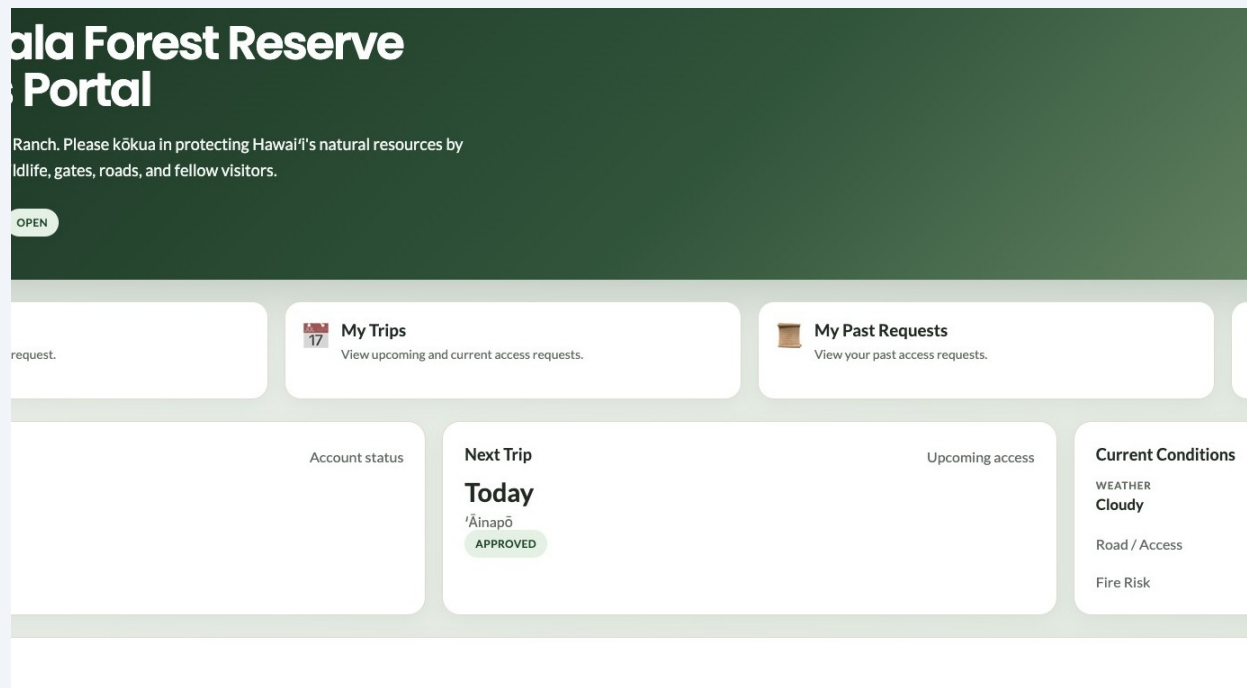


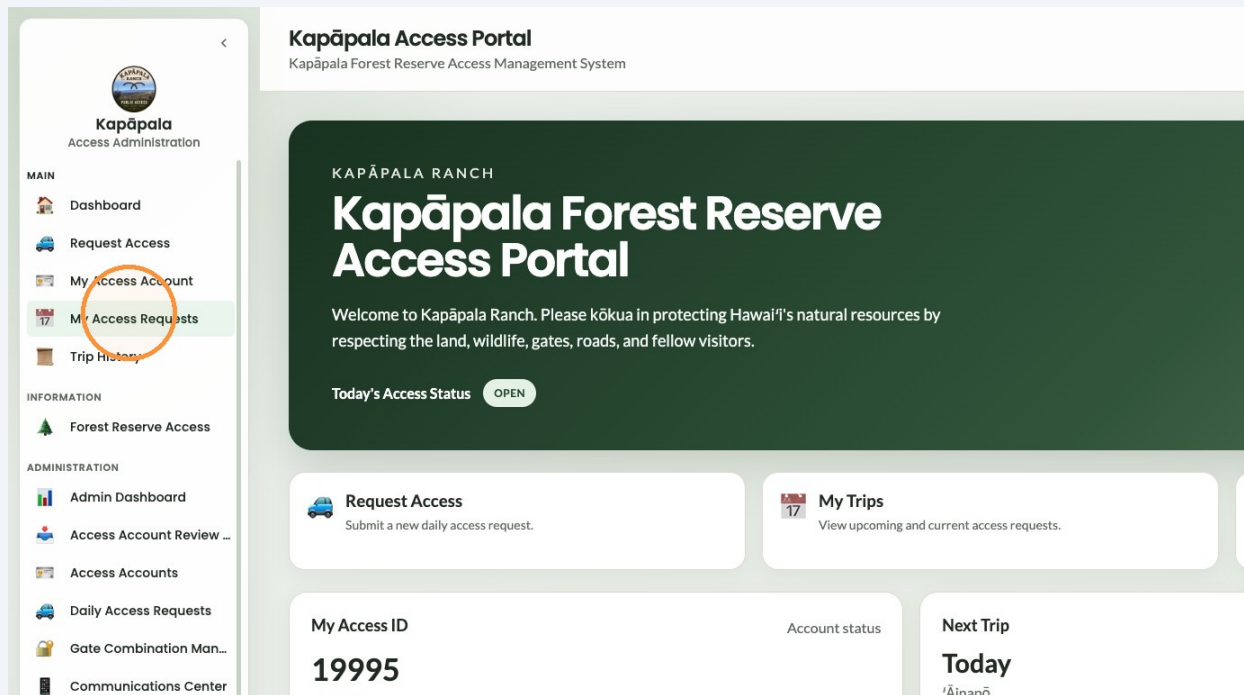
How To Cancel An Existing Forest Reserve Access Request

Follow this guide to easily manage your reservation status within the Kapapala Forest Reserve Access System. Learn the steps to locate your specific booking and finalize the cancellation process if your plans have changed.

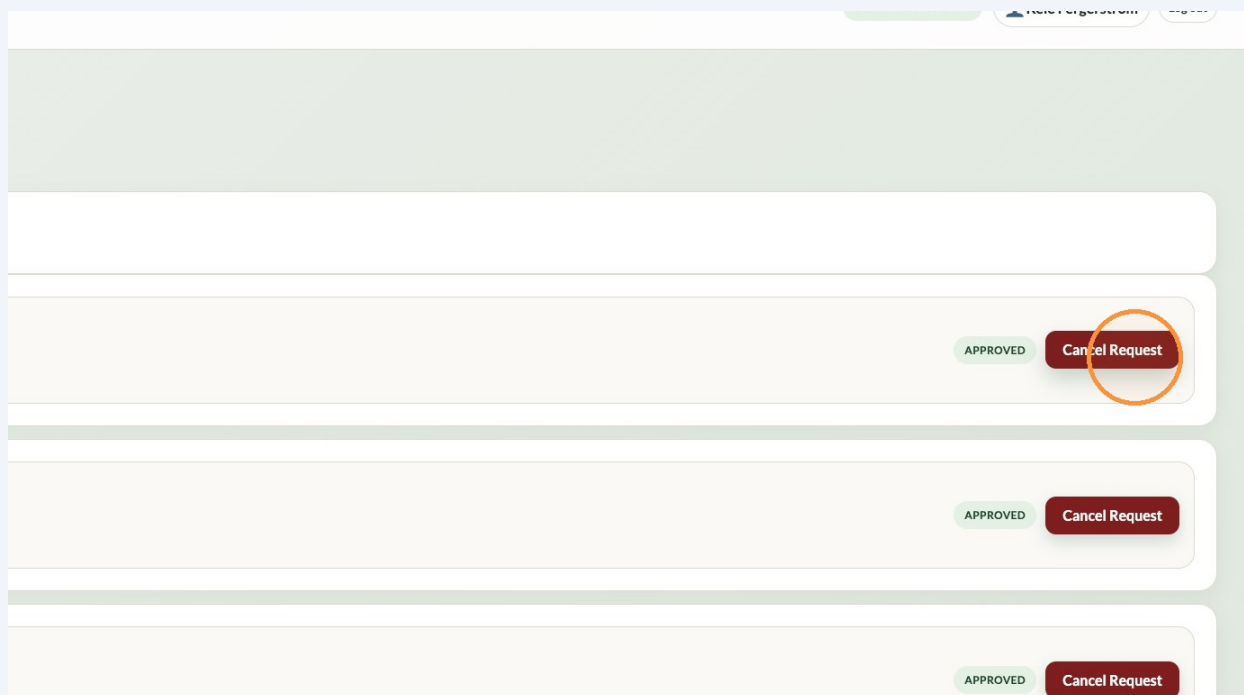
1 On the Portal Dashboard,



2 Select "My Access Requests" from the sidebar menu.



3 Click "Cancel Request" for the desired access request entry.



4

Keep in mind that if you select Cancel Request after 10 PM the night before the request, you will not be able to reenter it. If you enter a request in error (such as an incorrect date or gate), you can cancel the request and resubmit the request with the correct information.