

**OFFICIAL  
COITSVILLE TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
February, 2024**

The Coitsville Township Board of Trustees met for a regular meeting on February 21, 2024 at the Coitsville Townhall with the following members present Mr. James Alfano-Chairperson, Mrs. Phyllis Johnson –Vice Chairperson, Mr. Gerald Backo-Trustee.

**Call to Order**

Mr. Alfano called the meeting to order and asked for roll call and led the pledge of allegiance. He also asked for a moment of silence for the residents that have passed away.

**Approval of Minutes** Mr. Backo made motion to waive the reading and approve the minutes of the Regular Meeting on January 17, 2024 and Special Meeting on January 24, 2024 Mrs. Johnson seconded the motion. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

**DEPARTMENT HEAD REPORTS**

**ROAD REPORT**

Mr. Beck was unable to attend. Mr. Backo reported the crews have been busy filling pot holes and picking up litter in the twp. Cleaning up dead trees from the recent snow storm.

**ZONING REPORT**

Mr. Kurilla reported that he had two items. One is a copy of the January 18, 2024 letter sent to the Wilson Lane Property. He is waiting to see if someone responds to the letter. He should know by next meeting if they letters are not accepted they will be sent a second notice. If that is returned we need to publish in the paper before we can proceed with Demolishen.

He also provided copies of the quarterly Zoning Board minutes and would like the Trustees to review the minutes and then would like to meet with the Board to discuss updating the Land Use Map and possible meetings with the Zoning Commission regarding this issue.

**FIRE REPORT** Chief Warren gave a detailed report. January was a busy month. They have been working on projects around the station. They have received the State of Ohio MARCS grant for \$20,195.00. He thanked the board especially Mrs. Johnson for working with Mahoning County to obtain the funding for the project.

**POLICE REPORT** Chief Morris gave a detailed report that is on file at the police station. The township received the body camera grant from the State of Ohio and has ordered new body cameras for each member of the department. He discussed preparing for the purchase of a new cruiser to replace the Dodge in the upcoming months.

**FISCAL OFFICER REPORT-**

Mrs. Partika presented the financial reports to the trustees and department heads for review. She asked for approval of the following motions:

**Resolution 2-21-2024-01** Mr. Johnson made a motion to approve the January Bank Reconciliation, the January Cash Summary by Fund, Budget vs Appropriated Report, January Appropriation Status, Revenue Status and Payment List containing EFT 31-2024 to 83-2024 and warrants 23777-23788. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

**Resolution 2-21-2024-02** Mr. Backo made a motion to approve the charges on January Credit Card Charges. Mrs. Johnson seconded the motion. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

**Resolution 2-21-2024-03** Mrs. Johnson made a motion to approve the increase in the Fire Fund contract 2111-220-360-0000 appropriations in the amount of \$20,195.00 an increase in the Certificate of Resources to \$1730174.51 and Advance from the General Fund to the Police Fund for \$5,000. Mr. Backo seconded the motion. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

**Resolution 2-21-2024-04** Mr. Alfano made a motion to approve \$250.00 NOPEC Community grant to be used for the Township Christmas Party. Mr. Backo seconded. Alfano-aye, Backo-aye, Johnson-aye. Motion passed.

**Resolution 2-21-2024-05** Mrs. Johnson made a motion to approve the NOPEC Energized Grants of \$1,802.00 to be put into escrow to be used at a later date. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

**Public comments-** There were public comments from Darin Brindiar-Cooper Road, Michelle Packner-Oak Street Ext., Mr. Fred Collet-S. Hubbard Road., Keith Timmins Oak Street.

Mr. Alfano noted for the record that the township trustees will review the sample dog tethering resolutions submitted by Mr. and Mrs. Timmins at their next work study.

**Communications-** There were no communications at this time.

**Old Business:**

Mrs. Johnson recapped the process of securing funding for the Fire Station Addition from the Mahoning County Commissioners. Mr. Alfano explained that the second set of bids still came in high so Mrs. Johnson and Mr. Backo went back to the Commissioners for a third time and they agreed to fund the total project. Mrs. Johnson also recognized Chief Warren for his assistance with this project. Chief Warren thanked the Volunteer Fire Department members for their assistance as well.

**Resolution 2-21-2024-06-** Mrs. Johnson made a motion to accept the best and lowest bid of \$223,500.00 from Murphy Contracting for the Fire Station Addition Project. Mr. Backo seconded the motion. Johnson-aye, Backo-aye, Alfano-aye. Motion passed. Mrs. Johnson-aye, Mr. Backo-aye, Alfano-aye. Motion passed.

**Resolution 2-21-2024-07-** Mrs. Johnson made a motion to accept funds from the Mahoning County Commissioners ARP money in the amount of \$36, 607.45 in addition to the \$194,000 they have already committed to the Fire Station Addition project. The total amount received will be \$230,607.45 for the project. Mr. Backo seconded Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

Mr. Backo reminder of the MCTA meeting Feb 22, 2024 and he is unable to attend. Mr. Backo February 28, 2024 at 9:00-12:00 at the Mahoning County Extension Officer

**NEW BUSINESS: .**

**Resolution 2-21-2024-09** Mrs. Johnson made a motion to hire Chris Jones from Phoenix Engineering at a rate of \$9000 to complete the Engineering, advertise for bids from the Sewer/Bathroom Project and waive the township zoning permits for this project. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

**Resolution 2-21-2024-08** Mrs. Johnson Made a motion to accept the State of Ohio MARCS grant totaling \$20,195.00 with no local match. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

**Resolution 2-21-2024-09-** Mrs. Johnson made a motion to appoint Mr. Philip Walsh as an alternate to the Zoning Commission to a five-year term ending December 31, 2029. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

**Resolution 2-21-2024-10** Mrs. Johnson made a motion to appoint Jenn Kendall Vuksonovich as an alternate to the Zoning Board of Appeals to a five-year term ending December 31, 2029. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

Mrs. Johnson discussed the CDBG grant application project wish list. She reviewed the projects the township would like to have with the other Trustees.

The Trustees set a work study for Wednesday March 6, 2024 at 5:00 pm.

**ADJOURN**

Mrs. Johnson made a motion to adjourn. Mr. Back seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

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**ATTEST**

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**CHAIRPERSON**

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**VICE-CHAIRPERSON**

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**TRUSTEE**