**Northwest Leon Count Emergency Services District #3**

**October 21, 2024**

1. **Call to Order –** The meeting was called to order by Ryan O’Neal at 7:30.
2. **Roll Call –** All the commissioners were present except Hugo Ellison. A quorum was present.
3. **Public Comment. Time allotted for person(s) to make comments about matters on the agenda, up to a maximum of 3 minutes, and must have the completed Public Participation Form turned into the Presiding Officer of the meeting of the NW Leon County ESD #3 before the beginning of the meeting of the NW Leon County ESD #3. –** One person spoke requesting for more open communication.
4. **Consideration, discussion and approval of “Consent Agenda” –** Jackie made the motion to approve the “Consent Agenda”. Seconded by Billy. All were in favor. Motion carried.
5. **Discussion regarding Collections of Jewett EMS, Inc billing -** $15,332.07 was collected in September. The collection rate was 18%.
6. **Discussion of EMS Reports –** Total runs for September was 68. Of which 25 were in Jewett, 8 were in Marquez, 19 were in Normangee, 2 was in Flynn and 14 were Mutual Aid.
7. **Consideration, discussion and approval of matters regarding 911 areas and dispatching in Leon County including expenditures regarding dispatching –** None.
8. **Discussion of Fire Department Reports –** September reports were submitted by the following: Normangee has 10 runs, Jewett had 20 runs, Flynn had 13 runs and Marquez had 0 runs.
9. **Consideration, discussion and any pre-approval regarding purchases by Volunteer Fire Departments and/or Jewett EMS –** None.
10. **Consideration, discussion and approval of Fire Department requests pursuant to contract –** Flynn, Marquez, Normangee and Jewett submitted requests for $3,000 monthly contract payments for October. Jackie made the motion to approve. Seconded by Billy. All were in favor. Motion carried.
11. **Consideration, discussion and approval of payment of bills –** Bills submitted were Jewett EMS for $63,000 for October. Paula Sony for $600 for October. Thompson, Derrig & Craig for $5,500.00 for interim billing, TML Intergovernmental Risk Pool for $2,297.12. Jackie made the motion to approve. Seconded by Billy. All were in favor. Motion carried.
12. **Consideration, discussion and approval of Budget Amendments –** None.
13. **Consideration, discussion and any action to plan for Sales Tax Election to be held by Northwest Leon County ESD #3 in 2025 –** None.
14. **Consideration, discussion and approval of any updates regarding the services of services of Auditor/Accountant in conducting Financial Review/Audit of volunteer fire department(s) including receipts/documentation for expenditures and documentation for deposits –** None.
15. **Consideration, discussion and approval of Budgets for Jewett EMS, Inc. and Volunteer Fire Departments for 2025 –** Jackie made the motion to approve the budgets as presented for MVFD, FVFD, and JEMS. NVFD and JVFD budgets are approved with the changes made to reflect amounts budgeted for ESD #3 to comply with their contract with ESD #3. Seconded by Billy. All were in favor. Motion carried.
16. **Consideration, discussion and any action regarding NW Leon County ESD #3 reports, publications, audits and filings. –** None.
17. **Announcement that closed meeting (executive session) will be held pursuant to Section 551.071 of the Texas Government Code for consultation with attorney and announcement of time and date. –** 7:47
18. **Closed meeting (executive session) pursuant to Section 551.071 of the Texas Government Code – Consultation with Attorney – Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 Open Meetings Act; to wit; consideration and discussion and any action regarding matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. -**
19. **Announcement of time and date closed meeting (executive session) for the matter ends and reconvenes in open session to take any action of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –** 8:23
20. **Consideration and discussion of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. -** None
21. **Discussion of agenda items for next meeting –**
22. **Adjournment –** Jackie made the motion to adjourn at 8:27. Seconded by Billy. All were in favor. Motion carried.

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Hugo Ellison – President Ryan O’Neal – Vice President

Jackie Moran – Treasurer Billy Evans – Asst Treasurer

Duane Henry - Commissioner