



MINUTES

QCOMM911 BOARD

MEETING

Wednesday, December 10, 2025
9:00 am

Present

City/Village Administrator: Steve Seiver, Milan
Mark Rothert, East Moline
Bob Vitas, Moline
Jerry Leibovitz, Silvis

Public Safety Representatives: Chief Ramsey, East Moline PD
Chief VanKlaveren, Silvis PD (retired from service)
Chief Regenwether, Moline FD

Interim QCOMM911 Director: Chief Johnson, Milan PD

Others: Vanessa Larson, QCOMM911; Stacy Houzenga, QCOMM911; Wayne Mooney, ETSB; Norm Goetz, ETSB; Rich Schipper, ETSB

Margaret Kostopulos, Ancel Glink; Leah Madsen, Moline HR; Derek Radosevich, Milan PD; Jason Kratt, East Moline PD

1. Meeting called to order - Chairman Bob Vitas called the meeting to order at 9:03 a.m.

2. Roll call of members – Roll call was taken with Steve Seiver, Mark Rothert, Jerry Leibovitz, Bob Vitas, Chief Ramsey, Chief Johnson, and Chief Regenwether present. Absent: Chief VanKlaveren (retired from service)

3. Approval of the Minutes from the November 12, 2025 Regular Meeting, and November 12, 2025 Executive Session Meeting– Leibovitz noted a scrivener's error in the titles of VanKlaveren and Leibovitz in the regular session minutes. Steve Seiver made a motion to approve the minutes with the amended title change. Mark Rothert seconded the motion, all in favor, the motion passes to approve the minutes with the amendment to the regular meeting minutes.

4. QCOMM 911 Expenses

Johnson noted, he will bring the expense reports to the next meeting when he has access and the ability to run the reporting.

Vitas noted the expense reports can be brought to the next meeting for review and approval.

5. Resolution Appointing and Designating an Illinois Municipal Retirement Fund Agent

Jerry Leibovitz made a motion to approve the Resolution Appointing and Designating an Illinois Municipal Retirement Fund Agent. Mark Rothert seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Rothert, Leibovitz, Vitas; nays: none.

6. Appointments

Resolution Approving the Appointment of Chris Johnson as Interim Director:

Steve Seiver made a motion to approve the appointment. Jerry Leibovitz seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Rothert, Leibovitz, Vitas; nays: none.

Resolution Approving the Appointment of Kondon “Gene” Karzin as Board Member (Silvis):

Mark Rothert made a motion to approve the appointment. Jerry Leibovitz seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Rothert, Leibovitz, Vitas; nays: none.

7. Executive Director Report

Staffing: Johnson shared, QCOMM is still at 17 fully trained and working, 2 are in training right now. One of the employees in training will potentially be released within the month. The other trainee still has a few months of training left. There are two more with contingent offers and just need to get exams scheduled and ideally have final offers out by the 1st of the year.

Operations: Johnson shared appreciation for assistance and help, making the transition better.

Firm to Complete Payroll, Accounts Receivable and Accounts Payable: Johnson presented the board with a quote from Total Solutions. The quoted services include one-time set up fee, bi-weekly payroll, wage garnishments, onboarding, retirement processing, quarterly payroll tax filing. Johnson noted, with assistance from the other agencies, they are equipped to get through the next two payrolls however, would like to use the firm, as of the first of the year for a clean break for W2's, etc.

Vitas noted the cost savings.

Johnson noted, Total Solutions does offer other services including accounts receivable which could be included in the agreement.

Leibovitz agreed with including other services.

Johnson added, he would ask for pricing on those services as well.

Seiver asked if there is a time period commitment.

Vitas noted there was not a timeline attached to the proposal.

Johnson added, he would confirm.

Mark Rothert made a motion to approve the Interim Director to move forward with Total Solutions Services for payroll services beginning January 1, 2026. Jerry Leibovitz seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Rothert, Leibovitz, Vitas; nays: none.

Vitas noted the contract with Total Solutions will be brought to the board for approval at the January 14th meeting.

Insurance Enrollment: Johnson shared, 14 out of 24 employees have submitted. Monday is the deadline.

Vitas expressed appreciation for Moline Human Resources for helping out including Leah Madsen and Ashley Kilker.

Audit Services: Vitas noted, he does not have a copy of the current contract with Bohnsack.

Seiver explained, there is no contract because we have one of their employees.

Vitas noted, the relationship severed abruptly. He mentioned, remembering an agreement with Bohnsack in 2022.

Seiver mentioned, it was fall of 2021.

Vitas added, if there is an agreement, it needs to be terminated in writing.

The board agreed.

Seiver added, the audit services were through Carpentier Mitchell. They were a merger with Odoni Partners but Bohnsack declined due to the relationship with supplying Cindy.

8. Other Business –

Vitas provided the board with the draft 2026 QCOMM meeting calendar.

Steve Seiver made a motion to approve the 2026 meeting calendar as presented. Jerry Leibovitz seconded the motion, all in favor, the motion passes to approve the 2026 meeting calendar.

Leibovitz shared a personal story about calling 911 and expressed his gratitude for how the dispatchers handled the call. He added, while going through the negativity and transitioning, whoever was on the call did a fantastic job.

Seiver asked if someone from IT, could provide an update on Central Square.

Wayne Mooney, ETSB, noted, they are still meeting with Central Square on a weekly basis. Working with the Engineering team to review the crash logs. RICOM is having more crashes as well. They are also working to design a re-architecture of their mapping server. They also demoed a mapping product called Atlas.

Ramsey asked about the crash counts.

Mooney noted, they are seeing about one a day.

Seiver asked if the QCOMM employees in attendance, would share appreciation for what they do while being short staffed. He recognized that transitions can be difficult.

Houzenga shared that there are a lot of people who care a lot and are on board to offer support during this transition period. She noted that duty comes first.

9. Public Comment – None.

10. Executive Session –

Vitas asked for a motion to go into executive session per section 5 ILCS 120/2(C)(1) for appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Steve Regenwether made a motion to go into executive session. Steve Seiver seconded the motion. Roll call was taken with Steve Seiver, Jerry Leibovitz, Mark Rothert, Bob Vitas, Chief Ramsey, Chief Johnson, Chief Regenwether, Leah Madsen, Derek Radosevich, Jason Kratt, and Margaret Kostopulos present.

QCOMM911 Board convened in Executive Session at 9:28 a.m.

QCOMM911 Board reconvened in Open Session at 10:47 a.m.

11. Action from Executive Session –

Jerry Leibovitz made a motion to set a bonus for the Interim Director at \$6,000 for the timeframe of November 18-December 31. Mark Rothert seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Rothert, Leibovitz, Vitas; nays: none.

Jerry Leibovitz made a motion to set the salary of the Interim Director at \$110,000 effective January 1, 2026. Mark Rothert seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Rothert, Leibovitz, Vitas; nays: none.

12. Adjournment - Having no further business to discuss, Steve Seiver made a motion to adjourn. Mark Rothert seconded that motion, all in favor, the motion passes and the meeting is adjourned at 10:49 a.m.