

# FRAGARIA LANDING HOMEOWNERS ASSOCIATION

## Board Meeting Minutes

June 11, 2018

Present: Carol McGhee, President & ACC Chair; Michele Benson, Treasurer; Elaine Herrera, Secretary; Robert Miller, Elected Board Member; Colleen Miko, Elected Board Member; Jeanette Marshall, Elected Board Member; Jan Salomon, Guest

Absent: Robert Loken, Vice President

### Secretary's Report:

Minutes from March 12, 2018 Board meeting were reviewed and accepted.

### Treasurer's report:

General Fund		
Checking balance 03/12/2018		\$18,940.79
Income		
Annual Assessments	5,700.00	
Insurance reimbursement	<u>600.00</u>	
Total Income		6,300.00
Expenses		
Landscape maintenance	171.69	
Electricity	111.22	
Legal Fees	825.00*	
Reimbursement for gate expenses	1,055.61	
Misc (reimbursement for overpayment	<u>2.00</u>	
Total expenses		<u>(2,165.52)</u>
Balance 06/11/2018		<u><u>\$23,075.27</u></u>

Road Fund  
Savings Balance 03/12/2018 \$ 15,665.36

Income  
Annual Road Assessments 2,442.00  
Bank Interest .40

Total Income 2,442.40

Balance 06/11/2018 \$18,107.76

\*Legal Fees were for easement use research

Treasurer's Report was accepted and approved.

#### **ACC report**

No ACC activity to report

#### **Old Business**

- **Entry Sign Replacement** – Per previous update, the carver is scheduled to complete his work later this month. Robert Miller volunteered to research the cost for powder-coating the steel posts prior to installation to further protect them from the elements. There is a need for residents to volunteer and participate in the installation event. Opportunities include knowledge and muscle for setting posts and hanging the sign, photos, and food/beverages. If you are interested in volunteering in some capacity, please notify a board member. Watch for announcements regarding planning and installation.
- **Gate Security** – Robert Miller has access to a camera (non-working) to install at the gate to act as a visual deterrent to trespassers. Installing the camera and a sign that says “smile” underneath it may be of additional help.

- **Mailbox Vandalism** – It was reported that a resident had their mail stolen, including packages, and that other mail from McBreen was scattered nearby. The resident filed a police report. Occasionally this happens. Some residents have opted to use a locking mailbox and have been quite happy with the added security. There is no need to coordinate with the post office. As long as USPS can put the mail in the box, they are happy. Only the resident needs the key to retrieve the contents.
- **Dog Clean-Up** – Be considerate of your neighbors. It was reported that there seems to be an increased amount of dog “litter” on the walk past the gate down to the water.

## New Business

- **Road Sealing and Repair** – Planning is underway to prepare for sealing and repairing the road from Banner to the gate. Carol & John McGhee, and Elaine Herrera will work to obtain estimates and calculate financing options for having this work performed. These options will be presented to the board at the September meeting. Recommendations will be communicated to the membership in December for approval.
- **New Gate Code** – The gate code will be changed on July 1. Robert Miller will work with John McGhee to make this change.
- **New Neighbors Welcome** – Carol McGhee shared a document that she provides new residents in the neighborhood that highlights some of the policies that have been adopted over time. It was suggested that a paragraph about how to manage snow days be added. She will continue maintaining and sharing this and other information with new neighbors as part of her role as ACC Chair.
- **Election of Officers** – It was decided that the ACC Chair does not have to be a member of the Board. Rather, the person in this position is appointed by the Board and provides ACC reports at Board meetings. If the Chair is unable to attend a Board meeting, they must submit their report to an officer on the Board.

The Directors on the Board elected Jeanette Marshall for President and Carol McGhee for Vice-President. Re-elected were Elaine Herrera as Secretary and Michele Benson as Treasurer.

- **Next Quarterly Board Meeting** – Will be held at the home of Jeanette Marshall (8726) on Monday, September 17, at 7:00pm.

The meeting was adjourned at 8:00pm.

Minutes submitted by Elaine Herrera

FINAL