**Northwest Leon Count Emergency Services District #3**

**June 17, 2024**

1. **Call to Order –** The meeting was called to order by Ryan O’Neal at 7:31.
2. **Roll Call –** All the commissioners were present except Hugo Ellison. A quorum was present.
3. **Consideration, discussion and approval of “Consent Agenda” –** Billy made the motion to approve the “Consent Agenda”. Seconded by Jackie. All were in favor. Motion carried.
4. **Discussion regarding Collections of Jewett EMS, Inc billing -** $34,866.63 was collected in May. The collection rate was 42%.
5. **Discussion of EMS Reports –** Total runs for May was 75. Of which 26 were in Jewett, 18 were in Marquez, 10 were in Normangee, 1 was in Flynn and 20 were Mutual Aid.
6. **Consideration, discussion and approval of matters regarding 911 areas and dispatching in Leon County including expenditures regarding dispatching –** None.
7. **Discussion of Fire Department Reports –** May reports were submitted by the following: Normangee has 20 runs, Jewett had 19 runs, Flynn had 17 runs and Marquez had 10 runs.
8. **Consideration, discussion and any pre-approval regarding purchases by Volunteer Fire Departments and/or Jewett EMS –** None
9. **Consideration, discussion and approval of Fire Department requests pursuant to contract –** Flynn, Marquez and Jewett submitted requests for $3,000 monthly contract payments for June. Normangee submitted requests for $3,000 monthly contract payments for May and June. Jackie made the motion to approve. Seconded by Duane. All were in favor. Motion carried.
10. **Consideration, discussion and approval of payment of bills –** Bills submitted were Jewett EMS for $58,000 for June. Paula Sony for $600 for June. Palmos, Russ and McCullough for $1,218.75 for attorney fees. Leon County TAC for 3rd Qtr for $6,246.00. Jackie made the motion to approve. Seconded by Billy. All were in favor. Motion carried.
11. **Consideration, discussion and approval of Budget Amendments –** None.
12. **Consideration, discussion and any action regarding holding sales tax election for Northwest Leon County ESD #3 in November 2024 –** The Board discussed the pros and cons of having the election in November versus May. After much discussion, Billy made the motion to wait until May. Seconded by Jackie. Three were in favor. One opposed. Motion carried.
13. **Consideration, discussion and approval of any updates regarding the services of services of Auditor/Accountant in conducting Financial Review/Audit of volunteer fire department(s) including receipts/documentation for expenditures and documentation for deposits –** None.
14. **Consideration, discussion and any action regarding mutual aid agreements among Volunteer Fire Departments in Northwest Leon County ESD #3 and performance of Volunteer Fire Departments pursuant to the mutual aid agreements -** None
15. **Announcement that closed meeting (executive session) will be held pursuant to Section 551.071 of the Texas Government Code for consultation with attorney and announcement of time and date. –** None
16. **Closed meeting (executive session) pursuant to Section 551.071 of the Texas Government Code – Consultation with Attorney – Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 Open Meetings Act; to wit; consideration and discussion and any action regarding matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. -** None
17. **Announcement of time and date closed meeting (executive session) for the matter ends and reconvenes in open session to take any action of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –** None
18. **Consideration and discussion of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. -** None
19. **Discussion of agenda items for next meeting –** Budget Workshop and Tax Rate adoption
20. **Adjournment –** Billy made the motion to adjourn at 7:50. Seconded by Jackie. All were in favor. Motion carried.

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Hugo Ellison – President Ryan O’Neal – Vice President

Jackie Moran – Treasurer Billy Evans – Asst Treasurer

Duane Henry - Commissioner