

**OFFICIAL
COITSVILLE TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
May 12, 2021**

The Coitsville Township Board of Trustees met for a regular meeting on May 12, 2021 with the following members present Mr. Backo- Chairperson, Mrs. Johnson – Vice Chairperson, Mr. Lisko- Trustee.

Roll Call

Mr. Backo-present

Mrs. Johnson-present

Mr. Lisko-present

CALL TO ORDER

Mr. Backo called the meeting to order and lead the Pledge of Allegiance and asked for a moment of silence for any residents that have passed away this past month.

APPROVAL OF MINUTES

Mrs. Johnson made a motion to waive the reading of the minutes of the Regular Meeting on April 21, 2021 and approve the minutes as presented. Mr. Lisko seconded the motion. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Mrs. Johnson made a motion to make a correction in the minutes from the March 10, 2021 to reflect the Police Payroll for our part-time officers as follows: Patrol Officers- \$13.50, Sargent - \$13.75, Lieutenant - \$14.00. Mr. Lisko seconded. Johnson-aye-, Lisko-aye, Backo-aye. Motion passed.

DEPARTMENT HEAD REPORTS

ROAD

Mr. Beck reported that the road crew has been doing regular road checks, they have cleaned the storm drains, picked up dead animals, completed road sign repairs, filled pothole, completed road repairs and have been doing maintenance and grass cutting at the Memorial Park and on all other township properties.

ZONING

Mr. Kurilla reported that the township received an email from two cell tower companies regarding work being done on telecommunication towers in the township. They will be adding emergency generators to their properties. Permits have been issued for both sites and copies of the plans have been forwarded to Chief Warren to keep on file at the fire department. Mr. Kurilla also discussed the surge in Agritourism that has been happening across the State of Ohio. He explained the procedure for obtaining an Agriculture Exemption should someone be interested in applying for that in our township. Once the exemption is given it remains with the property. The Fire Chief and Inspectors would have the right to go in and inspect the facility. Individual must meet certain criteria before an exemption is given. Mr. Kurilla also reported that he has been in discussion with the property owners and potential buyers of a 10-acre piece of property Begala & McCartney Road. The property is currently zoned agricultural and they are interested in requesting a zone change to commercial. The potential owners have not disclosed what they would like to build on the property and he is unsure that they will disclose it if they request a zone change hearing.

FIRE

Chief Warren gave a detailed monthly report that was sent to the Trustees and the Fiscal Officer and is on file at the Administration Building. The department has responded to 23 calls this past month which is an increase from last year at this point. The Chief reported that the Canfield dispatch has been doing a great job and the communication has been going really well. Chief Brown has been working on getting the building inspections completed. The department has been having excellent attendance at the Monday night drills and training. Chief Warren has been working on the Cadet program guidelines. Chief Warren also reported that gym membership participation is over 50%. Lieutenant Nick Maker has been working on getting the tires on the Brush truck replaced. Chief Warren recommended hiring Bryan Harris who is certified as a Medical First Responder and Firefighter I. Bryan is also on the Lowellville Fire Department.

Resolution 05-12-21-01

Mrs. Johnson made a motion to hire Bryan Harris as a Medical First Responder & Firefighter IFI on the recommendation of Chief Warren. Mr. Lisko seconded the motion. Johnson-aye, Lisko-aye, Backo-aye.

Chief Warren congratulated Deputy Chief Brown on accomplishing his goal of having 20 members on the Department before he retires.

POLICE

Chief Morris gave a detailed report that is on file at the Administration Building. He reported 132 calls this past month and no accidents in the last month.

FISCAL OFFICER

Mrs. Partika reviewed the monthly financial reports that were sent to the trustees for approval. She presented the following resolutions for approval by the Board of Trustees which included the financial reports and the NOPEC grant application for 2021.

Resolution 05-12-2021-02 Mrs. Johnson made a motion to approve the April Bank Reconciliation, the Cash Summary by Fund, Budget vs Appropriated Report, Appropriation Status, Revenue Status and Payment List containing 22853-22874 and Electronic Payments 253-2021 to 345-2021 Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Mrs. Partika reported that she forwarded the email from the BWC on Safety Training to Trustee Lisko since he is the chair of the safety committee.

PUBLIC COMMENT

There were no public comments at this time.

COMMUNICATION

Trustee Johnson reported that Jennifer Johnson from Aqua contacted her and reported that they just recently learned there will be a waterline extension up 422 to S. Hubbard Road. The project will start soon and end in December. The water line will connect with hydrants at the Beeghly Property. Trustee Johnson asked Mrs. Johnson about getting water to the fire department from the highway. She will look to see if there is Federal Money through the Appalachian Grant to assist with that project.

Trustee Lisko reported that he has been getting several calls about speeding on Cooper Road and Oak Street. Chief Morris advised that he should tell the residents to contact him. He said that he has had patrols on those roads every day.

OLD BUSINESS

Moore Grant-Mrs. Partika reminded the Road department that it is their turn to apply for the Moore Grant from OTARMA.

Drug Free Training- Mr. Backo asked if the Drug Free Training has been scheduled. Mrs. Johnson said she would set up the Drug Free Training. She spoke with Boardman Township to get some information regarding who they use for their Drug Free Training.

OPWC-

Resolution 5-12-2021-03 Mrs. Johnson made a motion to pass resolution giving the fiscal officer authority to advertise the Milligan Road OPWC project Legal Ad Plan for bids to come and complete by the fall. All bids will be picked up at the Administration Building and will be coordinated by Mrs. Johnson. Mr. Lisko seconded. Johnson-aye, Lisko-aye, Backo-aye. Motion passed.

Memorial Park Project-Mrs. Johnson is getting quotes from Aey Electric and Enter-tech regarding work to be done on the Memorial Park.

NEW BUSINESS:

Spring Clean-Up- Mr. Backo announced that the Spring Clean-Up will be held Saturday May 29, 2021 thru Sunday June 6, 2021 for Township Residents. Mrs. Johnson will send postcards to all the residents and Mrs. Partika will advertise on our Township Facebook page and website. Tires will be collected from Township Residents.

Newsletter- Mrs. Johnson reported that she is working on the newsletter. She will be contacting department heads to put in their articles for the newsletter.

Upcoming Meetings Dates- The Trustees will hold a work study on Friday June 4, 2021 via Zoom. The June Regular Meeting will be held at the Fire Station on June 9, 2021 at 7:00 pm.

Adjourn

Mrs. Johnson made a motion to adjourn. Mr. Lisko seconded. Johnson-aye, Lisko Backo-aye Motion passed.

ATTEST

CHAIRPERSON

VICE-CHAIRPERSON

TRUSTEE