

TOWN OF MEEKER
REGULAR MEETING MINUTES
June 15,2026

A regular meeting of the Meeker Board of Trustees was held at 6:00 p.m. Monday, June 15, 2026, at Meeker City Hall, 510 W. Carl Hubbell Blvd, Meeker, OK.

The Meeting called to order to order at 6:00 p.m.

Answering roll call were; Donna Weber, Mike Orman, Aaron Head, Lanny Thompson, Kenneth Massey.

Also in attendance:

Town administrator, Jeff Wilbourn

Town attorney, James Hodgens

Town Clerk, Kimberly Haynes

Aaron Head led the flag salute

Mike Orman led council in the Invocation

Citizens' Participation – none

Consent Agenda

A) Approval of regular meeting minutes for May 18, 2026

- Massey made a motion to approve, Thompson seconded

Yea: Thompson, Massey, Weber.

Abstain; Head, Orman Motion carried

B) Approval of special meeting minutes for May 4, 2026

- Head made the motion, Orman seconded

Yea: Thompson, Massey, Head, Orman, Weber. Motion carried.

C) Review of Purchase Order list totaling \$55,988.49

- Weber made a motion to accept the purchase orders, seconded by Orman

Yea: Thompson, Massey, Head, Orman, Weber

Motion carried

D) Review and acceptance of financial report provided by treasurer, Kimberly Haynes.

- Head makes motion to approve, seconded by Orman.
- Yea: Thompson, Massey, Head, Orman, Weber.

Motion carried.

FY 2026-2027 Budget

- Orman makes motion to approve the FY 26-27 budget, Weber seconds
 - Yea: Thompson, Massey, Head, Orman, Weber, motion carried
- Weber makes motion to adopt resolution 26-27-01 general operating budget for 2026-2027, seconded by Head
 - Yea: Thompson, Massey, Head, Orman, Head, Weber. Motion carried

Angel Tree Program Discussion and Action

Discussion was held regarding implementing an Angel Tree program for the children of Meeker residents. Information was provided regarding the purpose of the program, how it operates, and potential procedures for administration, including gift collection and distribution options. Board members discussed various implementation methods and logistical considerations.

- Orman made a motion to adopt and implement an Angel Tree program beginning this year for eligible children of Meeker residents, seconded by Weber
 - Yea: Thompson, Massey, Head, Orman, Head, Weber. Motion carried.

OMAG 26-27 Workman's Comp

- Weber made a motion to approve the Worker's compensation renewal with OMAG in the amount of \$13,113.00, seconded by Massey
 - Yea: Thompson, Massey, Head, Orman, Head, Weber. Motion carried.
- Weber made a motion to approve the escrow amount of \$8058.93 to be applied to the balance. Which lowers the premium to \$5054.07, which will be paid between the town, and PWA. The town's portion is \$3354.07
 - Yea: Thompson, Massey, Head, Orman, Weber. Motion carried.

Department Reports

Library: Mayor Weber updated council that the Meeker library is participating in a no-cost food program for children ages 18 and under. Families may receive weekly food boxes containing five breakfast and lunch meals per child. Weber also stated that there is a summer reading program that takes place on Wednesdays. The town's librarian has some creative and fun activities planned for the kids.

Town Administrator/Lake: Town administrator praised the library for her efforts in passing out the meal boxes for the children in our community for the third year in a row. Wilbourn requested board consensus to purchase and spread a load of sand at the lake, similar to prior years, at an estimated cost of \$250–\$300. Board members indicated their support. Wilbourn reported that the lake had been brush hogged approximately three weeks earlier and that additional mowing would be scheduled prior to the Independence Day celebration as weather conditions allow. He also advised that the Town's Fourth of July activities would be held on July 3 and noted that a fishing tournament was being planned.

Fire Department; no representation or reports given

Police Department; Report indicates that 143 calls for service, 16 reports taken, 10 tickets, and 13 warnings.

Grant Administrator Update; Leslie reported that one grant project is nearing completion and that the remaining funds were drawn down in coordination with the Town Clerk prior to the meeting for the slip-on units. Final invoices will be submitted following the required inspections.

The 80/20 siren grant remains on schedule, with all local requirements completed and inspections pending prior to installation.

The Grant Administrator also advised that a Pro Housing Grant is expected to become available. The Meeker Industrial Authority will research the opportunity and present potential project recommendations to the Board. Additionally, several grant opportunities were reviewed but not presented for consideration due to required local matching funds. These included the Assistance to Firefighters Grant (5% match), Municipal Road Drilling Activity Fund (25% match), and Water/Wastewater Smart Grant (50% match). No action was taken.

Meeker Industrial Authority; Leslie reported that the MIA participated in the Lincoln County property tax auction. Although no properties were acquired, the Authority completed the registration and bidding process, providing valuable experience for future participation. The report noted that several properties were purchased by private investors who are expected to rehabilitate and improve the properties, returning them to productive use within Lincoln County.

The Authority continues to focus on improving housing opportunities in Meeker but remains limited by available funding. Efforts are ongoing to identify and pursue grant opportunities that could assist with future housing and community development projects.

Sales Tax

The Board discussed the recent public meeting concerning a proposed sales tax increase and noted that the meeting provided valuable public input. Discussion included developing a proposed allocation of any additional sales tax revenue among various Town departments and services. Board members expressed a desire to provide the public with a clear breakdown of how any proposed tax increase funds would be utilized. They would also want to hear more about what the community would like to see happen. It was suggested that an additional public meeting be held sooner rather than later. We need to have a direction by the end of the year of what direction we will go.

- Massey made an motion to set the next public hearing on **July 14, 2026 at 7 p.m.** Orman seconded the motion.
- Yea; Thompson, Massey, Head, Orman and Weber. Motion carried

Quad Plex on N. Dawson and Veterans

The Board discussed a preliminary inquiry from Steve Buoy regarding the potential construction of a quadplex at the corner of N. Dawson and Veterans. The Town Administrator explained that Mr. Buoy was seeking general feedback before investing in engineering, site plans, and other development expenses. The proposed project would consist of a four-unit residential rental building and would be subject to all applicable Town ordinances, planning requirements, and approval processes.

Board members discussed the difficulty of providing assurances before reviewing a formal development proposal, noting that any future application would require evaluation of site plans, compliance with Town ordinances, the current fire codes, and applicable building specifications. Concerns were raised regarding providing informal approval without sufficient project details.

The Board requested that Mr. Buoy submit more detailed and defined plans for consideration before further discussion occurs.

- Thompson made a motion to take no action, seconded by Weber.
 - Yea; Thompson, Massey, Head, Orman and Weber. Motion carried

Grant Administrator for Meeker Industrial Authority

The Board discussed the availability of the federal Pro Housing Grant program. The Grant Administrator explained that the Town of Meeker would serve as the official applicant, while the Meeker Industrial Authority would conduct the necessary research, organize the application, and develop a competitive proposal. The grant program is expected to award approximately ten grants and does not require a local funding match.

Leslie noted that this would be the town's second application for the program and stated that previous applicants who were not awarded funding may receive priority consideration during the current application cycle. It was further explained that the grant is separate from the previously discussed PRICE Grant program, which has not yet been reopened.

Discussion included potential housing-related projects and concerns regarding certain properties within the community. Clarification was provided that examples discussed during the presentation were illustrative only and did not represent a proposal to purchase any specific property.

Following discussion, the Board considered authorizing the Meeker Industrial Authority to research and pursue the Pro Housing Grant application on behalf of the Town.

- Head made a motion to allow Grant Administrator to proceed to research, apply, accept, and manage, if awarded, manage the FY Pro Housing Grant. Weber seconded the motion.
 - Yea; Thompson, Massey, Head, Orman and Weber. Motion carried
- Weber made a motion to adjourn at 6:45, Massey seconds
 - Thompson, Massey, Head, Orman and Weber. Motion carried

MEEKER PUBLIC WORKS AUTHORITY

Immediately following Board of Trustees regular meeting

June 15, 2026

Meeting called to order at 6:46

Answering roll call

Donna Weber, Mike Orman, Kenneth Massey, Aaron Head, Lanny Thompson

FY 2026-2027 Public Water Budget

Feedback was given on the budget outline and gratitude expressed to the clerk for her work.

- Thompson made a motion to approve the budget; Weber seconded the motion.
- Yea; Thompson, Massey, Head, Orman and Weber. Motion carried

Vision Bank Water Payments

The Board discussed discontinuing the acceptance of utility payments through Vision Bank. The Town Administrator explained that the arrangement has presented ongoing administrative challenges for both Town staff and the bank. Staff reported issues including customers arriving at the bank without billing information, delays in receiving payment information, and difficulties reconciling payments, which have occasionally resulted in customer service issues.

The Utility Clerk explained that Vision Bank is not a utility payment processing service and that the current process requires significant coordination between bank personnel and PWA staff. It was noted that the Town now offers multiple alternative payment methods, including payment in person at City Hall, the utility payment drop box, and online bill payment services.

Board members clarified that discontinuing payments through Vision Bank would not affect online bill-pay services. Staff advised that, if approved, customers would need to be notified of the change and provided information regarding the available payment options and the effective date of the transition.

- Orman made a motion to talk with bank staff and give a 90-day notice that they no longer need to accept payment at the bank. Weber second motion.
- Yea; Thompson, Massey, Head, Orman and Weber. Motion carried

Consent Agenda (A-C)

Approval of regular meeting minutes for May 18, 2026

- Weber made a motion to approve, Massey seconded

Yea: Thompson, Massey, Weber.

Abstain; Head, Orman. Motion carried

Approval of special meeting minutes for May 4, 2026

- Head made the motion, Orman seconded

Yea: Thompson, Massey, Head, Orman, Weber. Motion carried.

Review of PWA PO #05-01 through 05-26 totaling \$46,620.14

- Weber made a motion to accept the purchase orders, seconded by Massey
- Yea: Thompson, Massey, Head, Orman, Weber. Motion carried

Review and acceptance of financial report provided by treasurer, Kimberly Haynes.

- Weber makes motion to approve, seconded by Massey.
- Yea: Thompson, Massey, Head, Orman, Weber. Motion carried.

Water Rates

The annual 3% rate increase is automatic to increase each July.

- Weber motions to take no action since this is already written into the towns ordinance, seconded by Thompson.
- Yea; Thompson, Massey, Head, Orman, Weber.

Tap and Meter Rates Pricing for New Installations

The Board discussed proposed adjustments to tap and meter rates for new utility installations. The Town Administrator explained that the cost of electronic meter reading equipment now exceeds the cost of the brass water meters themselves, resulting in increased installation expenses. Staff reviewed the costs associated with meter installations, including meter cans, rings, lids, meters, electronic endpoints, risers, curb stops, and related materials. Proposed rate adjustments are intended to recover the majority of the Town's actual installation costs. The Town Administrator also described the current installation process for new water taps, including tapping the main water line, installing a curb stop, connecting service lines, and providing a three- to five-foot

service stub beyond the meter for customer connection. Additional discussion was held regarding raising meter cans above ground level, when practical, to improve accessibility, reduce maintenance issues, and protect electronic meter reading equipment from damage caused by mowing and other activities. Wilbourn emphasized there is no mark up for on the the materials, this is simply to recover our cost on the rising cost of the items.

The Town Attorney advised that any changes to tap and meter rates would require adoption through an ordinance. The Board discussed the proposed rate adjustments and the need to update the Town's utility rate ordinance accordingly.

- Water taps \$400.00
 - Sewer taps \$200.00
 - ¾' residential meter \$175.00 - w/install \$750.00
 - 1" meter \$198.00 - w/install \$800.00
 - 1 ½" meter \$345.00 w/install \$970.00
 - 2" meter \$455.00 w/install \$1080.00
-
- Thompson made a motion to approve the new rates, once an ordinance is adopted, seconded by Massey.
 - Yea: Thompson, Massey, Head, Orman, Weber.

OMAG 26-27 Workman's Comp

- Head made a motion to approve the Worker's compensation renewal with OMAG in the amount of \$13,113.00, seconded by Weber
- Yea: Thompson, Massey, Head, Orman, Weber.

During discussion of the OMAG workman's comp policy, it was noted that clerk failed to break down the amount for PWA separate from the town side on the agenda. Trustee Head noted the error and asked for the minutes reflect the breakdown.

The board approved the escrow amount of \$8058.93 to be applied to the balance. Which lowers the premium to \$5054.07 – PWA amount of this is \$1700

- Thompson made a motion to approve the workman's comp for the PWA department noting the corrections on the minutes. Weber seconds.

- Yea: Thompson, Massey, Head, Orman, Weber. Motion carried.

Department Report

The Town Administrator reported that the new Utility Department employee, Dan Clay, has been making significant progress at the water treatment plant and is doing an excellent job learning about the town's systems and operations. Town Administrator advised that several maintenance items have been identified, including replacing a timer to automate certain plant functions and replacing a valve at the facility. Staff will obtain cost estimates from contractors for the necessary repairs.

The Utility Clerk also commended Dan's performance, noting his strong work ethic, communication skills, honesty, and willingness to address issues as they arise. It was reported that recent water leaks have been promptly repaired and that utility operations are functioning well.

New Business

An announcement was also made by council member Head, that the Chamber is bringing back of the "Yard of the Month" program. Nominations will be accepted through collection boxes located at local Meeker banks. While the program will focus on properties within the Town of Meeker, residents may also nominate properties outside the city limits. No action was taken.

Weber made a motion to adjourn, Thompson seconds.

Yea: Thompson, Massey, Head, Orman, Weber.

Meeting adjourned at 7:12 p.m.

Kimberly Haynes, Town Clerk

Donna Weber, Mayor