**Northwest Leon Count Emergency Services District #3**

**June 16, 2025**

1. **Call to Order –** The meeting was called to order by Corby Watson at 6:49.
2. **Roll Call –** All the commissioners were present except Shawn Noey. A quorum was present.
3. **Public Comment. Time allotted for person(s) to make comments about matters on the agenda, up to a maximum of 3 minutes, and must have the completed Public Participation Form turned into the Presiding Officer of the meeting of the NW Leon County ESD #3 before the beginning of the meeting of the NW Leon County ESD #3. –** None.
4. **Consideration, discussion and approval of “Consent Agenda” –** Jackie made the motion to approve the “Consent Agenda”. Seconded by Scott. All were in favor. Motion carried.
5. **Discussion regarding Collections of Jewett EMS, Inc billing -** $37,536.61 was collected in May. The collection rate was 43%.
6. **Discussion of EMS Reports –** Total runs for April was 64. Of which 10 were in Jewett, 16 were in Marquez, 18 were in Normangee, 1 was in Flynn and 19 were Mutual Aid.
7. **Consideration, discussion and approval of matters regarding 911 areas and dispatching in Leon County including expenditures regarding dispatching –** None.
8. **Discussion of Fire Department Reports –** May reports were submitted by the following: Normangee had 4 runs, Jewett had 14 runs and Flynn had 5 runs.
9. **Consideration, discussion and any pre-approval regarding purchases by Volunteer Fire Departments and/or Jewett EMS –** None.
10. **Consideration, discussion and approval of Fire Department requests pursuant to contract –** Flynn and Jewett submitted requests for $3,000 monthly contract payments for June. Jackie made the motion to approve. Seconded by Scott. All were in favor. Motion carried.
11. **Consideration, discussion and approval of payment of bills –** Bills submitted were Jewett EMS for $63,000 for June. Paula Sony for $600 for June. Palmos, Russ & McCullough submitted an invoice for $1,406.25. Carlton Law Firm for $2,052.50. Touchstone District Services for $8,500. Leon Co TAC for $5,517.20. Jackie made the motion to approve. Seconded by Scott. All were in favor. Motion carried.
12. **Consideration, discussion and approval of Budget Amendments –** None.
13. **Consideration, discussion and approval of any action regarding the CD at The State Bank of Jewett that comes up for renewal on June 16, 2025 –** The State Bank of Jewett has the highest interest rate at 4.50%. Jackie made the motion to renew the CD at 4.50% and roll-over all funds. ($778,123.61) Seconded by Scott. All were in favor. Motion carried.
14. **Consideration, discussion and approval of any updates regarding the services of services of Auditor/Accountant in conducting Financial Review/Audit of volunteer fire department(s) including receipts/documentation for expenditures and documentation for deposits –** None.
15. **Consideration, discussion and any action regarding NW Leon County ESD #3 reports, publications, audits and filings. –** None.
16. **Announcement that closed meeting (executive session) will be held pursuant to Section 551.071 of the Texas Government Code for consultation with attorney and announcement of time and date. –** 7:18.
17. **Closed meeting (executive session) pursuant to Section 551.071 of the Texas Government Code – Consultation with Attorney – Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 Open Meetings Act; to wit; consideration and discussion and any action regarding matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –** Minutes are kept in the attorney’s office.
18. **Announcement of time and date closed meeting (executive session) for the matter ends and reconvenes in open session to take any action of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –** 8:26.
19. **Consideration and discussion of any matters regarding financial, performance, training, equipment, operations, compliance, personnel reports, contracts and contract terms of Volunteer Fire Departments and Emergency Medical Service in Northwest Leon County ESD #3 and any other item on agenda. –** Jewett EMS, Inc. requested the opportunity to provide Transport Services in a very limited capacity to help generate additional income. Only if neither truck is on a call. Jackie made the motion to approve. Seconded by Scott. All were in favor. Motion carried.
20. **Consideration, discussion and any action to set meeting dates, meeting times and meeting locations for Northwest Leon County ESD #3 Board of Commissioners meetings –** The next meeting will by July 14th at 6:30 pm at the Flynn VFD Community Center.
21. **Discussion of agenda items for next meeting. –** Add line item to set Budget Workshop date and line item to adopt a tax rate.
22. **Adjournment –** Jackie made the motion to adjourn at 8:31. Seconded by Scott. All were in favor. Motion carried.

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Hugo Ellison – President Corby Watson – Vice President

Jackie Moran – Treasurer Scott Furches – Asst Treasurer

Shawn Noey – Secretary