

**OFFICIAL  
COITSVILLE TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
April 21, 2021**

The Coitsville Township Board of Trustees met for a Virtual Regular Meeting on April 21, 2021 with the following members present Mr. Backo- Chairperson, Mrs. Johnson –Vice Chairperson, Mr. Lisko- Trustee.

**Roll Call**

Mr. Backo-present

Mrs. Johnson-present

Mr. Lisko-present

**CALL TO ORDER**

Mr. Backo called the meeting to order and lead the Pledge of Allegiance and asked for a moment of silence for residents Nick Pope and Helena Pope who passed away this past month.

**APPROVAL OF MINUTES**

Mr. Lisko made a motion to waive the reading of the minutes of the Regular Meeting on March 10, 2021 and approve the minutes as presented. Mrs. Johnson seconded the motion. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

**SPECIAL GUEST**

Mr. Bob Durbin from the Mahoning County Engineers office gave an overview of the bids that were open at the last meeting. He reviewed all the bids and is recommending the township accept the lowest bid from Lindy Paving, New Galea Pa of \$94,275.95. He also reviewed the Milligan Road Project that will be going out to bid in May.

**DEPARTMENT HEAD REPORTS**

**ROAD**

Mr. Beck was unable to attend. Mr. Backo gave an update on work the Road crew has been doing. Mr. Backo reported that the road department employees have been working on cutting grass and cleaning up the roads and have been doing an excellent job.

## **ZONING**

Mr. Kurilla reported that he has been working with the Fire Chief to address the issues at the Trailer Park regarding fire cleanup and other deficiencies. They will be sending a letter regarding the areas of deficiencies and acknowledging work being done now, and what still needs to be done. Mr. Lisko advised the trailer park will now have door to door trash pickup instead of the dumpster which has been an area of concern in the past. Mr. Backo inquired about the violations on a home on Wilson Lane. Mr. Kurilla explained since the owner is not living on the property they are trying to get a good address where the notices can be sent.

## **FIRE**

Chief Warren gave a detailed monthly report that was sent to the Trustees and is on file at the Administration Building. He reviewed the following resolutions for approval by the Board of Trustees. He also reported that Fire Fighters Earl Boylen and Sean Guerrieri completed their First Responder course and Pete Drescher completed his Advanced EMT program. Candace Maker also completed her Fire Fighter I class. He explained that the officers interviewed candidates for Lieutenant and chose Bob Dutton to hold the position.

**Resolution-04-21-2021-01** Mrs. Johnson made a motion to approve purchasing Gym Membership's at the Campbell Community Center for \$18.00 a month for Fire Fighters who are interested in participating on a voluntary basis. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**Resolution-04-21-2021-02** Mr. Lisko made a motion to accept the resignation of Fire Fighter Josh Flynn due to lack of certification. Mrs. Johnson seconded the motion. Lisko-aye, Johnson-aye, Backo-aye.

**Resolution-04-21-2021-03** Mr. Lisko made a motion to appoint Fire Fighter Bob Dutton to Lieutenant. Mrs. Johnson fire litigant Bob Dutton. Mrs. Johnson seconded the motion. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

**Resolution-04-21-2021-04** Mrs. Johnson made a motion to start a fire cadet program at the fire department with Wilson Martinez being the first Cadet to participate in the program. He will be on a one-year probation. Mr. Lisko seconded the motion. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**Resolution-04-21-2021-05** Mr. Lisko made a motion to pass resolution to pay the Fire Department Officers holding the position of Deputy Chief, Assistant Chief, Captain and Lieutenant for all calls, drills and trainings they attend in addition to their monthly stipend retroactive to January 1, 2021. Mrs. Johnson seconded the motion. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

**Resolution-04-21-2021-06** Mr. Lisko made a motion to adopt pursuant to Ohio Revised Code 505.373, the 2017 Ohio Fire Code in its entirety, including all appendices, as the standard fire code of the Coitsville Township. This code was adopted to protect the health, safety and welfare of the residents and guests of the Township. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

This resolution and adoption of this code establishes a Local Fire Code in the Township. A notice will be placed in the Legal Notice of the Vindicator and will be displayed at six locations in the township including the Coitsville Township Administration Building, Coitsville Township Fire Station, Mesaros Towing, Bedford Trails Golf Course, Knoll Run Golf Course and Tic Toc Food Mart in order to serve as a 30-day notice of the enforcement of this code. The Coitsville Township Local Fire Code will begin to be enforced on July 1, 2021.

Copies of the 2017 Ohio Fire Code/Coitsville Township Fire Code, including appendices, is on file at Coitsville Township Fire Department at 424 N. Hubbard Rd., Lowellville, Ohio 44436. Copies may be obtained from the Township Fiscal Officer at cost.

## **POLICE**

Captain Brown gave a detailed report that is on file at the Administration Building. He also presented the following resolutions for approval of the Board of Trustees.

**Resolution-04-21-2021-07** Mrs. Johnson made a motion to accept the resignation of Police Officer Dwaine Craig who has accepted a full-time position in Pittsburgh. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo.

**Resolution-04-21-2021-08** Mrs. Johnson made a motion to hire Chad Shaffer as a Police Officer at the rate of \$13.50 per hour for a one-year probationary period. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Mrs. Johnson gave the oath of office to Police Officer Chad Shaffer. Officer Shaffer introduced himself and his wife, he is also a Mill Creek Police Officer.

**Resolution-04-21-2021-09** Mrs. Johnson made a motion to approve a Social Media Policy for the Police Department. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

### **FISCAL OFFICER**

Mrs. Partika reviewed the monthly financial reports that were sent to the trustees for approval. She presented the following resolutions for approval by the Board of Trustees which included the financial reports and the NOPEC grant application for 2021.

**Resolution 04-21-2021-10** Mrs. Johnson made a motion to approve the March Bank Reconciliation, the Cash Summary by Fund, Budget vs Appropriated Report, Appropriation Status, Revenue Status and Payment List containing warrants 22810-22853 and Electronic Payments 128-2021-253-2021. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**Resolution 04-21-2021-11** Mrs. Johnson made a motion to approve the 2021 NOPEC grant application to cover the cost of the LED light improvement project and to designate Christeen Partika as the contact for all NOPEC grants. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

### **PUBLIC COMMENT**

There were no public comments at this time.

### **COMMUNICATION**

Mr. Backo reported that he attended the MCTA meeting regarding an additional sales tax for county roads. They made recommendations for the commissioners who will make the final decision on whether to put this on the ballot.

Mr. Backo also attended the Mahoning County Engineer meeting and was informed that no roads in Coitsville are scheduled to be paved this year.

## **OLD BUSINESS**

**Memorial Park Project-**Mrs. Johnson gave an update on the work done at the park. She reported that the well has been completed and that she is working on meeting with Enertech regarding the electrical work. There was discussion regarding adding flag poles and additional parking. However, with Begala Road being paved there may no longer be a need for additional parking. She requested that the trustees begin to think of any other improvements that need to be made at the park.

## **NEW BUSINESS:**

**Resolution-04-21-2021-12** Mrs. Johnson made a motion to award the OPWC Houston/Begala Road project to accept the lowest bid from Lindy Paving, New Galea Pa of \$94,275.95. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**Spring Clean-Up-** Mr. Backo announced that the Spring Clean Up will be held Saturday May 29, 2021 thru Sunday June 6, 2021 for Township Residents. Mrs. Johnson will send postcards to all the residents and Mrs. Partika will advertise on our Township Facebook page and website. Tires will be collected from Township Residents.

**Newsletter-** Mrs. Johnson reported that she is working on the newsletter. She will be contacting department heads.

**Work Study-** Work Study was set for Wednesday May 5, 2021 at 10:00 am via Zoom.

**Adjourn**

Mrs. Johnson made a motion to adjourn. Mr. Lisko seconded. Johnson-aye, Lisko Backo-aye Motion passed.

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**ATTEST**

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**CHAIRPERSON**

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**VICE-CHAIRPERSON**

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**TRUSTEE**