



# MINUTES

## QCOMM911 BOARD

### MEETING

Wednesday, February 11, 2026  
9:02 a.m.

#### Present

City/Village Administrator: Steve Seiver, Milan  
Mark Rothert, East Moline (absent)  
Bob Vitas, Moline  
Jerry Leibovitz, Silvis

Public Safety Representatives: Chief Ramsey, East Moline PD  
Chief Karzin, Silvis PD  
Chief Regenwether, Moline FD  
Chief Radosevich, Milan PD

Interim QCOMM911 Director: Chris Johnson

Others: Bob Graff, RIFD; Jason Kratt, EMPD; Lead Madsen, Moline HR; Margaret Kostopulos, Ancel Glink

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**1. Meeting called to order** - Chairman Bob Vitas called the meeting to order at 9:02 a.m.

**2. Roll call of members** – Roll call was taken with Steve Seiver, Bob Vitas, Jerry Leibovitz, Chief Ramsey, Chief Radosevich, Chief Karzin and Chief Regenwether present. Absent: Mark Rothert

#### **3. Board Member Appointment – Chief Radosevich**

Steve Seiver made a motion to approve the board member appointment for Chief Radosevich. Jerry Leibovitz seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Ramsey, Leibovitz, Vitas; nays: none.

**4. Approval of the Minutes from the January 14, 2026 Regular Meeting, and January 14, 2026 Executive Session Meeting**–Steve Seiver made a motion to approve the minutes. Jerry Leibovitz seconded the motion, all in favor, the motion passes to approve the regular and executive session minutes from January 14, 2026.

#### **5. FY24 Audit Presentation (Lauterbach and Amen)**

Jennifer Martinson of Lauterbach and Amen presented the December 31, 2024 year-end audit report, which included a clean, unmodified audit opinion. She highlighted the Management’s Discussion and Analysis on page 8, noting a decrease in net position of approximately \$169,000, with a total net position of \$307,000 as of December 31, 2024.

She also reviewed the Budgetary Comparison Schedule on page 42, which compares the board-approved budget to the actual results for the fiscal year. A Management Letter was provided to communicate industry best practices, upcoming standards, and other items the board should be aware of. The letter emphasized the increasing prevalence of IT security risks and the heightened need for stronger security measures. It also included two recommended policies and noted upcoming standards required by GASB.

Vitas asked if any irregularities were found.

Martinson confirmed, there were no irregularities.

Vitas thanked Martinson for presenting the 2024 audit.

Steve Seiver made a motion to accept the FY24 Audit. Jerry Leibovitz seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Ramsey, Leibovitz, Vitas; nays: none.

#### **6. FY25 Audit Proposal (Lauterbach and Amen)**

Vitas noted, he doesn't see any issues and the proposal includes a modest increase.

The board agreed.

Jerry Leibovitz made a motion to accept the FY25 Audit Proposal. Steve Seiver seconded the motion. Motion carried on roll call with the following vote: ayes: Seiver, Ramsey, Leibovitz, Vitas; nays: none.

Martinson expressed appreciation for the opportunity to present to the board and looks forward to another year of working together.

#### **7. Total Solutions Accounting Services Proposal**

Johnson presented the Total Solutions proposal for accounting needs. The proposal begins April 1, 2026 for \$875.00/month.

Vitas notes, this includes accounts payable, receivables, payroll entries, account reconciliation. Vitas asked how the timing works out with the regular board meetings.

Johnson explained, Total Solutions felt they would probably be able to get it to us prior to the board meetings. They are currently handling payroll only. There were a few minor adjustments, but overall it has been going well. He added that QCOMM may be one of the first municipal-type accounts they have managed, and they were initially unfamiliar with AFSCME and IMRF. They experienced a few hiccups with employee withholdings, but those issues have been resolved. The most recent payroll was the second one processed and appeared to go smoothly. All employees have been paid on time.

Leibovitz asked if it is month to month contract.

Johnson confirmed, it is month to month, if we are able to establish administrative staffing we may not have to contract it out, this allows that flexibility.

#### **8. QCOMM911 Expenses**

Johnson provided the expense report. Pooled cash is \$168,402.91. Accounts payable is \$200,000. He noted, the invoices have been sent to the cities and next quarter will be emailed out. Reynolds Fire is the only one that has paid.

Johnson explained, based on input from the dispatchers, he is requesting approval to purchase new chairs. The chairs are heavy-duty but reasonably priced through ULINE; purchasing eight chairs at \$355 each would total \$2,840. He noted that many of the current chairs are broken. There is \$4,000 budgeted this year for office equipment.

Jerry Leibovitz made a motion to approve the expense report as well as the expense for eight (8) replacement chairs. Steve Seiver seconded the motion, all in favor, the motion passes.

#### **9. Interim Executive Director Report**

Johnson explained that the Crossmute Radio Feature will help reduce feedback and improve the ability to hear other radio traffic, particularly between police and fire during active incidents. If a dispatcher is not assigned to fire, that traffic will be muted for them. RACOM has already installed the feature on one console as a trial run, and it has worked well. The quote included in the packet is to install the feature on the remaining eight workstations, with the ninth workstation provided at no additional cost. The total cost of \$3,495 is for the additional eight workstations.

Seiver suggested showing the ninth item on the proposal.

Johnson noted, it is a one-time cost.

Steve Seiver made a motion to approve the RACOM purchase of eight, plus one free Crossmute Radio Feature. Jerry Leibovitz seconded the motion, all in favor, the motion passes.

Johnson provided an update on staffing. Current staffing is at 19 employees, with one employee expected to be on her own in March. One additional new hire is in her second week of training. There are also three candidates currently in the background phase, and all appear to be strong candidates. He noted that he is working to standardize the training process for consistency. He has not yet met with the union to discuss transitioning to 12-hour shifts; however, preliminary schedules have been developed for staffing levels of 20 and 22 employees, which would place the agency in a good position without needing to reach the full allocation of 26 positions. Under a 20-person schedule, approximately 80 hours of overtime would be automatically built into each pay period. For comparison, the first two recent pay periods reflected 326 and 297 hours of overtime, respectively. While overtime will still occur due to time-off requests, it is expected to be reduced because employees would typically work only 2–3 days per week. He added that many staff members are already working 12-hour shifts.

**10. Retirement Agreement for Scott Ryckeghem** – Vitas noted, no agreement has been sent back for the board to review.

**11. Other Business –**

Leibovitz introduced new board member Gene Karzin.

Seiver noted, under the wages within the financial report, not including some wage related expenses, assuming the payroll has been processed but not relayed to QCOMM to update the finances.

Johnson confirmed.

Vitas noted, there needs to be discussion of finances, personnel, labor relations, training, and day-to-day operations.

**12. Public Comment** – None.

**13. Executive Session –**

Vitas asked for a motion to go into executive session per section 5 ILCS 120/2(C)(1) for appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Steve Seiver made a motion to go into executive session. Jerry Leibovitz seconded the motion. Roll call was taken with Steve Seiver, Jerry Leibovitz, Bob Vitas, Chief Ramsey, Chief Radosevich, Chief Regenwether, Chief Karzin, Leah Madsen, Chris Johnson, and Margaret Kostopulos present.

**QCOMM911 Board convened in Executive Session at 9:38 a.m.**

**QCOMM911 Board reconvened in Open Session at 10:53 a.m.**

**14. Action from Executive Session** – None.

**15. Adjournment** - Having no further business to discuss, Jerry Leibovitz made a motion to adjourn. Steve Seiver

seconded that motion, all in favor, the motion passes and the meeting is adjourned at 10:53 a.m.