**Northwest Leon Count Emergency Services District #3**

**May 14, 2025**

1. **Call to Order –** The meeting was called to order by Corby Watson at 6:40.
2. **Roll Call –** All the commissioners were present except Hugo Ellison. A quorum was present.
3. **Public Comment. Time allotted for person(s) to make comments about matters on the agenda, up to a maximum of 3 minutes, and must have the completed Public Participation Form turned into the Presiding Officer of the meeting of the NW Leon County ESD #3 before the beginning of the meeting of the NW Leon County ESD #3. –** None.
4. **Consideration, discussion and approval of “Consent Agenda” –** Jackie made the motion to approve the “Consent Agenda”. Seconded by Scott. All were in favor. Motion carried.
5. **Discussion regarding Collections of Jewett EMS, Inc billing -** $40262.81 was collected in April. The collection rate was 50%.
6. **Discussion of EMS Reports –** Total runs for April was 60. Of which 17 were in Jewett, 15 were in Marquez, 14 were in Normangee, 1 was in Flynn and 13 were Mutual Aid.
7. **Consideration, discussion and approval of matters regarding 911 areas and dispatching in Leon County including expenditures regarding dispatching –** None.
8. **Discussion of Fire Department Reports –** April reports were submitted by the following: Normangee has 3 runs, Jewett had 14 runs, Flynn had 5 runs and Marquez had 8 runs.
9. **Consideration, discussion and any pre-approval regarding purchases by Volunteer Fire Departments and/or Jewett EMS –** None.
10. **Consideration, discussion and approval of Fire Department requests pursuant to contract –** Flynn, Marquez, Normangee and Jewett submitted requests for $3,000 monthly contract payments for May. Jackie made the motion to approve. Seconded by Shawn. All were in favor. Motion carried.
11. **Consideration, discussion and approval of payment of bills –** Bills submitted were Jewett EMS for $63,000 for May. Paula Sony for $600 for May plus $546.60 for Supplies. Palmos, Russ & McCullough submitted an invoice for $2,156.25. Carlton Law Firm for $391.00. Touchstone District Services for $5,179.15. Leon Co Appraisal District for 2nd qtr. payment of $8,463.49. Ingram, Wallis & Co. for $6,675.00 for ESD #3 Audit. Jackie made the motion to approve. Seconded by Scott. All were in favor. Motion carried.
12. **Consideration, discussion and approval of Budget Amendments –** Shawn made the motion to add a line item for Supplies under Administration for $546.60 to cover costs for file cabinet and bulletin boards. Seconded by Jackie. All were in favor. Motion carried.
13. **See Supplemental Agenda. –** See Attached.
14. **Consideration, discussion and approval of audit results from Ingram, Wallis & co. for NW Leon County ESD #3 fiscal year from 10/01/2023 to 09/30/2024.** Jackie made the motion to approve the audit as presented and to submit it to the Commissioners Court. Seconded by Shawn. All were in favor. Motion carried.
15. **Consideration, discussion and any action regarding places of posting the agenda notices for meetings of NW Leon Co ESD #3 –** Jackie made the motion to approve the posting of the agenda on the website and the bulletin board at least 72 hours prior to the meeting and eliminate the posting with the County Clerk. Seconded by Shawn. All were in favor. Motion carried.
16. **Consideration, discussion and approval of any action regarding the CD at The State Bank of Jewett that comes up for renewal on June 16, 2025 –** None. Jackie looking into current rates and will bring it next month.
17. **Consideration, discussion and approval of any updates regarding the services of services of Auditor/Accountant in conducting Financial Review/Audit of volunteer fire department(s) including receipts/documentation for expenditures and documentation for deposits –** None.
18. **Consideration, discussion and any action regarding NW Leon County ESD #3 reports, publications, audits and filings. –** None.
19. **Announcement that closed meeting (executive session) will be held pursuant to Section 551.071 of the Texas Government Code for consultation with attorney and announcement of time and date. –** None.
20. **Closed meeting (executive session) pursuant to Section 551.071 of the Texas Government Code – Consultation with Attorney – Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 Open Meetings Act; to wit; consideration and discussion and any action regarding matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –** None.
21. **Announcement of time and date closed meeting (executive session) for the matter ends and reconvenes in open session to take any action of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –** None.
22. **Consideration and discussion of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. -** None
23. **Consideration, discussion and any action to set meeting dates, meeting times and meeting locations for Northwest Leon County ESD #3 Board of Commissioners meetings –** The next meeting will by June 16th at 6:30 pm at the Flynn VFD Community Center.
24. **Discussion of agenda items for next meeting. –**
25. **Adjournment –** Jackie made the motion to adjourn at 7:52. Seconded by Shawn. All were in favor. Motion carried.

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Hugo Ellison – President Corby Watson – Vice President

Jackie Moran – Treasurer Scott Furches – Asst Treasurer

Shawn Noey – Secretary

**Northwest Leon Count Emergency Services District #3**

**Supplemental Meeting Agenda**

**May 14, 2025**

TO: THE BOARD OF COMMISSIONERS OF NORTHWEST LEON COUNTY EMERGENCY SERVICES DISTRICT NO. 3 AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Commissioners of Northwest Leon County Emergency Services District No. 3 will hold a meeting at 6:30 p.m. on Wednesday, May 14, 2025 at the Flynn VFD Community Center, located at 8039 CR 451, Flynn, Texas 77855. The following matters will be considered and may be acted upon at the meeting.

1. **Canvass returns of the May 3, 2025 election –**
2. **Adopt an Order Canvassing the Returns and Declaring the Results of Northwest Leon County Emergency Services District No. 3’s May 3, 2025 Election –** Jackie made the motion to approve the election results. Seconded by Shawn. All were in favor. Motion carried.
3. **Adopt an Order Repealing the Application of Exemption from Sales and Use Tax for Telecommunications Services –** Shawn made the motion to approve. Seconded by Jackie. All were in favor. Motion carried.
4. **Any other matters in connection with the District’s May 3, 2025 Election –** None.

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Shawn Noey – Secretary