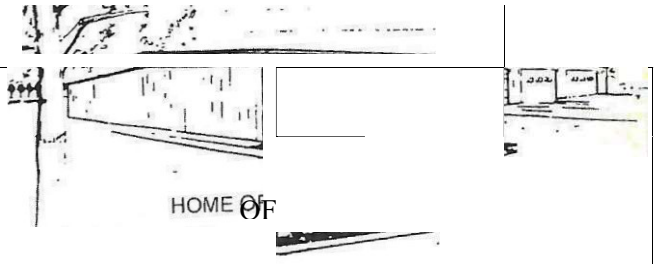
TOWN OF MEEKER

510 west carl Hubbell Blvd. • P.o. Box 428 • MEEKER, OKLAHOMA 74855
(405) 279-3321 Fax (405) 279-2758



CARL HUBBELL MUSEUM

FOUNDED IN 1903

TOWN OF MEEKER REGULAR MEETING AGENDA TOWN OF MEEKER

Monday October 19, 2026

Agenda Posted October 15, 2026

A regular meeting of the Meeker Board of Trustees will be held at 6:00 p.m. Monday, October 19, 2026, at Meeker City Hall, 510 W. Carl Hubbell Blvd, Meeker, OK. The following items are scheduled for consideration at that time:

1. Meeting called to order

2. Roll call

   Donna Weber Mike Orman Aaron Head

   Lanny Thompson Kenneth Massey

3. Flag Salute

4. Invocation

5. Citizen 's Participation

6. Oklahoma Municipal Assurance Group (OMAG)

   A) Review, discuss, and take possible action to approve or modifiy the liability insurance plan with the Oklahoma Municipal Assurance Group (OMAG) for November 1, 2026, to November 1, 2027, in the amount of $21,918.00, allocated as follows: General Fund — $14,669.55 and Public Works Authority — $7,248.45.

7. Consent Agenda (A-I))

Discuss, Consider, Take Possible Action to approve consent agenda items A-F, all matters listed under "Consent" arc considered by the City Council to be routine and will be enacted by one motion. Any Council Member may, however, remove an item from the Consent Agenda by request.

A) Approval of regular meeting minutes for September 16, 2026
B) Approval of the special meeting minutes for September 22, 2026
C) Review PO's from September's financials #25-09-01 through 25-09-39 totaling $63,499.11
D) Approval of Treasurer's Report information provided by Town Treasurer, Kimberly Haynes.

8. Consent Agenda Items Removed

A) Discuss, Consider, Take Possible Action on any item removed from the Consent Agenda Items A-D

9. Town of Meeker Meeting Dates

A) Discuss, consider, and take possible action to establish and approve the 2027 regular meeting schedule for the Meeker Board of Trustees, with meetings proposed for the third Wednesday of each month at 6:00 p.m. In the event a recognized holiday falls on the scheduled meeting date, the meeting shall be held on the preceding Tuesday. The Board may consider and approve an alternative recurring day, week, or time to accommodate Board Members, Attorney, and operational needs.

B) Discuss, consider, and take possible action to approve the 2027 Municipal Court dates, to be held on the fourth Tuesday of each month unless otherwise specified. The Municipal Coun Trial Docket will be held every two months at 3:00 p.m., beginning February 2027, prior to the stan of court.

C) Discuss, consider, and take possible action to approve the Meeker Industrial Authority meeting dates for 2027 to be held at 4: 15 p.m. Every other month, on the second Tuesday, starting in January of 2027. If that Tuesday falls on a holiday, the meeting will be held on Wednesday.

D) Discuss, consider, and take possible action to approve the Meeker Municipal Planning Commission meetings days for 2027 to meet on the second Thursday of each month at 4:30 p.m.

10. Monthly Retainer Fee for Attorney

A) Discuss, consider, take possible action on monthly retainer fee for attorney, Jim Hodgens.

11. Brant & Associates Tax Intercept Services

A) Discuss, consider, and take possible action regarding the approval of a service agreement with Brant and Associates Collection Services for the collection of outstanding debts owed to the Town of Meeker, including unpaid municipal court citations, fines, fees, and other past-due accounts, and authorizing the execution of said agreement.

12. Town Administrator Position

A) Discuss, consider, and take possible action regarding the search, recruitment, and selection process for the Town Administrator position. Discussion to include establishing qualifications, municipal government experience, and administrative and leadership skills, job responsibilities, performance expectations, and criteria for evaluating prospective applicants.

13. Interim Town Administrator Position

A) Discuss, consider, and take possible action regarding the selection and appointment of an Interim Town Administrator, including qualifications, administrative and leadership experience, preferred knowledge of municipal government operations, duties and responsibilities, performance expectations, compensation, and anticipated duration of the interim appointment.

14. Ordinance 26-27-002 Oklahoma Municipal Retirement Fund CMO Plan

A) AN ORDINANCE AMENDING THE TOWN OF MEEKER EMPLOYEE RETIREMENT SYSTEM TO PROVIDE FOR THE PARTICIPATION OF THE LIBRARY DIRECTOR POSITION IN THE DEFINED CONTRIBUTION PLAN; AUTHORIZING EXECUTION OF NECESSARY PLAN DOCUMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND REPEALER; AND DECLARING AN EMERGENCY.

B) Discuss, Consider and Take Possible Action to declare an emergency for Ordinance number 26-27-002 to be adopted.

15. Central Oklahoma Economic Development District (COEDD)

A.) Discuss, consider, and take possible action to appoint the Town Clerk as the Town of Meeker's designated representative to the Central Oklahoma Economic Development District (COEDD).

B.) Discuss, consider take possible action on appointing Jody Vaughn as proxy if the Town Clerk is unable to attend a meeting

16. Engagement Letter from Autumn Williams for 2026-2027 Audit

A.) Discuss, consider, and take possible action on the upcoming audit and accept Autumn Williams engagement letter

17. Update to Personnel Handbook

A) Discuss, consider, and take possible action regarding proposed amendments to the Town of Meeker Personnel Handbook to reflect recent changes and updates to payroll policies, procedures, and practices in coordination with the Town's payroll service provider.

18. Department Reports

A) Parks, Cemetery, Lake, Library, Street and Museum
B) Fire Department
C) Police Department
D) Grant Administrator Update
E) Town Administrator

19. New Business

(Any matter not known, or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Sec. 1 11.0, Title 25, Oklahoma Statutes).

20. Adjourn

MEEKER PUBLIC WORKS AUTHORITY
Immediately following Board of Trustees meeting
October 19, 2()26

1. Meeting called to order

2. Roll call

Donna Weber Kenneth Massey

Aaron Head Mike Orman

Lanny Thompson

3. Oklahoma Municipal Assurance Group (OMAG)

A) Review, discuss, and take possible action to approve or modify the liability insurance plan with the Oklahoma Municipal Assurance Group (OMAG) for November 1, 2026, to November 1, 2027, in the amount of $21,918.00, allocated as follows: General Fund — $14,669.55 and Public Works Authority — sl,248.45.

4. Meeker Public Works Meeting of the Board of Trustees

A) Discuss, consider, and take possible action to establish and approve the 2027 Public Works Meeting schedule for the Meeker Board of Trustees, with meetings proposed for the third Wednesday of each month at 6:00 p.m. In the event a recognized holiday falls on the scheduled meeting date, the meeting shall be held on the preceding Tuesday. The Board may consider and approve an alternative recurring day, week, or time to accommodate Board members, attorney and operational needs.

5. Consent Agenda (A-C).

Discuss, Consider, Take Possible Action to approve consent agenda items A-C all matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Council Member may, however, remove an item from the Consent Agenda by request.

A) Approval of special meeting minutes for September items, a special meeting occurred October 14, 2026
B) Review of PWA financial reports for September 2026 PO 09-01-09-24 totaling $56,864.32
C) Approval of Treasurers Report information provided by Town Treasurer, Kimberly Haynes.

6. Consent Agenda Items Removed

A) Discuss, Consider, Take Possible Action on any item removed from the Consent Agenda Items A-C.

7. Tim Helm Obtaining His C Class Water License

A) Discuss, consider, take possible action on Tim getting his C class water/wastewater license.

8. Department Reports

Town Administrator.

*Dan to give update on water issues and obtaining quotes.

9. New Business

(Any matter not known, or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Sec. 1 1 1.0, Title 25, Oklahoma Statutes).

10. Adjourn

Posted this 15th day of October 2026 by 4:00 p.m.

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Kimberly Haynes, Town Clerk