

# CHECKLIST FOR MOVING

## BEFORE YOU LEAVE:

### **Report Change of Address to:**

- Post Office:
- Charge Accounts, Credit Cards
- Magazine Subscriptions (Usually requires advanced notice of several weeks)
- Friends, Relatives, etc.
- Newspaper
  
- Bank/Savings and Loan:  
Transfer Funds; arrange check cashing in new city  
Arrange Credit References
  
- Insurance:  
**Take Out New Rental Policy** or Report new location **for** coverage (Life, Auto, Health, **Home/Fire**)
  
- Utility Companies: Discontinue Old – **Apply for Usage at New Home**  
**Electric, Gas (fuel), Telephone, Water – Cable/Satellite**  
**Trash Pick Up** (Required in area)  
Be Sure To Request Return of any Deposits Made
  
- Medical, Dental, Prescription Histories:  
Ask Doctor/s and Dentist/s for referrals to other health care professionals  
Transfer needed prescriptions, eyeglasses, x-rays  
Obtain birth records, medical records, etc

### And, Don't Forget To:

- Empty and Defrost freezer
- Clean Refrigerator (Place charcoal or baking soda to dispel odors);
- Have appliances serviced for moving;
- Clean rugs or clothing before moving; have them wrapped for moving;
- Check with your moving counselor regarding insurance coverage, packing and unpacking labor, arrival day, various shipping papers, method and time of expected payment;
- Plan for the special needs of transporting infants, children and animals

### On Moving Day:

- Carry enough cash or travelers' checks to cover cost of moving services and expenses until you make banking connections in the new city;
- Carry jewelry and documents yourself, or use registered mail;
- Double check closets, drawers, shelves, attic and storage areas to be sure they are empty;
- Leave all old keys and instruction/warranty papers that will be needed by new occupant with realtor or neighbor

### At Your New Address:

- Check on service of cable or satellite, electricity, gas, telephone, trash service and water;
- Check pilot light on stove, water heater, furnace, etc;
- Record new address on Drivers License or apply for new State Drivers License;
- Register car/s within five (5) days after arrival in state or a penalty may have to be paid when getting new license plates (if coming from out of state);
- Register Children in School;
- Arrange medical services, doctor, dentist, etc.