**NOTICE OF REGULAR MEETING**

**BOARD OF DIRECTORS**

**NORTHWEST LEON COUNTY EMERGENCY SERVICES DISTRICT #3**

**Date: December 16, 2024**

**Time: 7:30 PM**

**Place: Concord Community Center**

**1117 County Road 3481**

**Concord, TX 77850**

Notice is given that a meeting of the Board of Directors of the Northwest Leon County Emergency Services District #3 will be held at the date, time and place set out above. At any time during the Regular Northwest Leon County Emergency Services District #3 Board of Directors Meeting, the Board may meet in Executive Session for any of the reasons listed: Real Property Deliberation – Section 551.072, Discussion of Security Measures – Section 551.076, Deliberation on Gifts 1 – Section 551.073, Consultation with Attorney – Section 551.071, and Discuss Personnel Matter – Section 551.074, Texas Government Code.

Agenda Items:

1. Call to Order.
2. Roll Call.
3. Public Comment. Time allotted for person(s) to make comments about matters on the agenda, up to a maximum of 3 minutes. Person(s) who wish to speak must complete the Public Participation Form and deliver form to James H. McCullough, legal counsel for NW Leon County ESD #3. (Hand deliver to 307 N. Center St. Franklin, TX 77856 or email to [jamesmccullough@palmosruss.com](mailto:jamesmccullough@palmosruss.com)) by 2 pm on the business day before the meeting of the NW Leon County ESD #3.
4. Consideration, discussion and approval of “Consent Agenda”
   1. Minutes
   2. Treasurer’s Report
      1. Check & Deposit Listing
      2. Budget Report
5. Discussion regarding collection of Jewett EMS, Inc. billing.
6. Discussion of Jewett EMS, Inc. Report.
7. Consideration, discussion and approval of matters regarding 911 areas and dispatching in Leon County including expenditures regarding dispatching.
8. Discussion of Fire Department Reports.
9. Consideration, discussion and any pre-approval regarding purchases by Volunteer Fire Departments.
10. Consideration, discussion and approval of Fire Department requests for funds pursuant to contracts.
11. Consideration, discussion and approval of payment of bills.
12. Consideration, discussion and approval of budget amendments.
13. Consideration, discussion and any action to plan for and carry out Sales Tax Election to be held by Northwest Leon County ESD #3 in 2025, including presentation by a representative of Touchstone District Services and consideration, discussion and any action regarding a contract with Touchstone District Services to provide services to Northwest Leon County ESD #3.
14. Consideration, discussion and approval of any updates regarding the services of auditor/accountant in conducting financial review/audit of volunteer fire department(s) including receipts/documentation for expenditures and documentation for deposits.
15. Consideration, discussion and approval of filing annual report with Texas Division of Emergency Management before January 1, 2025.
16. Consideration, discussion and approval for publication in newspaper in January, in eight point type in legal notice section, the street address and/or post office box of the Northwest Leon County ESD #3 administrative office or meeting location.
17. Consideration, discussion and any action regarding Northwest Leon County Emergency Services District No. 3 reports, publications, audits and filings.
18. Consideration, discussion and any action for submission of director nominations for Northwest Leon County ESD #3 to the Commissioners Court of Leon County.
19. Announcement that closed meeting (executive session) will be held pursuant to Section 551.071 of the Texas Government Code for consultation with attorney and announcement of date and time.
20. Closed meeting (executive session) pursuant to Section 551.071 of the Texas Government Code – Consultation with Attorney – Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 Open Meetings Act; to wit; consideration and discussion and any action regarding of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon Count ESD #3 and any other item on agenda.
21. Announcement of time and date closed meeting (executive session) for this matter ends and reconvenes in open session to take any action of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda.
22. Consideration and discussion of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda.
23. Consideration, discussion and any action for establishment of date and time for the December regular monthly meeting.
24. Discussion of agenda items for next meeting.
25. Adjournment.

I do hereby certify that the above Notice of Meeting of the Board of Directors of the Northwest Leon County Emergency Services District #3 is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the door at the Concord Community Center, a place convenient and readily accessible to the general public at all times, and said Notice was posted on December 13, 2024 at 4:00 pm and remained so posted for at least 72 hours preceding the time of said meeting.

Dated this the 13th day of December 2024.

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Paula K. Sony

Bookkeeper