded by Brandi**
 - **I's unanimous and no Nay's**
- 5th grade graduation
 - Elizabeth Boughton has volunteered to assist

- Would be ideal to have a 4th grade parent who would assist with this so that Elizabeth would be able to enjoy the 5th grade graduation
 - She should reach out to Alison Snyder about what to do next
- Teacher Appreciation
 - Need to find someone who can consistently perform this service throughout the year
 - Will be looking for a volunteer to oversee gifts for teachers
 - Teachers provided spa days as well as food in the past
 - Staff refueling buckets
 - They are routinely emptied and need to be restocked
- Book Fair
 - Nisha has agreed to participate in running the Book Club; she helped last year with this
 - Plan to have a Book Fair in February or April; awaiting confirmation of date
 - We have \$800 remaining in Scholastic which will soon expire
- Restaurant night
 - Small Batch did want to participate in Restaurant night
 - PTA opted to not add Small Batch to the list as it will take from the other sponsors
 - Idea to offer them a specific night whereas the sponsor can support one targeted grade level
- Volunteer Appreciation
 - John Monk: Crossing Guard has done a great job for several years and should be recognized
 - Would be nice to include him in faculty/staff appreciation
- Save Cereal Boxes for supply closets

Next Meeting

November 10th, 2022

Meeting Adjourned at 8:00pm