

**OFFICIAL
COITSVILLE TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
June 19, 2024**

The Coitsville Township Board of Trustees met for a Regular Meeting on June 19, 2024 at the Coitsville Townhall with the following members present Mr. James Alfano-Chairperson, Mrs. Phyllis Johnson –Vice Chairperson, Mr. Gerald Backo-Trustee.

Call to Order

Mr. Alfano called the meeting to order and asked for roll call and led the pledge of allegiance. He also asked for a moment of silence for the residents that have passed away.

Approval of Minutes Mr. Backo made motion to waive the reading and approve the minutes of the Regular Meeting on May 15, 2024. Mrs. Johnson seconded the motion. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

DEPARTMENT HEAD REPORTS

ROAD REPORT Mr. Backo reported that ODOT has been cutting along 616 on the Coitsville side of the road. ODOT does not cut the Youngstown side so Coitsville did a pass for safety. The Mahoning County Engineer has paved State Line Road and is replacing culvert pipes on Bedford Road. They will be paving McGuffey next year but the township is going to request they pave the remaining part of Villa Marie Road since it is in worse shape than McGuffey. The Road department is working on clearing intersection. The Tractor has been breaking down often. They are not using the boom mower in this heat because it doesn't have air conditioning.

ZONING REPORT Mr. Kurilla presented the trustees with two items. He reported that we completed phase two of Demolition project and we have received the whole \$86,0000 from the Mahoning County Commissioners. We will be creating a force account to cover the cost of the Wilson Lane Demolition. We have removed a total of 8 homes with the project.

Mr. Kurilla will follow up on the 409 N. Hubbard Road property. The owner previously agreed to terms and case was dismissed. He has not in complied with two of the four terms that were agreed upon. Mr. Kurilla will follow up with sewer and water and the EPA and see if either will be following up with the inspection of the property this summer as discusses in a previous meeting.

There was discussion regarding the new owners of WKBN tower. The owner may be interested in having the building demolished if possible.

Mr. Backo asked about putting the lean on the Wilson Lane property. Mr. Kurilla said a lien will be put on property.

FIRE REPORT- Chief Warren gave a detailed report that is on file at the Fire Station. He reported that the retiree picnic was a success. They have finished up the truck and pump maintenance. Chief gave an update on repairs on the ambulance, a control module was bad. The company replaced the module at no charge. He reported that he had a burning complaint at 409 South Hubbard road. He reported that there was heavy smoke. He addressed the issue with the property owner two times. We told him that if they have to come out a third time he would be cited for open burning. Next time will issue citation and contact the EPA. Chief Warren thanked Trustee Backo for leading the charge for the septic tank repair. He thanked Mrs. Johnson and the Administration for the Flag Day Celebration and recognizing the Fire Department.

Chief Warren recommended the Trustees take Antonio Lightner off probation status since he has completed probational period.

Resolution 6-19-2024-01 Mr. Alfano made a motion to remove Antonio Lightner from Probation and increase his pay as of July 1, 2024. Mrs. Johnson seconded. Alfano-aye, Johnson-aye, Backo-aye. Motion passed.

POLICE REPORT -Chief Morris provided the board with a detailed report for the past month which is on file at the Police Station. He recommended the Trustees accept the resignation of Nicholas Jones who received full time status in another department. He also recommended the Trustees hire Brandon Shuller as a new part time Police Officer.

Resolution 06-19-2024-02-Mr. Alfano made a motion to accept resignation of Nicholas Jones from the Coitsville Police Department. Mrs. Johnson seconded. Alfano-aye, Johnson-aye, Backo-aye. Motion passed.

Resolution 06-19-2024-03 Mrs. Johnson made a motion to Brandon Shuller to the position of part time police officer with a one-year probation. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Officer Shuller introduced his family and told everyone a little bit about himself.

FISCAL OFFICER REPORT-

Mrs. Partika reviewed the financial reports that were sent to the trustees and department heads for review. She asked for approval of the following motions:

Resolution 6-19-2024-04 Mrs. Johnson made a motion to approve the May Bank Reconciliation, the Cash Summary by Fund, Budget vs Appropriated Report, Appropriation Status, Revenue Status and Payment List containing EFT 237-2024 to 299-2024 and warrants 23857-23890. Mr. Alfano seconded. Johnson-aye, Alfano-aye, Backo-aye. Motion passed.

Resolution 6-19-2024-05 Mr. Backo made a motion to approve the charges on May Credit Card Charges. Mrs. Johnson seconded the motion. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

Resolution 6-19-2024-06 Mrs. Johnson made a motion to approve following changes appropriations. Mr. Backo seconded the motion. Johnson-aye, Backo-aye, Alfano-aye Motion passed.

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|------------|-------------------|------------|
| 06/18/2024 | 1000-110-382-0000 | \$287.84 |
| 06/18/2024 | 2021-330-381-0000 | \$1,102.80 |
| 06/18/2024 | 2081-210-381-0000 | \$121.50 |
| 06/18/2024 | 2081-210-382-0000 | \$92.27 |
| 06/18/2024 | 2111-220-381-0000 | \$2,457.56 |
| 07/10/2024 | 1000-120-323-0000 | \$5,000.00 |

Resolution 6-19-2024-07 Mrs. Johnson made a motion to designate all members of the Coitsville Township Board of Trustees, Mr. James Alfano, Mr. Gerald Backo and Mrs. Phyllis Johnson and the Township Fiscal Officer Christeen Partika as designated signers for our loan for the Police Cruiser from First National Bank of PA. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

PUBLIC COMMENTS-No Comments at this time

COMMUNICATIONS- Mrs. Johnson spoke with Prosecutor Gina DeGenova and she will be coming to our September meeting to discuss the township's option for Marijuana dispensary.

The Trustees reminded everyone they will recess from their Regular Meeting during the month of July and August. They will be holding Special Meetings during the summer months to conduct immediate business of the township.

OLD BUSINESS:

Mrs. Johnson discussed the status of the Sewer Project and Basement Renovations that will be put out to bid shortly. She will be following up with Chris Jones to discuss putting the advertisement for bids packages in the paper.

Mr. Alfano commended Mrs. Johnson and on her work on the flag day ceremony. Mr. Backo commended Mrs. Johnson on her work on the newsletter that was just sent out.

Chief Warren reminded everyone that there is no open burning in the township. There is a State burn in effect during the months of March-May and October and November. During these months there is no burning at all 6:00 am and 6:00 pm. When the ban is lifted you are allowed to have recreational campfires only. The township does not issue burn permit. All burning is controlled by state and EPA. If you would like a permit or more information you can contact ODNA.

NEW BUSINESS- There was no new business.

ADJOURN

Mr. Backo made a motion to adjourn. Mrs. Johnson seconded. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

ATTEST

CHAIRPERSON

VICE-CHAIRPERSON

TRUSTEE