**Northwest Leon Count Emergency Services District #3**

**July 15, 2024**

1. **Call to Order –** The meeting was called to order by Ryan O’Neal at 7:30.
2. **Roll Call –** All the commissioners were present except Hugo Ellison. A quorum was present.
3. **Consideration, discussion and approval of “Consent Agenda” –** Billy made the motion to approve the “Consent Agenda”. Seconded by Jackie. All were in favor. Motion carried.
4. **Discussion regarding Collections of Jewett EMS, Inc billing -** $28,923.64 was collected in June. The collection rate was 39%.
5. **Discussion of EMS Reports –** Total runs for June was 63. Of which 19 were in Jewett, 21 were in Marquez, 11 were in Normangee, 0 was in Flynn and 12 were Mutual Aid.
6. **Consideration, discussion and approval of matters regarding 911 areas and dispatching in Leon County including expenditures regarding dispatching –** None.
7. **Discussion of Fire Department Reports –** June reports were submitted by the following: Normangee has 7 runs, Jewett had 8 runs, Flynn had 5 runs and Marquez had 6 runs.
8. **Consideration, discussion and any pre-approval regarding purchases by Volunteer Fire Departments and/or Jewett EMS –** Jewett submitted requests of $6,94.99 for Front Bumper and $8,599.77 for Pick-up Bed Cover using Special Request Funds. Jackie made the motion to approve. Seconded by Billy. All were in favor. Motion carried.
9. **Consideration, discussion and approval of Fire Department requests pursuant to contract –** Flynn, Marquez, Normangee and Jewett submitted requests for $3,000 monthly contract payments for July. Jackie made the motion to approve. Seconded by Billy. All were in favor. Motion carried.
10. **Consideration, discussion and approval of payment of bills –** Bills submitted were Jewett EMS for $58,000 for July. Paula Sony for $600 for July. Palmos, Russ and McCullough for $843.75 for attorney fees. Jackie made the motion to approve. Seconded by Duane. All were in favor. Motion carried.
11. **Consideration, discussion and approval of Budget Amendments –** None.
12. **Consideration, discussion and any action to plan for Sales Tax Election to be held by Northwest Leon County ESD #3 in 2025 –** None.
13. **Consideration, discussion and approval of any updates regarding the services of services of Auditor/Accountant in conducting Financial Review/Audit of volunteer fire department(s) including receipts/documentation for expenditures and documentation for deposits –** None.
14. **Consideration, discussion and any action regarding mutual aid agreements among Volunteer Fire Departments in Northwest Leon County ESD #3 and performance of Volunteer Fire Departments pursuant to the mutual aid agreements –** None
15. **Consideration, discussion and approval of a date and time to hold a budget workshop to discuss the 2024 – 2025 budget for Northwest Leon County ESD #3 –** Jackie made the motion to have the Budget Workshop on August 19, 2024 at 7:00 pm. Prior to the regular meeting. Seconded by Duane. All were in favor. Motion carried.
16. **Consideration, discussion and any action to adopt a Tax Rate for NW Leon County ESD #3 for tax year 2024 – 2025, publish the notice of effective tax rate and schedule any required public hearings –** Jackie made the motion to publish in the Normangee Star and Online. Seconded by Billy. All were in favor. Motion carried.
17. **Announcement that closed meeting (executive session) will be held pursuant to Section 551.071 of the Texas Government Code for consultation with attorney and announcement of time and date. –** None
18. **Closed meeting (executive session) pursuant to Section 551.071 of the Texas Government Code – Consultation with Attorney – Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 Open Meetings Act; to wit; consideration and discussion and any action regarding matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. -** None
19. **Announcement of time and date closed meeting (executive session) for the matter ends and reconvenes in open session to take any action of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –** None
20. **Consideration and discussion of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. -** None
21. **Discussion of agenda items for next meeting –** Budget Workshop and Tax Rate adoption
22. **Adjournment –** Billy made the motion to adjourn at 7:50. Seconded by Jackie. All were in favor. Motion carried.

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Hugo Ellison – President Ryan O’Neal – Vice President

Jackie Moran – Treasurer Billy Evans – Asst Treasurer

Duane Henry - Commissioner