

REGULAR MEETING MINUTES
MARCH 16,2026
TOWN OF MEEKER

A regular meeting of the Meeker Board of Trustees was held at 6:00 p.m. Monday, March 16, 2026, at Meeker City Hall, 510 W. Carl Hubbell Blvd, Meeker, OK.

Meeting was called to order at 6:02 answering the roll call

Donna Weber, Mike Orman, Aaron Head, Lanny Thompson

Absent: Kenneth Massey

Also, in attendance.

Town Administrator: Jeff Wilbourn

Town Attorney: James Hodgens

Town Clerk: Kimberly Haynes

Mike Orman led the council in the flag salute

Lanny Thompson led the council in prayer

Procedural Statement Prior to Consent Agenda:

Before proceeding to the Consent Agenda, Mayor Weber addressed the Board and offered an apology regarding the February 17 meeting. It was noted that there was excessive side discussion, interruptions, and individuals speaking without recognition of the floor, as well as members entering and exiting during proceedings. Mayor Weber acknowledged responsibility for not addressing these issues at the time.

The Board was advised that, moving forward, meetings will be conducted in strict accordance with **Robert's Rules of Order**, including recognition of one speaker at a time and elimination of side conversations, to ensure clarity and accuracy in meeting records.

Mayor Weber further clarified that responsibility for maintaining orderly meetings rests with the Board and not with staff responsible for preparing the minutes.

No Citizen's Participation

Consent Agenda (A-D)

A) Approval of regular meeting minutes for February 17, 2026

- Weber made a motion to accept the minutes for February 17th, seconded by Thompson.
- Yay; Thompson, Head and Weber.

Orman abstains

Motion carried.

B) Approval of special meeting minutes for February 11, 2026

- Orman made a motion, seconded by Head to approve the special meeting minutes for February 11, 2026
- Yay: Thompson, Orman, Head and Weber. Motion carried.

C) Review of Open Purchase Order list totaling 57,655.34

- Weber made a motion, seconded by Thompson to accept the Open Purchase Order
- Yay: Thompson, Head and Weber.
- Abstained, Orman - Motion carried.

D) Review and acceptance of the financial report provided by treasurer, Kimberly Haynes.

- Weber made a motion, seconded by Head to receive Financial Report submitted by Kimberly Haynes
- Yay: Thompson, Orman, Head and Weber. Motion carried.

Nora Plank discusses potential farmer's market

Nora Plank addressed the Board regarding a proposal to establish a small-scale farmers market, along with a “dirty soda” and coffee stand, to be located on her property.

Mrs. Plank stated she anticipates accommodating approximately 10–15 vendor spaces (10x10 tents) and would serve as the primary organizer and coordinator of the event. She indicated she has communicated with a neighboring property owner regarding Saturday operations, and no objections were expressed. She further noted plans to close off her drive-through area during market hours to accommodate the setup.

Regarding parking, Ms. Plank indicated that overflow parking may be directed to nearby areas, including the lot formerly occupied by Video Connection, subject to ownership and approval, or other general parking areas.

Ms. Plank explained that the proposed market could include a variety of vendors, not limited strictly to agricultural products, and may include participants operating under the Oklahoma Cottage Food Law. She noted the intent is to provide opportunities for local individuals and businesses, particularly those without storefronts—to offer goods and services within the community. She also stated she intends to operate a vendor booth for her own business.

Mrs. Plank emphasized the potential benefits of the project, including increased foot traffic, support for local entrepreneurs, and a positive impact on local sales tax revenue.

Board Discussion and Consensus:

The Board discussed the proposal and expressed general support for the concept. It was the consensus of the Board to allow the farmers market to operate on a trial basis, with the soda and coffee stand permitted to operate on a more regular schedule, subject to compliance with all applicable ordinances, permits, and regulations.

- Head made the motion, seconded by Orman to allow the new business to open and incorporate the farmers market to be integrated as well.
 - Yay: Thompson, Orman, Head and Weber. Motion carried.

Police Vehicles

- Thompson made a motion, seconded by Weber, to surplus the 2 police vehicles,
 - 2009 Charger Vin #2B3KA43T198H525923
 - Crown Vic (early 2000's) Vin 2FAFP71W25X114050
 - Yay: Thompson, Orman, Head and Weber. Motion carried
- Thompson made a motion, seconded by Orman to accept the 2 Victorias from the CPN Police Department.
 - 1) Crown Vic vin# 2FABP7BV0BX122857
 - 2) Cron Vic vin# 2FABP7BV7BX122855
 - Yay: Thompson, Orman, Head and Weber. Motion carried

Jail Fees and Emergency Clause to Jail and Court Fees

Weber discusses setting town of Meeker jail fees to match the current Lincoln County jail fees.

The motion is tabled until the next board meeting to allow for the preparation of an ordinance.

Codification of Meeker Town Ordinances (2026–2027)

- Weber made a motion, seconded by Thompson to have American Legal Publishing Company to codify the Town of Meeker Ordinance Manual. This process will take 9-18 months, and the payment will be split between PWA, and the Town of Meeker and the town will pay American Legal over a 2-year period.
 - Yay: Thompson, Orman, Head and Weber. Motion carried

Department Reports

Parks, Cemetery, Lake, Library, Street and Museum -NONE

Fire Department – NONE

Police Department Report – Citations and Cases:

Wilbourn provided some numbers for the Police Department,

For the period of February 1 through February 28, a total of six (6) citations were issued, primarily by Officer Kyle Crow.

For the month of March (to date of the meeting), a total of two (2) citations had been issued, one by Officer Kyle Crow and one by Officer Nicholas Doe.

Assistant Chief Wilson further reported on current case activity, noting two (2) child abuse cases and one (1) aggravated DUI case, all of which are ongoing and currently proceeding through the court process.

Grant Administrator Update; Leslie Wilbourn:

Grant Administrator Leslie Wilbourn reported that the Town was **not** awarded the TSET Built Environment Healthy Food Grant or the Municipal Road Drilling Activity Fund for the current cycle.

Regarding the TSET grant, Mrs. Wilbourn advised that 22 applications were submitted and only two (2) were awarded, both to foundations serving larger populations. Feedback received indicated that future applications would benefit from additional detail outlining the specific use of funds. Ms. Wilbourn stated she will review and strengthen the application, including coordination with staff, and bring the matter back before the Board for consideration of reapplying in the next cycle.

Regarding the Municipal Road Drilling Activity Fund, Mrs. Wilbourn noted that although the Town was not awarded funding, Lincoln County received awards for two (2) of the four (4) applications submitted. She stated that funding appears to have been distributed across the state and recommended that the Town reapply in the future, with revisions to improve competitiveness.

Town Administrator; Jeff Wilbourn

It was reported that Forest Billingsley, who has been instrumental in leading cleanup efforts, recently experienced a personal loss with the passing of an individual assisting with work activities at the lake, believed to have been the result of a medical event. Mr. Wilbourn acknowledged the significant amount of work that has been accomplished to date.

The Town Administrator announced the upcoming City-Wide Cleanup Event, scheduled as follows:

- Saturday, March 28, from 8:00 a.m. to 5:00 p.m.
- The site will be closed Sunday
- Monday, March 30 through April 2, from 8:00 a.m. to 5:00 p.m., or until dumpsters are full

It was noted that cleanup activities are dependent on dumpster capacity, and operations may conclude early if all dumpsters reach capacity. Plans to conduct a fall cleanup event were also discussed.

Ordinance 25-26-004 House Bill 1095

- Weber made a motion, seconded by Head to adopt An ordinance adding to the town of Meeker Code of Ordinances, Chapter 2 – Administration, in general; Section 2-901; authorizing municipal elected officials, municipal judges and certain employees to carry concealed firearms for self-defense pursuant to the municipal carry act; providing for severability and declaring and emergency.
 - Yay: Thompson, Orman, Head and Weber. Motion carried

- Weber made a motion, seconded by Orman to enact the emergency clause to ordinance 25-26-004
 - Yay: Thompson, Orman, Head and Weber. Motion carried

Sales Tax

Sales Tax Increase – Discussion

The Board discussed a potential sales tax increase and received guidance from bond counsel, Allen Brooks.

- **Current Tax Structure:**

Meeker’s total sales tax rate is **9.5%**, consisting of:

- 1% County
- 4% Town
- 4.5% State

- **Election Requirements & Timeline:**

- A **60–75 day notice** is required prior to an election.
- The Town must adopt a **resolution** calling for the election, including the election date, purpose, and effective date of the tax.
- A **proclamation** is also required.
- The earliest possible election date would be **June 16**, with a filing deadline of **April 2**, which was noted as likely not feasible.
- If this deadline is missed, the next opportunity for a state election may not occur until **early next year**.

- **Cost Estimates:**

- Estimated total cost: **\$10,000–\$15,000**
 - Includes approximately **\$7,500** for bond counsel services
 - Additional **\$300 per precinct** (Meeker anticipated to have one precinct)
- Costs are lower if held during a regular election and higher for a **standalone special election**.
- Bond counsel will require sufficient time to prepare necessary legal documentation.

- **Board Discussion:**

- **Aaron Head** recommended a **deliberate approach**, suggesting the Town begin gathering information, evaluate options, and include potential election costs in the upcoming budget. He proposed targeting a **November election**, or **February**, allowing time for planning and a possible town hall meeting for public input.
- **Mayor Weber** agreed with this approach and supported moving forward with gathering information. She also emphasized the importance of encouraging residents to shop locally rather than in neighboring communities.
- **Thompson** stressed the need to develop a clear and detailed plan before proceeding.

- **Aaron Head made a motion** to proceed with gathering information regarding a potential sales tax increase.
- Yay: Thompson, Orman, Head and Weber. Motion carried

Executive Session

- Mayor Weber made a motion to enter executive session, seconded Head at 6:54 pm.
 - Yay: Thompson, Orman, Head and Weber. Motion carried
- Head made a motion, seconded by Thomspson to return to Open Session
 - Yay: Thompson, Orman, Head and Weber. Motion carried
- Orman made a motion, seconded by Weber to hire Layne Walters as a new Meeker Police Officer.
 - Yay: Thompson, Orman, Head and Weber. Motion carried

Meeker Little League Baseball and Softball Association Lease Agreement

- Thompson made a motion, seconded by Weber to renew and sign the Meeker little league Baseball and Softball lease agreement for the 2026 season.
 - Yay: Thompson, Orman, Head and Weber. Motion carried
- Weber made a motion to **adjourn at 7:05**, Head seconded the motion
 - Yay: Thompson, Orman, Head and Weber. Motion carried

MEEKER PUBLIC WORKS AUTHORITY

Minutes for regular meeting

March 16, 2026

Meeting called to order at 7:06

Answering Roll call were Donna Weber, Mike Orman, Lanny Thompson and Aaron Head.

Absent: Kenneth Massey

Consent Agenda

- Weber made a motion for approval, seconded by Thompson of regular meeting minutes for February 17, 2026
 - Yay: Thompson, Head and Weber.
 - Orman abstainsMotion carried
- Weber made a motion for approval, seconded by Thompson of PWA PO #02-01 through 02-33 totaling \$51,802.18
 - Yay: Thompson, Orman, Head and Weber. Motion carried
- Weber made a motion to approval, seconded by Orman of Treasurer's Report information provided by Kimberly Haynes
 - Yay: Thompson, Orman, Head and Weber. Motion carried

Deposit Rates Clarification for Water, Sewer, Trash

Clarification of Water and Trash Deposit Rates

The Board revisited the previously approved motion regarding water and trash deposit rates in order to ensure clarity and accuracy in the record.

Discussion confirmed the following:

- The **owner (residential/landlord) deposit** was previously approved to increase from **\$75.00 to \$100.00**.
- The **renter deposit** will remain unchanged at **\$150.00**.

- The **business deposit** will remain unchanged at **\$100.00**.

It was further confirmed that:

- The motion to increase the owner's deposit to \$100.00 was properly approved at the prior meeting.
- All other deposit amounts remained unchanged.
- The previously approved minutes accurately reflect this action.

No additional action was required by the Board regarding the deposit amounts themselves.

However, discussion noted that an ordinance will be prepared for consideration.

Action Taken:

This will be tabled until an ordinance can be drafted and presented for approval at a future meeting.

- **Weber made a motion to adjourn, seconded by Thompson at 7:14 pm.**
 - Yay: Thompson, Orman, Head and Weber. Motion carried

Kimberly Haynes

Town Clerk

Donna Weber

Mayor