



# MINUTES

## QCOMM911 BOARD

### MEETING

Wednesday, March 13, 2024  
9:00am

#### Present

City/Village Administrator: Steve Seiver, Milan  
Mark Rothert, East Moline- absent  
Bob Vitas, Moline  
Jerry Leibovitz, Silvis

Public Safety Representatives: Chief Ramsey, East Moline PD  
Chief Johnson, Milan PD  
Chief VanKlaveren, Silvis PD  
Chief Regenwether, Moline FD

QCOMM911 Director: Scott Ryckeghem

Others: Margo Sparbell- QCOMM

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1. Meeting called to order- Chief VanKlaveren called the meeting to order at 9:00 a.m.
2. Roll call of members- All of the above members were present with Mark Rothert absent.
3. Approval of Minutes- Steve Seiver made a motion to approve the Minutes from the January 10, 2024 Regular Meeting. Bob Vitas seconded the motion, all in favor, the motion passes.
4. QCOMM 911 Staffing- Director Ryckeghem reports that there are 22 TC's, 1 Probationary, 3 vacancies, a training coordinator, and 2 admin. We are currently testing and preparing for interviews to fill vacancies. Director Ryckeghem was seeking the Board's permission to over-hire by 1 TC, saying that he is aware of one employee who is currently seeking employment elsewhere.
5. QCOMM 911 Operations- Director Ryckeghem reports that CAD calls for service for January 2024 were up at 10,792, compared to 9,918 in 2023 and 9,191 in 2022. CAD calls for service for February 2024 were also up at 10,224, compared to 9,081 in 2023 and 8,772 in 2022. In February, Stacey met with everyone for one-on-one re-teaching. On Feb. 28<sup>th</sup>, we sent 4 TC's to APCO Leadership Conference, and on March 7<sup>th</sup>, we sent 5 TC's to Crisis Intervention Training. For the month of February, we took a total of 4 calls for service for the Arsenal for a total of 30 hours of labor. We are still waiting for a response from the Arsenal contract team. Director Ryckeghem also attended a meeting with Silvis Fire regarding SFD running Silvis EMS calls. He reported that the meeting shone a good light on QCOMM, but highlighted delays in getting EMS from Genesis. We are also planning upcoming community engagement events. We will be hosting Coffee with TC's on Friday, March 15<sup>th</sup>. The week of April 14-20 is National Telecommunicator's Week. Director Ryckeghem also presented the Board with Commendations to sign for TC's from Moline Fire, as well as a commendation for Sarah Parker for her handling of a CPR call.
6. QCOMM 911 Expenses- Finalized copies of the 2022 Annual Financial and Compliance Report were handed out. Director Ryckeghem reports that all Quarter 2 invoices were sent out last week and the total

balance for all accounts was \$958,783.11. High ticket items of note for the expense report were the RACOM audit and the annual maintenance contract. Bob Vitas made a motion to approve expenses. Steve Seiver seconded the motion, all in favor, the motion passes.

7. Public Comment- None.

8. Other- Steve Seiver addressed ongoing issues with Blackhawk Fire and advised that they would be invited to participate in an inter-agency meeting that would be scheduled soon.

9. Executive Session- Chief VanKlaveren made a motion to enter Executive Session to discuss Personnel 5 ILCS 120/2c(1) of the Open Meetings Act. Bob Vitas seconded the motion, all in favor, the motion carries and Executive Session began at 9:33 a.m. Steve Seiver made a motion to conclude Executive Session, Chief VanKlaveren seconded. All in favor, the motion carries, and Regular Session resumes at 9:39 a.m.

10. Action from Executive Session- No action taken from Executive Session.

11. Adjournment- Having no further business to discuss, Bob Vitas made a motion to adjourn. Chief VanKlaveren seconded, all in favor, the motion passes and the meeting is adjourned at 9:40 a.m.