



MINUTES

QCOMM911 BOARD

Wednesday, June 10, 2026
9:00 a.m.

Present

City/Village Administrator:	Steve Seiver, Milan Mark Rothert, East Moline Bob Vitas, Moline Jerry Leibovitz, Silvis
Public Safety Representatives:	Chief Ramsey, East Moline PD Chief Karzin, Silvis PD Chief Regenwether, Moline FD Chief Radosevich, Milan PD
Interim QCOMM911 Director:	Paul Sikorski
Others:	Leah Madsen Kristen Oberlander Stacy Houzenga Malory Boom

1. Meeting called to order - Chairman Bob Vitas called the meeting to order at 9:02 a.m.

2. Roll call of members – Roll call was taken with Steve Seiver, Mark Rothert, Bob Vitas, Jerry Leibovitz, Chief Ramsey, Chief Karzin, Chief Regenwether, and Chief Radosevich present. Absent: None.

3. Approval of the Minutes from the June 1, 2026 Regular Meeting, and June 1, 2026 Executive Session Meeting – Steve Seiver made a motion to approve the minutes. Mark Rothert seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Rothert, Leibovitz, Vitas.

4. QCOMM 911 Expenses –

Sikorski provided the updated expense report. He mentioned that he is working closely with Total Solutions to get the expenses up to date. Steve Seiver made a motion to approve the expense report. Mark Rothert seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Rothert, Leibovitz, Vitas.

5. Interim Executive Director Report –

Sikorski shared that QCOMM has many talented employees and wanted to recognize the positive work taking place within the organization.

Houzenga added that many employees have navigated significant challenges in recent months. She noted that many dispatchers do not know the Board members, and likewise, many Board members do not know the dispatchers. To help bridge that gap, QCOMM plans to periodically recognize employees who demonstrate exemplary performance.

Houzenga recognized Malory Boom, Emergency Communications Dispatcher, for her outstanding contributions. She stated that Boom consistently demonstrates exceptional skill and dedication, approaching every task with a willingness to step in and help. When she identifies gaps in a process, she not only recognizes them but also communicates thoughtful solutions through the appropriate channels. Houzenga described Boom as a dependable and knowledgeable resource to her peers who is committed to the success of her team. She also recognized Boom as

an outstanding trainer who invests in the development of new dispatchers with purpose and genuine care. QCOMM 911 Board acknowledged and thanked Boom for her valuable contributions to the organization and the community.

Sikorski thanked Boom for everything she does for QCOMM and for the first responders throughout the community. He stated that Boom is helping shape the culture at QCOMM by bringing a positive attitude to the dispatch floor. He noted that this positive environment is important for attracting new dispatcher candidates and retaining the talented employees already on staff.

Sikorski added that, in his first three weeks with the organization, he has recognized significant talent within QCOMM that can be further developed and utilized to strengthen the organization in the future.

Sikorski shared that he prepared a summary after spending the past couple of days reviewing the budget. He said he has learned more about what the financial system can do and has been able to review historical information to identify items that should be addressed now, as well as topics for future budget discussions.

Under the revenue category, Sikorski noted that all contributions are currently grouped under the participating entities. He suggested that, for future budget discussions, contributions from clients and participating entities should be separated for better financial reporting.

Under expenses, he noted that wages for hourly dispatchers appeared higher than normal for the month. He explained that one reason was the three-pay-period month. Payroll on May 1 and May 2 was consistent with normal expenses, while the May 29 payroll totaled approximately \$90,000 due to employee payouts. Those payouts should have been charged to the Director line item rather than the dispatcher wages account. He emphasized that the expenses are accurate but were simply posted to the wrong account and are currently being corrected.

Sikorski added that wages and overtime require a more in-depth administrative review. Overtime expenditures are currently 64% over budget, largely due to staffing shortages.

He also identified several expense line items that raised questions. Under software subscriptions and licenses, the remaining budget percentages ranged from 90% to 167%. QCOMM paid a \$41,963.78 invoice to Tyler, and the City of Milan also paid the same invoice after Tyler mailed a bill addressed to "Village of Milan QCOMM." Milan is working with Tyler to obtain a credit so the duplicate payment can be returned to QCOMM.

Under legal services, Sikorski noted expenditures are approximately 228% over budget. He would like to review those expenses in greater detail to better understand what they include and indicated it may be an important topic during future budget discussions. He expects to have additional information at the next meeting.

Vitas thanked Sikorski for the hard work he has put into reviewing the budget.

Rothert stated that he created a financial report designed to compare monthly actual expenditures while also serving as a forecasting tool. He noted that health insurance and IMRF expenses are being charged sporadically and are not consistently being recorded as expenses.

Sikorski added that there are automatic withdrawals from Blackhawk Bank that cannot be reconciled until they are identified. Those withdrawals include the health insurance and IMRF payments. He said the organization needs to determine what the withdrawals represent, document them appropriately, and establish a consistent process for future reconciliation.

Rothert noted that those transactions would likely be recorded through journal entries. He also identified workers' compensation insurance and charges from the Moline Police Department as additional items that need to be reviewed.

Sikorski noted that the forecasting report is not available within the Tyler system but agreed it provides a much easier way to review financial information.

Sikorski then provided a staffing update. He reported that QCOMM currently has 17 full-time operational

employees, including two lead dispatchers. In addition, there is one employee in training, one employee on paid leave pending retirement, and one training coordinator. He summarized that operational staffing currently stands at 17 employees. Although the authorized staffing level is listed as 24 positions, he was informed it may actually be 26. There are currently five applicants in the hiring process, with two having completed interviews and advancing to background investigations and testing.

Sikorski also reported that he met with Moline Human Resources and Legal to work through a personnel matter, which he hopes will be resolved within the next week or two. He has also scheduled a meeting with Leah Madsen and Margaret Kostopulos to discuss QCOMM's human resources needs.

Sikorski reported that he recently held a union-management meeting and believes regular discussions between management and union representatives are a sound business practice. Those meetings are currently scheduled every other week. He noted that time-off restrictions were implemented during the John Deere Classic. Training for lead dispatchers and lead supervisors has also begun and will continue every other week. Each session lasts approximately one and one-half hours. He described the discussions as productive, allowing the group to resolve several issues and establish greater consistency.

Lastly, Sikorski said he is compiling an agency needs assessment to document observations and identify opportunities that may benefit the organization in the future.

Seiver reported that he received a phone call from Blackhawk Bank advising that Board approval is required to add or remove authorized users from the organization's bank accounts.

Sikorski stated that he needs signature cards completed, along with documentation naming him as Interim Director. He noted that the Board minutes should satisfy the documentation requirement, but signature cards are still needed.

Seiver made a motion to remove all former directors, interim directors, and deputy directors from QCOMM's bank accounts and authorize Interim Director Paul Sikorski to have access to all accounts. Leibovitz seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Rothert, Leibovitz, and Vitas.

Leibovitz asked who Sikorski has been meeting with on the union side.

Sikorski confirmed that he has been meeting with the union stewards representing QCOMM employees.

6. Other Business – None.

7. Public Comment – None.

8. Executive Session – Vitas asked for a motion to go into executive session per section 5 ILCS 120/2(C)(1) for appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Steve Regenwether made a motion to go into executive session. Jerry Leibovitz seconded the motion. Roll call was taken with Steve Seiver, Mark Rothert, Jerry Leibovitz, Bob Vitas, Chief Ramsey, Chief Karzin, Chief Regenwether, and Chief Radosevich present.

QCOMM911 Board convened in Executive Session at 9:30 a.m.

QCOMM911 Board reconvened in Open Session at 9:46 a.m.

9. Action from Executive Session – None.

10. Adjournment - Having no further business to discuss, Mark Rothert made a motion to adjourn. Jerry Leibovitz seconded that motion, all in favor, the motion passes and the meeting is adjourned at 9:47 a.m.