**Northwest Leon Count Emergency Services District #3**

**August 4, 2025**

1. **Call to Order –** The meeting was called to order by Corby Watson at 8:35.
2. **Roll Call –** All the commissioners were present. A quorum was present.
3. **Public Comment. Time allotted for person(s) to make comments about matters on the agenda, up to a maximum of 3 minutes, and must have the completed Public Participation Form turned into the Presiding Officer of the meeting of the NW Leon County ESD #3 before the beginning of the meeting of the NW Leon County ESD #3. –** None.
4. **Consideration, discussion and approval of “Consent Agenda” –** Jackie made the motion to approve the “Consent Agenda”. Seconded by Scott. All were in favor. Motion carried.
5. **Discussion regarding Collections of Jewett EMS, Inc billing -** $44,239.05 was collected in July. The collection rate was 41%.
6. **Discussion of EMS Reports –** Total runs for June was 72. Of which 25 were in Jewett, 12 were in Marquez, 17 were in Normangee, 0 was in Flynn and 18 were Mutual Aid.
7. **Consideration, discussion and approval of matters regarding 911 areas and dispatching in Leon County including expenditures regarding dispatching –** None.
8. **Discussion of Fire Department Reports –** July reports were submitted by the following: Normangee had 6 runs, Jewett had 11 runs and Flynn had 4 runs.
9. **Consideration, discussion and any pre-approval regarding purchases by Volunteer Fire Departments and/or Jewett EMS –** None.
10. **Consideration, discussion and approval of Fire Department requests pursuant to contract –** Flynn, Jewett, Marquez and Normangee submitted requests for $3,000 monthly contract payments for August. Jackie made the motion to approve. Seconded by Shawn. All were in favor. Motion carried.
11. **Consideration, discussion and approval of payment of bills –** Bills submitted were Jewett EMS for $63,000 for August. Paula Sony for $600 for August. Leon Co Appraisal District for $201.24. Palmos, Russ & McCullough for $3,843.75. Jackie made the motion to approve. Seconded by Scott. All were in favor. Motion carried.
12. **Consideration, discussion and approval of Budget Amendments –** None.
13. **Consideration, discussion and any action to adopt a Tax Rate for NW Leon County ESD #3 for tax year 2026, publish the notice of effective tax rate and schedule any required public hearings –** Jackie made the motion to approve the tax rate recommended by the Tax Collector, the higher rate of the VAR or 10 cents that will not trigger an election and publish the notice in the Normangee and Buffalo newspapers for two weeks before the next meeting**.** Paula will take care of notifying the newspapers. Seconded by Shawn. All were in favor. Motion carried.
14. **Consideration, discussion and approval of Budgets for ESD #3, Jewett EMS, Inc. and Volunteer Fire Departments for FY 2025 – 2026 –** Scott made the motion to approve the ESD #3 Budget for $1,336,230.00 + $160,809.30 in Carry-Over Funds as a separate line item for Equipment. The VFD’s contract will be the same as last year (36,000 monthly contracted funds plus 60,000 Special Request funds plus any unused funds from this year). Jewett EMS contract will be $756,000 payable in 12 months of $63,000. Seconded by Jackie. All were in favor. Motion carried.
15. **Consideration, discussion and any action regarding NW Leon County ESD #3 reports, publications, audits and filings. –** None.
16. **Announcement that closed meeting (executive session) will be held pursuant to Section 551.071 of the Texas Government Code for consultation with attorney and announcement of and time –**
17. **Closed meeting (executive session) pursuant to Section 551.071 of the Texas Government Code – Consultation with Attorney – Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 Open Meetings Act; to wit; consideration and discussion and any action regarding matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –**
18. **Announcement of time and date closed meeting (executive session) for the matter ends and reconvenes in open session to take any action of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –**
19. **Consideration and discussion of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –**
20. **Consideration, discussion and any action to set meeting dates, meeting times and meeting locations for Northwest Leon County ESD #3 Board of Commissioners meetings –** The next meeting will be the Public Hearing on September 15th at 6:30 pm at the Flynn VFD Community Center. The regular meeting will be immediately after the Public Hearing. Jackie made the motion. Seconded by Shawn. All were in favor. Motion carried.
21. **Discussion of agenda items for next meeting. –**
22. **Adjournment –** Shawn made the motion to adjourn at 8:49. Seconded by Scott. All were in favor. Motion carried.

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Hugo Ellison – President Corby Watson – Vice President

Jackie Moran – Treasurer Scott Furches – Asst Treasurer

Shawn Noey – Secretary