

**FRAGARIA LANDING HOMEOWNERS ASSOCIATION**  
**ANNUAL MEETING MINUTES**  
**MAY 16, 2020**

Due to the Novel Coronavirus Outbreak (COVID-19) and the recommended social distancing guidelines recommended by Washington State Gov. Inslee, the FLHA Annual Meeting was held via Zoom, an on-line conferencing app. Instructions were forwarded to FLHA members in advance as well as the opportunity for a practice session.

Copies of all relevant documents i.e. the May 16, 2020 FLHA Annual Meeting Agenda, the Secretary's Report from the May 18, 2019 FLHA Annual Meeting, the March 16, 2020 Treasurer's Report, the FLHA Proxy Form and a photo of the proposed staircase, were submitted to all FLHA members in advance by e-mail.

Board members participating in the Zoom call were: Elaine Herrera, President (8456); Beth Lohr, Vice President (8365); Michele Benson, Secretary (8665); Robert Miller, Elected Board Member (8340); Colleen Miko, Elected Board Member (8415); and Jeanette Marshall, Elected Board Member (8726). FLHA households participating in the Zoom call were: Clark (8324); Soloman (8659); Harvey (8638); Boyle (8755); Walker (8533); Byng (8565); McGhee (8414); Davis (8314); Focht (8572); Loken (8506); Yand (8654); Kopta (8520); Brace (8695); Cronk (8348); Jackson (Lot B); and Duff (8332). FLHA households represented by proxy in the Zoom call were: Brown (8525); De Valck (8538); and Pontius (8529).

A quorum was established.

**Secretary's Report:**

Minutes from the FLHA annual meeting of May 18, 2019 were reviewed and accepted.

**Treasurer's Report:**

The Treasurer's Report was accepted as read. A copy of the Treasurer's Report is attached to this document.

- It was noted that one homeowner has not paid the special assessment.
- Beth Lohr mentioned that she is storing three bags of Ice Melt that was purchased in 2019.

**Old Business:**

**Road sealing:**

- Superior Asphalt will re-seal the road. Scheduling has been disrupted due to measures taken to stop the spread of COVID-19. As soon as they are able to schedule, they will inform the FLHA. There will be no increase in price.

**New Business:****Steps to the beach:**

- Kris Clark salvaged a set of metal stairs and has offered to place them, as well as a handrail at the base of the path that leads to the beach.
- It was agreed that what is currently being used is not adequate. A committee was formed to explore requirements and considerations for stair installation and whether metal stairs are the best option i.e. shoreline management, landowners permission, permitting, liability etc. Committee members are Elaine Herrera, Vera Byng, Kris Clark and Gerald Jackson.

**Moss control & road spraying:**

- Several members commented on the moss that has been growing at the entrance on the planter curbs. Board members will follow up for resolution.
- Road spraying will occur soon. An email notification will be sent out to members once known.

**New gate Code:**

- A new gate code was selected and communicated to members via email. The new gate code will be effective July 1, 2020.

**Reminders:**

- **Scotch Broom**-Please remove any Scotch Broom plants that are on your property. It is acceptable to cut them up and dispose debris in the regular garbage.
- **Dogs**- Loose dogs have been causing problems. Dogs must be kept under control. They must be confined or on a leash at all times. Be a good neighbor and responsible dog owner.
- **Dog Waste**-Dogs are relieving themselves on people's property and on the sides of the road. This is unpleasant and unsanitary. Please pick up after your dog and take bagged waste home with you. Do not leave it behind for others to clean up. Be a considerate neighbor and dog owner.
- Note: Vera Byng has volunteered to leave empty dog waste bags for use if needed. Bags will be in the newspaper box in the front of her property (8565).

**Election of Two Board Members:**

- Jeanette Guillame and Colleen Miko will continue in their positions as FLHA Board Directors.

**Next Annual Board Meeting:**

- The next Annual Board Meeting will take place on May 15, 2021. By covenant rule, the annual meeting is held annually on the third Saturday in May. Please mark your calendars now.

**Meeting was adjourned at 1:45 pm.**

Minutes submitted by Michele Benson; FLHA Secretary