

**OFFICIAL  
COITSVILLE TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
March 11, 2020**

The Coitsville Township Board of Trustees met for a regular meeting on March 11, 2020 with the following members present Mr. Backo- Chairperson, Mrs. Johnson – Vice Chairperson, Mr. Lisko- Trustee.

**Call to Order**

Mr. Backo called the meeting to order and lead the pledge of allegiance and asked for a moment of silence for residents who have passed away this past month.

**Approval of Minutes**

Mrs. Johnson made a motion to approve the minutes of the Regular Meeting on February 12, 2020. Mr. Backo seconded the motion. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

**Department Head Reports**

**Road**

Mr. Beck reported that that Mahoning County Engineers Office would be doing spot paving on Cooper Road, Villa Marie and State Line Road this year. The Engineer’s office received a complaint regarding ditching on South Hubbard Road and advised that they are aware of issue and they will try to address the problem before Labor Day. He also reported that the township is working on dates for the setting up the spring clean-up and will be sending out post cards with the dates to all residents.

**Zoning**

Mr. Kurilla was unable to attend but reported that he was addressing a complaint on S. Hubbard Road and that he would be sending a letter to the landowner.

**Fire**

Chief Brown reported that the February Monthly report was sent to the trustees and is on file at the Administration Building. He also reported that he applied for two grants, one regional grant that Canfield is hosting and one that Coitsville is hosting

for fire hose. He reported that the departments have a better chance of receiving the grant if they go in with other departments in applying for a grant. He reported that the ODNR Forestry grant he applied for was received and that the township would have a \$450.00 match. He reported that the 2020 EMS Training grant for \$1,200 EMS has also been received and that we have applied for the 2021 EMS training grant.

The Chief reminded residents that if they are in need of smoke detectors those they should contact the fire department and they will provide the smoke detector and come to your home to install it as well.

He requested that the Trustees approve the matched for the three grants that he applied for and that they approve the purchase of a Sprinter Van for the department. In closing the Chief reported that the department has been doing aggressive training and hoping to purchase two new vehicles in the near future.

**Resolution 03-11-2020-01** Mrs. Johnson made a motion to purchase a Sprinter Van from Penn-Care for \$4,000.00. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-abstain.

**Resolution 03-11-2020-02** Mr. Lisko made a motion that we pass the Fire Insurance Clean up Resolution. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Backo-Abstain.

**Resolution 03-11-2020-03** Mr. Lisko made a motion to accept the Fire Chief recommendation to hire Earl Boylen as a fire fighter contingent upon him passing a drug test and physical. Mrs. Johnson seconded the motion. Lisko-aye, Johnson-aye, Backo-Abstain.

Earl introduced himself and told the trustees that he wanted to be a first responder since he has been little and because he attends Victory Christian Center, he has a strong connection to Coitsville. - has wanted to do first responding since he has been little and attend VCC and has a connection to Coitsville.

**Resolution 03-11-2020-04** Mr. Lisko made a motion to accept the Fire Chief's recommendation to promote JR Warren to Assistant Chief at a rate of \$500.00 per month plus calls as part of the succession plan. Mrs. Johnson seconded the motion. Lisko-aye, Johnson-aye, Backo-abstain.

JR introduced himself and said that he started as a Fire Fighter in Michigan and continued upon moving to Ohio. He was a police officer in Michigan and is a lieutenant with serve with Cardinal Joint Fire District and Western Reserve Fire Department.

Mrs. Johnson swore in Fire Assistant Chief JR Warren, Lieutenant Nick Maker and Lieutenant Mike Maloney. She also swore in all the current Fire Fighters.

The Fire Department Officers presented a special Fire Hat to Chief Brown on behalf of the Fire Fighters in recognition for the his hard work and dedication as the Chief of the Coitsville Fire Department.

**Police Department:**

Chief Morris presented a detailed report that is on file at the administration building for the month of February.

**Fiscal Officer Report:**

Mrs. Partika presented the Trustees the February Bank Reconciliations, The February Cash Summary by Fund, Budget vs Appropriated Report, Appropriation Status, Revenue Status and payment listings containing warrants 22304-22336 and EFT 84-2020 to 154-2020. She also presented the Trustees with the Fund Summary, Revenue Summary and Appropriation Summary and asked the trustees to review which reports they would like to receive at the monthly meetings.

**Resolution 03-11-2020-05** Mrs. Johnson made a motion to approve all the financial reports as presented, including the February Bank Reconciliations, Cash Summary by Fund, Budget vs Appropriated Report, Appropriation Status and Revenue status. Mr. Lisko seconded the motion. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**Resolution 03-11-2020-06** Mrs. Johnson made a motion to approve and warrants 22304-22336 and EFT packet containing 84-2020 to 154-2020. Mr. Backo seconded. Johnson-aye, Backo-aye, Lisko –aye. Motion passed.

**Resolution 03-11-2020-07** Mrs. Johnson made a motion to approve the attached 2020 Permanent Appropriations totaling \$955,318.38 which . does not exceed our Total Estimated Certificate of Resources of \$1,022,353.53 Mr. Backo seconded. Johnson-aye, Backo-aye, Lisko-aye. Motion passed.

**Resolution 03-11-2020-08** Mrs. Johnson made a motion to approve the attached list of advances. Mr. Backo seconded. Johnson-aye, Backo-aye, Lisko-aye. Motion passed.

**Resolution 03-11-2020-09** Mrs. Johnson made a motion to transfer \$4000.00 from the General Fund to the Police Fund to reimburse them from shared utility expense that were paid by the Police Department in 2019. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**Resolution 03-11-2020-10** Mr. Lisko made a motion to approve the Frank Gates Contract as our OBWC representative for 2020 at the rate of \$877.00 annually. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Johnson-aye. Motion passed.

**Resolution 03-11-2020-11** Mr. Lisko made a motion to approve the Hospitalization Plan renewal with Medical Mutual. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

Mrs. Partika reported that we received a \$250.00 grant from NOPEC to be used for the Flag Day celebration in June.

**Public Comment:** Dave Kolat, Darrin Brindiar, Anne Bunofski.

**Communications:**

Mrs. Partika reported that communication was received regarding the Green team meeting on March 12, 2020 and from S&S Elevator regarding the elevator inspection. Anna Deascentis from Mahoning County also contacted the township about coming to a meeting to discuss Fair Housing within the next couple of months. She also shared information with the trustees regarding sending personal letters of support for the EDA Broadband Feasibility Study.

### **Old Business:**

Mrs. Johnson reported that there was a Drug Free Workplace training session at the Fire Station this past Monday night and another one is scheduled for March 29, 2020.

Mrs. Johnson reported that she gave the agreement from High Tower to the Mahoning County Prosecutors for review and they should be sending an opinion shortly. The Prosecutor advised that they felt the agreement was quite broad and that it may need additional language. High Tower offered a \$5,000.00 payment for damaging the Houston Road when they were doing work on the tower. Houston Road is scheduled to be repaired with OPWC District 6 money this year.

### **New Business**

**Resolution 03-11-2020-12** Mr. Lisko made a motion to pass resolution to purchase used parts for the Boom Mower from Pulaski Pa. not to exceed \$1500.00. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

**Resolution 03-11-2020-13** Mrs. Johnson made a motion to allow department heads to purchase gift cards, not to exceed \$100.00, as gratuity for recognition of a volunteers, speakers or trainers with the approval of one trustee. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

**Resolution 03-11-2020-14** Mr. Lisko made a motion to approve \$1200.00 match for match for the FEMA Assistance to Firefighters Grant for hose. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Backo-abstain.

**Resolution 03-11-2020-15** Mr. Lisko made a motion to approve \$450 match for the ODNR Assistance to Rural Firefighter Grant for equipment. Johnson seconded. Lisko-aye, Johnson-aye, Backo-abstain.

**Resolution 03-11-2020-16** Mr. Lisko made a motion to approve \$11,698 match for the FEMA SCBA grant. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Backo-abstain.

**Resolution 03-11-2020-17** Mr. Backo made a motion to hire Early Boylen at a rate of \$10.00 per hour to assist the road department with litter pickup.

**Adjourn**

Mr. Backo made a motion to adjourn. Mr. Lisko seconded. Backo-aye, Lisko-aye, Johnson- aye. Motion passed.

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**ATTEST**

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**CHAIRPERSON**

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**VICE-CHAIRPERSON**

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**TRUSTEE**