

**OFFICIAL
COITSVILLE TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
March 10, 2021**

The Coitsville Township Board of Trustees met for a regular meeting on March 10, 2021 with the following members present Mr. Backo- Chairperson, Mrs. Johnson – Vice Chairperson, Mr. Lisko- Trustee.

Roll Call

Mr. Backo-present

Mrs. Johnson-present

Mr. Lisko-present

Call to Order

Mr. Backo called the meeting to order and lead the pledge of allegiance and asked for a moment of silence for residents who have passed away this past month.

Approval of Minutes

Mrs. Johnson made a motion to waive the reading of the minutes of the Regular Meeting on February 10, 2021 and approve the minutes. Mr. Lisko seconded the motion. Johnson-aye, Lisko-aye, Backo aye. Motion passed.

Bid Opening OPWC Houston/Begala

Mr. Backo and Mr. Bob Durbin from the Mahoning County Engineers office opened the Bid Packages received for the OPWC Houston/Begala Road Project, The project will include widening and changing three culver pipes on Begala Drive and the paving of Houston Road off of South Hubbard with an estimated cost of \$136,562.00 The bids received were as follows:

RT Vernal Paving, North Lima- \$110,404.00

Lindy Paving, New Galea PA- \$94,275.95

Chagrin Valley Paving Chagrin Falls- \$124,809.50

Resolution 03-10-2021-01 Mrs. Johnson made a motion to table the bids awarding until the next Regular meeting on April 14, 2021. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Department Head Reports

Road- Mr. Beck was unable to attend. Mr. Backo reported that the road department employees have been working on ordering supplies to begin filling potholes and repairing equipment as they prepare for the for the spring and summer season. He reported that the crews did an excellent job keeping the roads cleared through the winter snow season.

Zoning- Mr. Kurilla reported that he has been working on the records with Mrs. Partika and going through old maps and records that were in the basement of the townhall to determine what need to be saved.

Fire- Chief Warren gave a detailed monthly report that was sent to the Trustees. He reported that the department has been very busy with calls and training in February spending time with EMS skills, forcible entry and large area search and rescue, incident command and many more. He also reported that they are working on documenting the history of the Department and preparing a memorial wall in the department. He reported that Deputy Chief Brown has prepared the new Coitsville Fire Code to be adopted at the Regular Meeting in April. All trustees have been sent copies to review. Chief Warren also reported that he has been attending the Fire Inspectors Course offered through the University of Akron and may of the firefighters have been attending additional trainings as well.

Resolution 03-10-2021-02 Mr. Lisko made a motion to accept Chief Warren's recommendation to allow Michael Maloney Jr. to serve as a honorary firefighter with the Coitsville Fire Department under supervision. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

Police- Chief Morris gave a detailed report that is on file at the Administration Building. He also made several recommendations to the Board of Trustees regarding hiring a full-time officer and increasing the hourly rates of part-time patrol officers.

Resolution 03-10-2021-03 Mrs. Johnson made a motion to accept the recommendation of Chief Morris to hire Officer Ryan Young as a Full Time Police Officer with Coitsville Township at a rate of \$16.50 and benefits for a one year probation. Mr. Lisko seconded the motion. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Resolution 03-10-2021-04 Mr. Lisko made a motion to accept the recommendation of Chief Morris to increase the Police Payroll for our part-time officers as follows:

Patrol Officers- \$13.50
Sargent Malizia- \$13.75
Lieutenant Abeid- \$14.00

Resolution 03-10-2021-05 Mrs. Johnson recommended a 2 percent raise for Full Time Officers Keith Brown and Chief Morris. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Fiscal Officer Report:

Resolution 3-10-2021-06 Mrs. Johnson made a motion to approve the February Bank Reconciliation, the Cash Summary by Fund, Budget vs Appropriated Report, Appropriation Status, Revenue Status and Payment List containing warrants 22721-22810 and Electronic Payments 111-2021to 128-2021. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Resolution 3-10-2021-07 Mr. Lisko made a motion to approve the 2021 Permanent Appropriations. Mrs. Johnson seconded. Lisko-aye, Johnson-aye, Backo-aye. Motion passed.

Resolution 3-10-2021-08 Mrs. Johnson made a motion to appropriate \$20,000 from the General Fund for improvement to the Memorial Park using grant money in the amount of \$10,000 received from the Youngstown Foundation, \$5,000 from CASTLO and a \$5,000 match from the General Fund. Mr. Backo seconded. Johnson-aye, Backo-aye, Lisko. Motion passed.

Mrs. Partika also reported that she will be applying for the NOPEC grant to cover some of the cost for the LED lights for the 2020 and 2021 grant years.

Mrs. Partika also recommended applying for the NOPEC community grant for assistant in paying for another Halloween Drive thru this year since it proved to be a success last year. The trustees agreed that this was a good use for the NOPEC funds.

Mrs. Partika reported that the 2020 Moore Grant has been received. She advised that it is the Road Department's turn to apply for the Moore Grant for safety equipment in 2021. She asked Mr. Backo to talk to Mr. Beck and come up with some ideas for the use of the grant funds. She suggested submitting the application early in the year because it takes several months to receive the grant money from OTARMA.

Mrs. Partika reported that she and Mrs. Johnson and Chief Morris have met with our insurance representative regarding the hospitalization plan for 2021. The agent was looking into options for the township that would have a lower overall cost. However, at this time he has not found any that the township is eligible to participate in and she is recommending the trustees approve the original renewal that was presented to the trustees. She also reported that the plan could be changed at any time throughout the year.

Resolution 03-10-2021-09 Mrs. Johnson made a motion to approve the renewal of Medical Mutual Hospitalization plan as presented by OTARMA. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Resolution 03-10-2021-10 Mrs. Johnson made a motion to accept Mrs. Partika's recommendation to continue to contract with CAREWORKS which has been bought out by Segway as our workers compensation care manager. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Public Comments:

Comments were heard from resident Jim Alfano.

Communication:

Elevator Inspection Renewal- Mrs. Partika reported that the inspection date has moved from March to July due to Covid delays in renewal last year which was done in July.

William Homes McGuffey Membership Renewal- Mrs. Partika recommended that the township renew their \$25.00 membership. All three trustees agreed.

Labor Law Posters-Mrs. Partika reported that they information was received and Mr. Backo said he would take care of posting required signs.

Old Business:

Eastgate Internet Meeting- Mr. Lisko lost communication and was unable to report on the outcome of this meeting.

OPWC-Project Report- Mrs. Johnson reported that both OPWC projects are on schedule. She reported that the Houston/Begala road project should begin in May and the bids for the Milligan Road Project will be advertised in April.

Memorial Park Project-Mrs. Johnson reported that the well has been dug at the memorial park and the project is moving along.

Police Book Revision-Mrs. Johnson reported that she has been working with Mrs. Partika on the final review of the policy book and expect to meet with Attorney Comstock to review the final changes by June.

New Business:

No new business at this time.

Adjourn

Mrs. Johnson made a motion to adjourn. Mr. Backo seconded. Johnson-aye, Backo-aye, Lisko-aye. Motion passed.

ATTEST

CHAIRPERSON

VICE-CHAIRPERSON

TRUSTEE