



MINUTES
QCOMM911 BOARD MEETING
Wednesday, January 11, 2023 8:30a.m

PRESENT

City/Village Administrator: Nevada Lemke, Silvis (attending remotely via zoom)

Steve Seiver, Milan

Bob Vitas, Moline

Public Safety Representatives: Chief Johnson, Milan PD

Chief VanKlaveren, Silvis PD

Chief Regeanwether, Moline FD

Captain Kratt, East Moline PD

QComm911 Director: Terry McMaster

Others: Scott Ryckeghem (QComm), Chief Gault (Moline PD), Brian Nelson, Rich Schipper, Stacy DePorter (ETSB)

1. Meeting Called to Order- Meeting called to order by Bob Vitas (filling in as guest chair as Chairman Lemke was attending remotely) at 8:30 a.m.

2. Roll Call of Members-All above listed board members were present. Doug Maxeiner and Chief Ramsey were excused.

3. Approval of Minutes- Steve Seiver made a motion to approve the minutes from the December 14, 2022, regular meeting. The motion was seconded by Chief VanKlaveren. All in favor, motion carries.

4. QComm911 Audit- QComm Director Terry McMaster requests that the audit update be moved up the agenda. Auditors presented the Board with the Annual Financial and Compliance Report Year Ended

December 31, 2021 as well as the preliminary draft of the audit findings. Bob Vitas asked if the preliminary draft indicated that the center was on the right path if a final audit, or final audit report was necessary. Auditors advised that if preliminary reports were approved by the Board that no further action would be necessary. Steve Seiver made a motion to accept the preliminary audit reports. Chief VanKlaveren seconded the motion. All in favor, the motion carries.

5. QComm911 Staffing- Director McMaster reports that QCOMM has 25 staff and 2 supervisors, with the 25th telecommunicator now working on her own. Interviews were conducted on 1/5/2023 resulting in one tentative offer. The recruitment process will begin again for the remaining position.

6. QComm911 Operations- Director McMaster reports a slight decrease in CAD calls for service for December 2022 versus December 2021. CAD performance has been better with recent fixes from Central Square, with a significant decrease in lad. Central Square is continuing to work on tickets, with 59 tickets currently open for both CAD and RMS. Most are not substantial issues that effect performance. Moline PD has experienced recent issues with echoing with P25. Silvis FD expressed concerns at ETSB about volunteer paging only being a one-way transmission on pagers. Sheriff Hart would address those as they come up during training.

7. QComm911 Expenses- Director McMaster presented an expense report for the month of December for the amount of \$11,570.86 with a discrepancy in the amount of \$31.92 due to tax that will balance next month. Chief VanKlaveren made a motion to approve the expense report, with Steve Seiver seconding the motion, the motion was carried.

8. Public Comment- None

9. Other- Bob Vitas will be hosting a fundraiser for MPD officer Branden Bowden at Pour Bros in Moline on 02/01/2023. Director McMaster presented Steve Seiver with a plaque commemorating his time serving as Chairman of this Board.

10. Executive Session- *Discussion of minutes of meetings lawfully closed under this act (5ILCS 120/2c(21))*.

11. Action rom Executive Session- Steve Seiver made a motion to offer Scott Ryckeghem the QComm Director position effective 05/01/2023. Chief VanKlaveren seconded the motion. All in favor, the motion carries.

12. Adjournment- With no further business to discuss, Chief VanKlaveren made a motion to adjourn. Steve Seiver seconded the motion, meeting adjourned.

Respectfully Submitted,

Director, Terry McMaster