

**OFFICIAL  
COITSVILLE TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
October 14, 2020**

The Coitsville Township Board of Trustees met for a regular meeting on October 14, 2020 virtually via Zoom with the following members present Mr. Backo- Chairperson, Mrs. Johnson –Vice Chairperson, Mr. Lisko- Trustee.

**Call to Order**

Mr. Backo called the meeting to order and led the pledge of allegiance.

**Approval of Minutes**

Mrs. Johnson made a motion to approve the minutes of the Regular Meeting September 9, 2020. Mr. Lisko seconded the motion. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**DEPARTMENT HEAD REPORTS**

**ROAD REPORT**

Mr. Beck gave a detailed report for the road department. He reported that they are cutting grass and filling potholes. They are also working on some ditching.

**ZONING REPORT**

Mr. Kurilla reported that he has been working on going through the records with the Fiscal Officer. He also gave the trustees an update on the property on the Wilson Lane enforcement that he has been working on with the Board of Health. The Patton hearing has been scheduled for November 30, 2020. Mrs. Johnson asked him to follow up with the activity that is taking place on State Route 422.

## **FIRE REPORT**

Chief Brown gave his monthly report. He reported that the past month has been busy with 23 calls and 171 calls to date. He reported the department is having some dispatching issues especially during the most recent fire on Bedford Road.

He discussed the possibility of switching our dispatch to Canfield for better service and for a specialized fire dispatching service. Chief Brown reported that he and Assistant Chief Warren had attended a Dispatch meeting at Canfield City Hall to discuss the possibility of using them for our dispatch. He will be attending another meeting on October 24, 2020 to gather more detailed information

He reported that he has four people attending the FFI class and four officers attending class at Tri C. He also reported that a generator was donated to the Fire Department and because they already have a generator they sent it over to the road department. He reported that the department had an Officer's meeting and will be making some recommendations in the future. He also reported that the department has completed their hose testing for this year. He reported that they are still waiting to hear from the AFG grants. He also reported that the Fire Association will be holding a Spaghetti Dinner Fundraiser.

The Chief also reported that Ethan Boyle has resigned from the department due to family and work obligations and gave the trustees a copy of his resignation letter.

**Resolution 10-14-2020-01** Mr. Lisko made a resolution to accept Ethan Grismore resignation with regret. Mrs. Johnson seconded. Lisko-aye, Johnson-aye Backo-abstain.

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## **POLICE REPORT**

Chief Morris reported this last month was very busy. He gave a detailed report that is on file at the Administration Building. He also reported that he has been looking into the new computers for the administration and for a new phone system for the township.

## **FISCAL OFFICER REPORT**

Mrs. Partika presented the financial reports to the trustees and department heads for review. She asked for approval of the following motions:

**Resolution 10-14-2020-02** Mr. Lisko made a motion to approve the September, Bank Reconciliation, the September Cash Summary by Fund, Budget vs Appropriated Report, Appropriation Status, Revenue Status and Payment List containing warrants 22552 thru 22579 and Electronic Payments 559-2020 thru 666-2020. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

**Resolution 10-14-2020-03** Mrs. Johnson made a motion to approve the attached changes in Appropriations. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**Resolution 10-14-2020-03** Mr. Lisko made a motion to appropriate the following purchases requested by the fire department as requested by the Fire Chief that will be taken from BC7-2020 Small Tools and Equipment:

\$497.00 from Finely Fire for Fire Vest, Boots and Helmet,  
\$3483.00 from Finley Fire for Rescue 401 Equipment for Pump/Rescue,  
\$10,189.00 from Finley Fire for Thermal Image Camera and 4 Gas meters,  
\$1,195.00 from Physio Control for Lucas Battery Charger

Mrs. Johnson seconded the motion. Lisko-aye, Johnson-aye, Backo-abstain.

**Resolution 10-14-2020-04** Mrs. Johnson made a motion to approve the attached appropriations for the Corona Virus Relief Fund. Mr. Backo seconded. Johnson-aye, Backo-aye, Lisko-aye. Motion passed.

## **COMMUNICATION**

Mrs. Johnson reported that there will be an Open House for the Purple Cat on October 15, 2020 from 4:00-8:00pm and everyone is invited to attend. She also gave an update on the Water Line that will be installed at the Purple Cat and Chief Brown said all plans were submitted to him.

Mrs. Partika reported that the township will be hosting a drive thru trick or treat and will be passing out Stem Kits from the Oh Wow museum that were purchased by the Mahoning County Commissioners with Cares Act Funds and Cookie kits from One Hot Cookie that were purchased by the Administration with Cares Act Funds. The Police and Fire will also pass out candy and the township will have kits for the pre-school age children. The road department will assist with passing out items.

## **OLD BUSINESS**

**Resolution 10-14-2020-05** Mrs. Johnson discussed the LED lighting project on the buildings within the whole township. She and Mr. Backo have been meeting with contractors and are recommending the township go with the lowest quote received from Aey Electric for \$10,390.00. The cost of the project will be partially covered by the NOPEC grant and OTARMA Moore grant and by the general fund. Mrs. Johnson made a motion to accept the Aey Electric bid for \$10,390.00. Mr. Backo seconded. Johnson-aye, Backo-aye, Lisko-aye. Motion passed.

Mrs. Johnson reported that she applied for a grant from the Youngstown Foundation for lighting and water at the Memorial Park. The township is sponsoring the grant and we should hear back in early November.

## **New Business**

Mrs. Johnson made a motion to go into Executive Session to discuss Fire Personnel with the Fire Chief and Assistant Fire Chief at 8:00 pm. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Mrs. Johnson made a motion to return from Executive Session at 9:10 pm. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**ADJOURN**

Mrs. Johnson made a motion to adjourn. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

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**ATTEST**

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**CHAIRPERSON**

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**VICE-CHAIRPERSON**

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**TRUSTEE**