



Meeting Date: Friday, August 8th at Pioneer Elementary

Attendance:

- In-Person
 - Jackie Shiels, Co-Communications Chair
 - Jennifer Beckstrand, Co-Staff Appreciation
 - Jennifer Sasak, Volunteer Coordinator
 - Jessica Eastman Stewart, Secretary
 - Jesse Duran, Events Chair
 - Serena Yu, Co-DEI Chair
 - Angelica Galletto, President
 - Anitra Simpson, Co-DEI Chair
 - Audrey Gomez, Co-Staff Appreciation
- Via Zoom
 - Pamela Owens, Co-Fundraising
 - Becca Frey, Art Chair
- Absent
 - Stephanie Morris, Vice-President
 - Kayla Wolcott, Co-Communications Chair
 - Dari Tran, Co-Fundraising

Meeting Minutes

- **Votes that Happened Electronically Since Last Meeting**
 - Vote to spend \$900 to send mailings to businesses to advertise sponsorship options - 10 in favor.
 - Vote to add Kayla Wolcott and Jackie Shiels as Co-Communications Chairs - 11 in favor.
- **Call to order at 8:36 am**
- **Budget Discussion & Vote**
 - **Expenses**

- Events: \$8,000 (increased from \$5,000 due to added Winter Fest & Day of Awesomeness)
- Grade Level Donations: \$15,000 (\$500 per classroom, distributed at the grade level instead of the same amount per grade level to account for differences in # of classes in grades).
- Teacher Stipends: \$12,600 (and we will offer to purchase items directly for teachers instead of a reimbursement-only approach, in case that's helpful)
- School Enrichment: \$5,000 (reduced from \$12,000 due to no Fun Run shirts needed, and will include Principal Becerra's requests for AR tags at \$1,600, extension cords ~\$150 (5 cords at \$30 each), and sports equipment (balls, hula hoops) for the playground.
- Staff Appreciation: \$10,100 (increased to include teacher shirts at ~\$16 each for ~100 staff from previous spirit wear vendor)
- Advertising: \$900 (sponsorship mailing)
- Community Celebrations: \$4,000
- Operating Expenses: \$3,750
- **Fundraising**
 - 2 confirmed sponsors, multiple others likely to renew or join
 - Confirmed sponsor discounts: \$25 discount for returning sponsors at \$300 tier; \$50 for the middle tier, and \$100 discount for the highest tier
 - Krispy Kreme Fundraiser: New opportunity identified by Pamela, 50% profit share
 - Spirit Wear: New vendor relationship, 20% given back to PPC
- **Current Status**
 - Current Account Balance: ~\$69,000 in primary operating account, a significant portion of which is reserved for the shade project.
 - Previous Year Spending: \$56,750
 - Reserve Discussion: Board noted the importance of establishing formal policies for reserve usage in future bylaw updates
- Move to approve budget (Jessica), seconded (Jennifer B), motion passed unanimously: The 2025-26 budget (see below) was approved with the following allocations:
 - Total Expenses: \$59,350
 - Fundraising Goal: \$45,000
 - Reserve Usage: Approximately \$14,350 from existing funds
- **Updates**
 - Treasurer Position: 2 candidates have submitted applications; deadline August 31st
 - Board Structure: Discussion about adding "member at large" positions for qualified volunteers who can't commit to board roles that include ownership of an area of work.
 - All Parents Meeting: August 20th (evening, virtual)
 - Picture Day: 6 volunteers secured
 - Art Program: 21 of 34 classes covered for room parents; informational meeting Thursday, August 14
- **Next Steps** [are captured in Slack.](#)

2025 - 2026 PPC Approved Budget

Approved unanimously at 8/8/25 PPC Board Meeting

Expenses				
Category	Last Year's Approved Budget	Actual Expenses in 24-25 School Year	2025 - 2026 Proposed Budget	Notes
Events	\$5,000	\$4,090	\$8,000	Added new events like Winter Ball and Day of Awesomeness Did \$3k per grade level in 24-25 school year.
Grade Level Donations	\$18,000	\$18,000	\$15,000	500 per class, given to grade level.
Stipends	\$12,000	\$9,325	\$12,600	Context here
School Enrichment	\$10,000	\$11,286	\$5,000	AR Tags will be \$1600 this year if we want to cover, last year Fun Run shirts were here at \$7k, and \$600 for bulletin board rolls requested by school last year as well as extension cords for custodial staff and inflatable Colt. Colt of the Month and Prize Cart also here.
Staff Appreciation	\$7,000	\$8,320	\$10,100	coffee cart, kids cart, sunshine station X2, supply bar, teacher appreciation week (food, decorations, restock kitchen supplies), staff t-shirts from previous spirit wear vendor
Advertising	\$0	\$0	\$900	Sponsorship mailing with Ray already approved as a one-off vote
Community Celebrations (DE&I)	\$4,000	\$2,397	\$4,000	DEI Budget will include but not limited to Multi-Culture Day that we did not do in 2024, Black History Oratorical, Community Celebrations, Second Set of Banners.
				Taxes, insurance, copy paper, postage, website, end of year dinner, board gifts like sympathy flowers
				Jess note - I added a little here because I think we should consider paying for Slack. It'd be about \$350 a year (total) but it would mean our content doesn't disappear after 90 days and it would also give us really useful new features like task tracking. I think it would fit here. We don't qualify for free Slack, sadly, but we do get a 85% discount so that's what it would cost for us, roughly, per year (it's a few more dollars for each new user, so it's not a perfectly flat fee as new folks join the Board, etc.).
Operating Expenses	\$3,500	\$3,226	\$3,750	
Total	\$59,500	\$56,644	\$59,350	
Revenue				
Fundraiser	Last Year's Projected Fundraising	Actual \$ Raised in 24-25 School Year	2025 - 2026 Proposed Fundraising Budget	Notes
Spirit Wear	\$2,000	\$1,522	\$1,700	
Marquee	\$1,500	\$1,585	\$1,500	
Apex - Fun Run	\$45,000	\$35,601	\$37,000	
Sponsorship	\$5,000	\$4,460	\$2,500	
Dine-outs	\$0	\$1,431	\$1,500	Previous Dine-Outs were donated directly to grade levels and not included in our projected fundraiser income.
Miscellaneous	\$0	\$1,598	\$1,300	Miscellaneous fundraising includes yearbook ad sales, food trucks including concession sale percentage from movie night at Delta Theater, and Box Tops
Total	\$53,500	\$46,197	\$45,500	
Art Program				
Art Program Balance			\$2,627	Art Program Balance after 24/25 expenses and including Square1 Fundraiser
Square1 Art Fundraiser	\$2,000	\$1,383	\$1,300	