

FRAGARIA LANDING HOMEOWNERS ASSOCIATION
Board Meeting Minutes
March 16, 2020

Due to the Novel Coronavirus Outbreak (COVID-19) and the recommended social distancing guidelines imposed by Washington State Gov. Inslee, the FLHA Quarterly Board meeting was held via Zoom, a conferencing app which gave the board members the ability to meet on-line.

Relevant documents were distributed in advance.

Present : Elaine Herrera , President; Beth Lohr, Vice President; Michele Benson, Secretary; Robert Miller, Elected Board Member; Colleen Miko, Elected Board Member; Jeanette Marshall, Elected Board Member; Jan Salomon, Guest, Absent: Carol McGhee, Treasurer

Secretary's Report:

Minutes from the December 9, 2019 Board meeting were reviewed and accepted.

Treasurer's Report (presented by Michele Benson):

FLHA Quarterly Treasurer's Report
March 16, 2020

General Fund

General Fund balance 12/09/2019	21,988.36
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Expenses

Landscape maintenance	171.69	
Electricity	37.73	
Ice Melt	109.70	
Road gravel	<u>10147.90</u>	
Total expenses		(10,467.02)

Balance 03/16/2020	\$11,521.34
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Road Fund

Savings Balance 12/09/2019 \$34,013.93

Income

Special Road Assessments	1,500.00	
Bank interest	<u>2.15</u>	
Total income		<u>1,502.15</u>

Balance 03/16/2020 \$35,816.08

- It was noted that two homeowners have not paid the special road assessment. Three reminder notices have been sent to each.
- Carol McGhee has completed the non-profit tax return and filed it with the IRS.

The Treasurer's Report was reviewed and accepted.

ACC Report: (presented by Elaine Herrera):

- 8726 Landing Lane Extension of deck and railing Approved 12/12/2019
- 8726 Landing Lane Landscape chg; install brick & stone Approved 2/14/2020

Old Business:

Road Shoulder Graveling:

- The community did an excellent job of pulling together to prepare for the graveling. The graveling was completed satisfactorily by Agate Asphalt.

Road Sealing Project :

- The Road sealing project will be performed by Superior Asphalt. Carol McGhee will work with them to schedule the work for August or September.
- The Board approved investing current road fund monies into a short-term CD to earn a little interest in the meantime.

Gate Code:

- Jeanette Marshall researched options for a gate code that would be used for Emergency Responders. A special box would need to be installed that would hold a key for use by Emergency Responders. Jeanette will check into the cost for the box.

New Business:

FLHA Annual Meeting – May 16, 2020

- Given current COVID-19 restrictions, options for holding the meeting will be identified. Elaine Herrera will work with the Board to develop a contingency plan.
- \$500 was approved for food and supplies (if needed).
- Jan Salomon offered their location for an in-person meeting (if needed).

- Two Director positions will be open. The positions are two-year terms.
- Both Colleen Miko and Jeanette Marshall expressed a willingness to continue. If other members of the neighborhood are interested getting involved and want to be considered for one of the positions, please notify a board member.

The Meeting was adjourned at 7:26 PM.

Minutes submitted by Michele Benson; FLHA Secretary